

No.: 01/2025 - BC/HĐQT

Hanoi, 24 January 2025

**CORPORATE GOVERNANCE REPORT**  
**(2024)**

**To :** - STATE SECURITIES COMMISSION OF VIETNAM  
- STOCK EXCHANGE

Company name : SONG DA INDUSTRY TRADE JOINT STOCK COMPANY  
Head office address : Yen Nghia Ward - Ha Dong District - Hanoi City  
Phone number : 024.33 828 440/33 521 290  
Charter capital : 80,457,440,000 VND (*Eighty billion four hundred fifty-seven million four hundred and forty thousand Vietnamese dong*)  
Stock code : STP  
Corporate governance model : General Meeting of Shareholders, Board of Directors, Board of Supervisors, and General Director  
Regarding the : Implemented  
implementation of internal  
audit function

**I. Activities of the General Meeting of Shareholders:**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders approved in the form of written opinions)

No.	Resolution/Decision number	Date	Content
1	01/2024/NQ-ĐHĐCĐ	April 24, 2024	<ul style="list-style-type: none"><li>- Approve the Board of Directors' Report for 2023; operating plan and direction for 2024.</li><li>- Approve the Supervisory Board's Report for 2023 and operating plan for 2024.</li><li>- Approve the audited 2023 Financial Statements. Approve the profit distribution plan and fund allocation for 2023.</li><li>- Approve the 2024 business plan and expected dividend rate for 2024.</li><li>- Approve the 2023 remuneration report for the Board of Directors, Board of Supervisors, and Secretary; 2024 remuneration plan and 2024 reward policy.</li><li>- Approve the list of auditors for the 2024 financial statements and authorize the Board of Directors to select an auditor from the list approved by the General Meeting of Shareholders.</li></ul>

## II. Board of Directors (2024):

### 1. Information about members of the Board of Directors (BoD)

No.	Member of the BoD	Position	Date of starting/no longer being a member/an independent member of the Board of Directors	
			Date of appointment	Date of dismissal
1	Mr. Nguyen Trong San	Chairman of the BoD	April 26, 2023	
2	Mr. Nguyen Trong Trai	Member of the BoD cum General Director	April 24, 2023	
3	Mr. Nguyen Trong Loi	Member of the BoD cum Deputy General Director	April 24, 2023	
4	Mr. Nguyen Quang Thieu	Member of the BoD	April 24, 2023	
5	Ms. Phung Thi Huyen	Independent member of the BoD	April 24, 2023	

### 2. Board of Directors' Meetings:

No.	Member of the BoD	Number of BoD's meetings attended	Meeting attendance rate	Reason for not attending
1	Mr. Nguyen Trong San	6	100 %	
2	Mr. Nguyen Trong Trai	6	100%	
3	Mr. Nguyen Trong Loi	6	100%	
4	Mr. Nguyen Quang Thieu	6	100%	
5	Ms. Phung Thi Huyen	5	83%	

### 3. Supervisory activities of the Board of Directors over the Board of Management:

- The Company's Board of Directors supervises the Company's Board of Management in accordance with the Company's Charter and internal governance regulations.
- The Board of Directors regularly reviews and evaluates the implementation of production and business plans and financial indicators to promptly direct the Board of Management to meet resource requirements for the Company's operations.
- During the operation process, the Board of Management regularly reports on monthly and quarterly work results so that the Board of Directors can grasp the implementation progress, difficulties and promptly give instructions in accordance with the reality.
- Develop a 2024 production and business plan and organize the implementation of the 2024 plan targets approved by the General Meeting of Shareholders.
- Prepare audited financial statements for 2023, reviewed semi-annual financial statements for 2024, and quarterly financial statements.
- Pay dividends in 2023 (10%) in accordance with the Resolution of the General Meeting of Shareholders.
- Sign a contract to review the financial statements for the first 6 months of 2024 and audit the financial statements for 2024 with A&C Auditing and Consulting Company Limited
- The Board of Management has promptly implemented the directives, resolutions and decisions of the Company's Board of Directors; The Board of Management has operated according to its



functions and duties, in accordance with regulations of the Law on Enterprises and the Company's Charter.

