

VIETNAM SEA TRANSPORT AND CHARTERING JOINT STOCK COMPANY

(Enterprise Registration No.: 0300448709)

Address: 428 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City, Vietnam

Phone: (028) 39404271 Email: vtc-hcm@vitranschart.com Website: www.vitranschart.com.vn

Ho Chi Minh City, March 7, 2025

MEETING INVITATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

To: Esteemed Shareholders of Vitranschart JSC

The Board of Directors of the Company respectfully invites you to attend the 2025 Annual General Meeting of Shareholders (AGM) as follows:

- 1. Time: 8:00 AM, Friday, March 28, 2025.**
- 2. Venue:** Conference Hall of Viet Nam Sea Transport and Chartering Joint Stock Company.
428 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City, Vietnam.

3. Agenda:

The materials for the 2025 AGM will be posted on the website: www.vitranschart.com.vn starting from **March 7, 2025**, and will be provided to shareholders at the AGM.

4. Registration:

- To prepare the facilities for the meeting, shareholders are kindly requested to register for the AGM or submit a registration form to the company address before March 25, 2025.
- Candidates for the Board of Directors and the Board of Supervisors are kindly requested to send their nomination documents to the company before 12:00 PM, March 25, 2025.

5. Delegation of authority to attend the AGM:

If Shareholders authorize a representative to attend the AGM, Shareholders must complete the Power of Attorney form and send the signed form to the company address before March 25, 2025, or present it upon arrival at the AGM.

(Note: The power of attorney must be the original form with wet signatures of the authorizing party and the authorized party, if from an organization, it must bear the organization's seal and be signed by the legal representative.).

6. Address for document submission and support contact:

VIET NAM SEA TRANSPORT AND CHARTERING JOINT STOCK COMPANY

- Address: 428 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City, Vietnam.
- Phone: (028) 39404271-107 / 0903348779 Email: nhan1.ntl@vitranschart.com.vn

7. Shareholders or authorized representatives attending the AGM please bring the following documents:

- Meeting invitation.
- ID card /Passport.
- Power of Attorney.

We look forward to welcoming our esteemed shareholders to the Annual General Meeting of 2025.

Respectfully yours!

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN



Huynh Nam Anh



VIETNAM SEA TRANSPORT AND CHARTERING JOINT STOCK COMPANY
(Enterprise Registration No.: 0300448709)

Address: 428 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City, Vietnam

Phone: (028) 39404271 Email: vtc-hcm@vitranschart.com Website: www.vitranschart.com.vn

AGENDA
ANNUAL GENERAL MEETING OF SHAREHOLDER 2025
(Starts at 08:00 AM, March 28, 2025)

Time	Content	Presided by
08:00 – 08:30	<ul style="list-style-type: none">- Welcome delegates and shareholders;- Verifying the eligibility of shareholders, Provide Voting Card, Voting Ballot, Election Ballot, meeting materials, etc.	Organizing Committee
08:30 – 08:45	<ul style="list-style-type: none">- Opening statement;- Report on shareholder eligibility verification;- Introduction and approval of the Presidium;- Introduction of the Secretary;- Introduction and approval of the Vote Counting Committee.	Organizing Committee
08:45 – 09:00	<ul style="list-style-type: none">- Approval of the Meeting Agenda;- Approval of the Working Regulation.	Presidium
09:00 – 09:40	Reports presented at the Meeting:: <ul style="list-style-type: none">- Report of the Board of Directors for the year 2025 ;- Report of the Board of Management on business performance in 2024 and business plan for 2025;- Report of the Board of Supervisors on inspection and supervision results in 2024;- Audited financial statements for 2024.	Presidium
09:40 – 10:15	Proposals: <ul style="list-style-type: none">- Proposal for approval of the audited financial statements for 2024;- Proposal for the business plan for 2025;- Proposal for approval of remuneration for the Board of Directors and Board of Supervisors in 2024 and remuneration plan for 2025;- Proposal for selection of an audit firm for the financial statements of 2025;- Proposal for dismissal and additional election of Board of Supervisors members for the term 2023-2028.- Other matters (if any).	Presidium
10:15 – 10:30	Questions and Answers	Presidium
10:30 – 10:45	Voting on reports and proposals.	Voting shareholders Vote Counting Committee
10:45 – 11:00	Election of additional Board of Supervisors members for the term 2023-2028 <ul style="list-style-type: none">- Approval of the Election Regulations;- Approval of the list of candidates and nominees for additional Board of Supervisors members;- Voting instructions;- Electing additional Board of Supervisors members for the term 2023-2028.	
11h00 – 11h15	<ul style="list-style-type: none">- Vote Counting Committee works (Counting of voting ballots and election ballots)- Break	Vote Counting Committee
11h15 – 11h20	Announcement of voting results: <ul style="list-style-type: none">- Announcement of voting results;- Announcement of election results.	Vote Counting Committee
11h20 - 11h30	<ul style="list-style-type: none">- Approval of the Meeting Minutes and Resolution;- Closing statement.	Secretary and Presidium

ORGANIZING COMMITTEE



VIETNAM SEA TRANSPORT AND CHARTERING JSC

Address: 428 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City, Vietnam
Phone: (028) 39404271 Email: vtc-hcm@vitranschart.com Website: www.vitranschart.com.vn

REGISTRATION OR POWER OF ATTORNEY FOR ATTENDANCE AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: VietNam Sea Transport and Chartering Joint Stock Company

Shareholder's name:

Name of representative (for organization): /

ID No./Passport No./Enterprise Registration No:

Date of issue:

Place of issue:

Address:

Phone:

Total shares represented and/or owned: shares.

(The shareholder selects one of the two options below by marking the appropriate box)

1. REGISTRATION ☐

2. AUTHORIZATION ☐

Name of Individual/Organization:

ID No./Passport No./Enterprise Registration No:

Date of issue:

Place of issue:

Address:

Phone:

The total number of shares authorized: shares.

Scope of the Power of attorney (POA):

The authorized person shall represent the authorizing shareholder to attend the 2025 Annual General Meeting of Shareholders of VietNam Sea Transport and Chartering Joint Stock Company, exercising all rights and obligations at the Meeting corresponding to the number of shares authorized.

We take full responsibility for this POA and commit to strictly complying with the applicable laws, the Charter of VietNam Sea Transport and Chartering Joint Stock Company, and we shall not have any complaints thereafter.

Note:

The authorized person shall only perform tasks within the scope of this POA and must bring their ID Card/Passport/Citizen Identification Card/other legally recognized identification document when attending the Meeting.

This POA is only valid when signed by both the authorizing party and the authorized party. For institutional shareholders, the seal of the organization is also required. In case the authorization is given to the Board of Directors of Viet Nam Sea Transport and Chartering Joint Stock Company, signatures of the Board members are not required. This POA is effective from the date of signing until the conclusion of the 2025 Annual General Meeting.

Shareholders register to attend or authorize others to attend the Meeting may submit the form directly at the Company's office or send it by post to the Company.

....., date month year 2025

Shareholder/Authorizing Party
(Signature, full name, seal if any)

Authorized Party
(Signature, full name)