**4. Activities of subcommittees under the Board of Directors: No subcommittees**

**5. Resolutions/Decisions of the Board of Directors (2024)**

No.	Resolution, decision number	Date	Content	Approval rate
1	03/NQ-HĐQT	January 05, 2024	Conduct contractual transactions with businesses and related parties	100%
2	07/NQ-HĐQT	January 11, 2024	Make provisions for the fourth quarter of 2023	100%
3	19/NQ-HĐQT	January 13, 2024	Approve the report on the implementation of production and business plan for the fourth quarter, accumulated in 2023 Assign the production and business plan for the first quarter of 2024. Organize the 2024 Annual General Meeting of Shareholders	100%
4	25/NQ-HĐQT	February 26, 2024	Finalize the list of shareholders attending the 2024 Annual General Meeting of Shareholders and pay interim dividends for 2023	100%
5	30/NQ-HĐQT	March 05, 2024	Sell machinery and equipment no longer in use	100%
6	41/NQ-HĐQT	March 28, 2024	Approve the 2024 pricing plan	100%
7	42/QĐ-HĐQT	March 28, 2024	Assign the 2024 pricing plan	100%
8	43/NQ-HĐQT	March 29, 2024	Approve the 2024 production and business plan	100%
9	54/NQ-HĐQT	April 17, 2024	Provision reversal for the first quarter of 2024	
10	61/NQ-HĐQT	May 02, 2024	Provision reversal for the first quarter of 2024	100%
11	68/NQ-HĐQT	May 15, 2024	Deduct welfare and bonus fund from after-tax profit until December 31, 2023.	100%
12	70/NQ-HĐQT	May 16, 2024	Approve the Report on the implementation of production and business plan for the first quarter of 2024 Assign the production and business plan for the second quarter of 2024	100%
13	72/NQ-HĐQT	May 20, 2024	Select auditor of the 2024 financial statements.	100%
14	75/NQ-HĐQT	June 06, 2024	Establish an internal audit department and issue internal audit regulations.	100%
15	76/QĐ-HĐQT	June 06, 2024	Decision to establish the internal audit department, appoint personnel in charge of internal audit.	100%
16	77/QĐ-HĐQT	June 06, 2024	Decision to issue internal audit regulations	100%
17	82A/NQ-HĐQT	July 04, 2024	Internal audit plan 2024	100%
18	84/NQ-HĐQT	July 05, 2024	Make provisions for the second quarter of 2024	100%
19	92/NQ-HĐQT	July 24, 2024	Approve credit granting at Joint Stock Commercial Bank for Industry and Trade - Thanh An Branch	100%
20	95/NQ-HĐQT	July 31,	Approve the report on the implementation of production	100%

No.	Resolution, decision number	Date	Content	Approval rate
		2024	and business plan for the second quarter and the first 6 months of 2024. Assign the production and business plan for the third quarter and the last 6 months of 2024, and measures to organize the implementation of the plan	
21	98/NQ-HĐQT	August 01, 2024	Contribute capital to purchase issued shares to increase charter capital of Song Da Industry Joint Stock Company (associate)	100%
22	101/NQ-HĐQT	August 02, 2024	Sell used 6-seater electric cars	100%
23	112/NQ-HĐQT	October 08, 2024	Make provisions for the third quarter of 2024	100%
24	120/NQ-HĐQT	October 24, 2024	Approve the report on the implementation of production and business plan for the third quarter and the first 9 months of 2024. Assign the production and business plan for the fourth quarter of 2024	100%
25	122B/NQ-HĐQT	November 19, 2024	Approve the signing of the contract for installation of rooftop solar power system for factory	100%
26	130/NQ-HĐQT	December 25, 2024	Approve the contract signing limit in 2025	100%

### III. Board of Supervisors (2024)

#### 1. Information about the members of the Board of Supervisors (BoS)

No.	Member of the BoS	Position	Date of starting/no longer being a member of the BoS	Qualifications
1	Mr. Nguyen Tuan Quan	Head of the BoS	April 28, 2023	Bachelor of Accounting
2	Mr. Bui Minh Tuan	Member of the BoS	April 24, 2023	Bachelor of Accounting
3	Ms. Nguyen Thi An	Member of the BoS	April 24, 2023	Bachelor of Banking

#### 2. Board of Supervisors' meeting:

No.	Member of the BoS	Number of meetings attended	Meeting attendance rate	Voting ratio	Reason for not attending
1	Mr. Nguyen Tuan Quan	2	100%	100%	
2	Mr. Bui Minh Tuan	2	100%	100%	
3	Ms. Nguyen Thi An	2	100%	100%	

#### 3. Supervisory activities of the Board of Supervisors over the Board of Directors, the Board of Management and shareholders

- The Board of Supervisors exercises the right to supervise all aspects of management in production and business activities, focusing on production, sales costs, and debt management. Check the reasonableness, legality, and level of prudence in the management and operation of the company's production and business activities.
- Monitor the compliance with the Law on Enterprises, Law on Securities, Company's Charter and Resolutions of the General Meeting of Shareholders.



- The Board of Directors has organized and maintained regular and extraordinary meetings to resolve issues within its authority in compliance with the Company's Charter and the law.
- Monitor the company's financial situation, conduct inspections and appraisals of the company's audited 2023 financial statements; reviewed 2024 semi-annual financial statements; and 2024 quarterly financial statements.
- Supervise the organization of salary structure, insurance, benefits for employees, occupational safety, industrial hygiene, and fire prevention and fighting.
- Check and control the compliance with company regulations and compliance with company information disclosure regulations as prescribed by law.
- Information exchange and coordination between the company's Board of Supervisors and shareholders are carried out in accordance with the provisions of the company's charter.

#### **4. Coordination of activities between the Board of Supervisors and the Board of Directors, the Board of Management and other management departments**

- The Board of Supervisors properly performs its functions and duties in inspecting and supervising the management and operation of the company's production and business activities. The Board of Directors and the Board of Management coordinate and create favorable conditions for the Board of Supervisors in the process of performing its duties and powers.
- The Board of Supervisors participates in meetings of the Board of Directors, attends periodic meetings of the Board of Management and contributes opinions within the scope of its responsibilities and authority.
- The Board of Supervisors has worked with the Board of Directors to select an auditor for the 2024 financial statements.
- In the process of collecting information for supervision, the Board of Supervisors is provided timely by the Executive Board, officers of functional departments and factories, creating favorable conditions for the Board of Supervisors to complete its tasks.
- The Board of Supervisors and the Board of Directors have closely worked with the Board of Management in the direction and operation process, directly participating in resolving difficulties in accordance with their functions and authority.

#### **5. Other activities of the Board of Supervisors (if any): none**

#### **IV. Executive Board:**

No.	Member of the Executive Board	Date of birth	Qualifications	Date of appointment/dismissal of member of the Executive Board
1	Mr. Nguyen Trong Trai	February 26, 1981	Master	April 26, 2023
2	Mr. Nguyen Trong Loi	March 02, 1982	Master	October 15, 2014
3	Mr. Do Van Hach	January 31, 1985	Master	August 07, 2018

#### **V. Chief Accountant:**

Full name	Date of birth	Qualifications	Date of appointment/dismissal
Nguyen Hong Minh	September 27, 1981	Master	January 01, 2016

#### **VI. Corporate governance training**

Corporate governance training courses attended by members of the Board of Directors, members of the Board of Supervisors, the General Director, other managers and the Company's Secretary in accordance with regulations on corporate governance: None

**VII. List of related persons of public companies and transactions of related persons of the company with the Company itself**  
**1. List of related persons of the company:**

No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Owner's certificate number, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason	Relationship with the company
1.	Vu Thi Loc					April 24, 2023			
2.	Nguyen Hai Anh					April 24, 2023			
3.	Nguyen Thuy Duong					April 24, 2023			
4.	Nguyen Thi Nguyet					April 24, 2023			
5.	Nguyen Phuong Anh					April 24, 2023			
6.	Nguyen Minh Anh					April 24, 2023			
7.	Nguyen Ngoc Anh					April 24, 2023			
8.	Nguyen Trong Giang					April 24, 2023			
9.	Nguyen Thi Thoi					April 24, 2023			
10.	Nguyen Trong Trung					April 24, 2023			
11.	Vu Thi Kim Tuyen					April 24, 2023			



No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Owner's certificate number, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason	Relationship with the company
12.	Nguyen Ngoc Ha					April 24, 2023			
13.	Nguyen Tu Anh					April 24, 2023			
14.	Dinh Thi Yen					April 24, 2023			
15.	Nguyen Thi Nham					April 24, 2023			
16.	Nguyen Thi Nhung					April 24, 2023			
17.	Nguyen Quynh Anh					April 24, 2023			
18.	Nguyen Quang Khoan					April 24, 2023			
19.	Nguyen Thi Loi					April 24, 2023			
20.	Nguyen Trong Hiep					April 24, 2023			
21.	Nguyen Dinh Lam					April 24, 2023			
22.	Cao Manh Linh					April 24, 2023			
23.	Cao Minh Khanh					April 24, 2023			
24.	Cao Minh Anh					April 24, 2023			
25.	Phung Doan Han					April 24, 2023			
26.	Nguyen Thi Tuyet					April 24, 2023			
27.	Phung Doan Hung					April 24, 2023			
28.	Le Thi Oanh					April 24, 2023			
29.	Quach Thi Hoa					April 24, 2023			
30.	Bui Ngoc An					April 24, 2023			

No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Owner's certificate number, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason	Relationship with the company
31.	Bui Ngoc Lan Khue					April 24, 2023			
32.	Bui Manh Cuong					April 24, 2023			
33.	Bui Minh Tu					April 24, 2023			
34.	Bui Thi Hiem					April 24, 2023			
35.	Dang Thi Lan Huong					April 24, 2023			
36.	Nguyen Tuan Hong					April 24, 2023			
37.	Nguyen Thi Nhuan					April 24, 2023			
38.	Nguyen Tuan Linh					April 24, 2023			
39.	Khuat Ngoc Ha					April 24, 2023			
40.	Khuat Trong Nghia					April 24, 2023			
41.	Nguyen Van Da					April 24, 2023			
42.	Hoang Thi Thu					April 24, 2023			
43.	Nguyen Thi Yen					April 24, 2023			
44.	Nguyen Van Bien					April 24, 2023			
45.	Nguyen Van Giang					April 24, 2023			
46.	Nguyen Van Quyen					April 24, 2023			



No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Owner's certificate number, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason	Relationship with the company
47.	Tang Thi Giang					August 07, 2018			
48.	Do Quang Hien					August 07, 2018			
49.	Do Minh Hieu					August 07, 2018			
50.	Do Van That					August 07, 2018			
51.	Le Thi Hanh					August 07, 2018			
52.	Do Van Hai					August 07, 2018			
53.	Do Thi Hong Loan					August 07, 2018			
54.	Tran Huy Hoang					January 01, 2021			
55.	Mai Thi Hanh					January 01, 2021			
56.	Tang Hai Long					January 01, 2021			
57.	Nguyen Thi Lan					January 01, 2021			
58.	Dinh Hong Kien					June 8, 2015			
59.	Dinh Minh Hang					June 8, 2015			
60.	Dinh Duc Viet					June 8, 2015			
61.	Nguyen Khac Luan					June 8, 2015			
62.	Vuong Thi Chi					June 8, 2015			
63.	Nguyen Tan Chung					June 8, 2015			
64.	Nguyen Thu Thuy					June 8, 2015			
65.	Nguyen Thuy Binh					June 8, 2015			
66.	Nguyen Thi Thu Huyen					January 01, 2021			
67.	Doan Duc Ha					January 01, 2021			

No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Owner's certificate number, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason	Relationship with the company
68.	Chu Van Loi					January 01, 2021			
69.	Nguyen Thi Vuong					June 10, 2009			
70.	Vu Phuong Nga					June 10, 2009			



2. Transactions between the company and related persons of the company; or between the company and major shareholders, internal persons, and related persons of internal persons: None
3. Transactions between internal persons of the company, related persons of internal persons and subsidiaries, companies controlled by the company: None
4. Transactions between the company and other entities:
- 4.1. Transactions between the company and companies in which members of the Board of Directors, members of the Board of Supervisors, Director (General Director) and other managers have been and are founding members or members of the Board of Directors, Director (General Director) operating within the past three (03) years (calculated at the time of reporting):

**- 2022:**

No.	Implementing unit	Related person	Transaction content
1	Song Da Industry Joint Stock Company	Member of the Board of Directors	Machinery and equipment leasing Product outsourcing. Purchase and sale of raw materials and spare parts.

**- 2023:**

No.	Implementing unit	Related person	Transaction content
1	Song Da Industry Joint Stock Company	Member of the Board of Directors	Machinery and equipment leasing Purchase and sale of raw materials and spare parts. Liquidation sale of machinery and equipment

**- 2024:**

No.	Implementing unit	Related person	Transaction content
1	Song Da Industry Joint Stock Company	Member of the Board of Directors	Purchase of textiles Purchase and sale of raw materials and spare parts Sale of machinery and equipment no longer in use

- 4.2. Transactions between the company and companies in which related persons of members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director) are members of the Board of Directors or Executive Director (General Director): None
- 4.3. Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Board of Supervisors, Director (General Director) and other managers: None

**VIII. Stock transactions of internal persons and related parties of internal persons:**

**1. List of internal persons and related persons of internal persons:**

No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
1	Nguyen Trong San		Chairman of the Board of Directors			397,407	4.939%	
1.1	Vu Thi Loc					399,523	4.966%	Wife
1.2	Nguyen Hai Anh					0		Daughter
1.3	Nguyen Thuy Duong					0		Daughter
1.4	Nguyen Trong Giang					100,177	1.245%	Older brother
1.5	Nguyen Thi Nguyet					0		Younger sister
2	Nguyen Trong Trai		Member of the Board of Directors - General Director			11,186	0.139%	
2.1	Nguyen Phuong Anh					0		Daughter
2.2	Nguyen Minh Anh					0		Daughter
2.3	Nguyen Ngoc Anh					0		Daughter
2.4	Nguyen Trong Giang					100,177	1.245%	Father



No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
2.5	Nguyen Thi Thoi					0		Mother
2.6	Nguyen Trong Loi		Deputy General Director			592,078	7.359%	Younger brother
2.7	Vu Thi Kim Tuyen					318,983	3.965%	Younger sister-in-law
2.8	Nguyen Trong Trung					627,388	7.798%	Younger brother
3	Nguyen Trong Loi		Member of the Board of Directors - Deputy General Director			592,078	7.359%	
3.1	Vu Thi Kim Tuyen					318,983	3.965%	Wife
3.2	Nguyen Ngoc Ha					0		Daughter
3.3	Nguyen Tu Anh					0		Daughter
3.2	Nguyen Trong Giang					100,177	1.245%	Father
3.3	Nguyen Thi Thoi					0		Mother
3.4	Nguyen Trong Trai		Member of the Board of Directors - General Director			11,186	0.139%	Older brother

No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
3.5	Nguyen Trong Trung					627,388	7.798%	Younger brother
4	Nguyen Quang Thieu		Member of the Board of Directors; Director of Packaging enterprise			181,444	2.255%	
4.1	Dinh Thi Yen					210,455	2.61%	Wife
4.2	Nguyen Thi Nham					0		Daughter
4.3	Nguyen Thi Nhung					0		Daughter
4.4	Nguyen Quynh Anh					0		Daughter
4.5	Nguyen Quang Khoan					0		Father
4.6	Nguyen Thi Loi					0		Mother-in-law
4.7	Nguyen Trong Hiep					0		Son-in-law
4.8	Nguyen Dinh Lam					0		Son-in-law
5	Phung Thi Huyen		Member of the Board of Directors			0		
5.1	Cao Manh Linh					0		Husband



No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
5.2	Cao Minh Khanh					0		Son
5.3	Cao Minh Anh					0		Daughter
5.4	Phung Doan Han					0		Father
5.5	Nguyen Thi Tuyet					1,322	0.016%	Mother
5.6	Phung Doan Hung					0		Younger brother
5.6	Le Thi Oanh					0		Younger sister-in-law
6	Nguyen Tuan Quan		Head of the Board of Supervisors			0		
6.1	Dang Thi Lan Huong					0		
6.2	Nguyen Tuan Hong					9,918	0.123%	Father
6.3	Nguyen Thi Nhuan					396	0.005%	Mother
6.4	Nguyen Tuan Linh					0		Younger brother
7	Bui Minh Tuan		Member of the Board of Supervisors			0		

No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
7.1	Quach Thi Hoa					0		Wife
7.2	Bui Ngoc An					0		Daughter
7.3	Bui Ngoc Lan Khue					0		Daughter
7.4	Bui Manh Cuong					0		Father
7.5	Bui Minh Tu					0		Younger brother
7.6	Bui Thi Hiem					0		Mother-in-law
8	Nguyen Thi An		Member of the Board of Supervisors			0		
8.1	Khuat Ngoc Ha					0		Daughter
8.2	Khuat Trong Nghia					0		Son
8.3	Nguyen Van Da					0		Father
8.4	Hoang Thi Thu					0		Mother
8.5	Nguyen Thi Yen					0		Older sister
8.6	Nguyen Van Bien					0		Older brother
8.7	Nguyen Van Giang					0		Older brother
8.8	Nguyen Van Quyen					0		Younger brother



No.	Name of organization/ individual	Securities trading account (if any)	Position at the company (if any)	Identify card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
9	Do Van Hach		Deputy General Director cum Head of Transport Sales Department			0		
9.1	Tang Thi Giang					0		Wife
9.2	Do Quang Hien					0		Son
9.3	Do Minh Hieu					0		Son
9.4	Do Van That					0		Father
9.5	Le Thi Hanh					0		Mother
9.6	Do Van Hai					0		Younger brother
9.7	Do Thi Hong Loan					0		Younger sister
9.8	Tran Huy Hoang					0		Younger brother-in-law
9.9	Mai Thi Hanh					0		Younger sister-in-law
9.10	Tang Hai Long					0		Father-in-law
9.11	Nguyen Thi Lan					0		Mother-in-law
10	Nguyen Hong Minh		Chief Accountant			0		
	Dinh Hong Kien					0		Husband
10.2	Dinh Minh Hang					0		Daughter
10.3	Dinh Duc Viet					0		Son

No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Identity card number, date of issue, place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period	Note
10.4	Nguyen Khac Luan					0		Father
10.5	Vuong Thi Chi					0		Mother
10.6	Nguyen Tan Chung					0		Older brother
10.7	Nguyen Thu Thuy					0		Older sister
10.8	Nguyen Thuy Binh					0		Older sister
10.9	Nguyen Thi Thu Huyen							
10.10	Doan Duc Ha							
10.11	Chu Van Loi							
11	Vu Thuy Quynh		Secretary of the Board of Directors Person authorized to disclose information			5,157	0.064%	
11.1	Nguyen Thi Vuong					0		Mother
11.2	Vu Phuong Nga					0		Younger sister



2. Transactions of internal persons and related persons on shares of the company:

No.	Person making transaction	Relationship with internal person	Number of shares owned at the beginning of the period		Number of shares owned at the end of the period		Reason for increase, decrease (purchase, sale, conversion, reward...)
			Number of shares	Proportion (%)	Number of shares	Proportion (%)	

IX. Other matters to note: None

Recipients:

- As stated in To section;
- Saved; BoD

CHAIRMAN OF THE BOARD OF DIRECTORS



Nguyen Trong San