

**CÔNG TY CỔ PHẦN  
TẬP ĐOÀN HIPT  
HIPT GROUP., JSC**

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM  
THE SOCIALIST REPUBLIC OF VIETNAM**

**Độc lập – Tự do – Hạnh phúc  
Independence- Freedom- Happiness**

Số/No: 13-25/CBTT/HIPT

V/v: Bổ sung tài liệu họp ĐHCD thường  
niên năm 2025

Hà Nội, ngày 20 tháng 06 năm 2025

Re: Supplementary Documents for the  
2025 Annual General Meeting of  
Shareholders

Hanoi, June 20<sup>th</sup>, 2025

Kính gửi: - Sở giao dịch chứng khoán Hà Nội  
To: Hanoi Stock Exchange

1. Tên giao dịch: Công ty Cổ phần Tập đoàn HIPT  
Trading name: HIPT Group Joint Stock Company
2. Mã chứng khoán: HIG – Sàn giao dịch UPCOM  
Stock code: HIG – UPCOM Stock Exchange
3. Mã ISIN: VN000000HIG9  
ISIN code: VN000000HIG9
4. Địa chỉ trụ sở chính: 152 Thụy Khuê, Tây Hồ, Hà Nội  
Head office address: 152 Thuy Khue, Tay Ho District, Hanoi
5. Điện thoại: 024 3847 4548 Fax: 024 3847 4549  
Phone: 024 3847 4548 Fax: 024 3847 4549
6. Người thực hiện công bố thông tin: Ông Nguyễn Trần Thành – Tổng giám đốc Công ty Cổ phần Tập đoàn HIPT  
Information disclosure officer: Mr. Nguyen Tran Thanh – General Director of HIPT Group Joint Stock Company
7. Nội dung công bố thông tin:  
Bổ sung tài liệu họp Đại hội đồng cổ đông thường niên năm 2025 của Công ty cổ phần Tập đoàn HIPT và thông báo về việc bầu bổ sung thành viên HĐQT  
Information disclosure content:  
Supplementary Documents for the 2025 Annual General Meeting of Shareholders of HIPT Group Joint Stock Company and Notification of the Additional Election of a Member of the Board of Directors.
8. Tài liệu họp Đại hội đồng cổ đông của Công ty được đăng tải trên trang điện tử của công ty theo đường dẫn:  
<https://hipt.vn/quan-he-co-dong/tai-lieu-hop-co-dong-thuong-nien-nam-2025/>  
The Company's Annual General Meeting documents are published on the Company's website at the following link:  
<https://hipt.vn/quan-he-co-dong/tai-lieu-hop-co-dong-thuong-nien-nam-2025/>

Chúng tôi xin cam kết những nội dung thông tin công bố trên đây là đúng sự thật và chịu trách nhiệm trước pháp luật về tính chính xác của nội dung thông tin công bố.

*We hereby certify that the information disclosed above is true and take legal responsibility for the accuracy of the disclosed content.*

*Trân trọng./.*

*Sincerely.*

**NGƯỜI THỰC HIỆN CBTT**

**INFORMATION DISCLOSURE OFFICER**

**Nơi nhận**

**Recipients:**

- *Như trên*  
*As above;*
- *Lưu VP*  
*Save at office.*



**TỔNG GIÁM ĐỐC**  
*Nguyễn Trần Thành*

NOTICE

ELECTION OF ADDITIONAL CANDIDATES FOR THE BOARD OF DIRECTORS  
TERM 2021 – 2026

**Dear Shareholders of HIG Group Joint Stock Company**

*Base:*

- Law on Enterprises No. 59/2020/QH14 promulgated on June 17, 2020
- Charter of organization and operation of HIPT Group Joint Stock Company,
- Regulation on internal governance of the Company and Regulation on organization of operation of the Board of Directors;
- Personnel needs of the Board of Directors of the Company for the term 2021 – 2026;

The Board of Directors of HIG Group Joint Stock Company would like to inform shareholders about the election of additional members of the Board of Directors for the term 2021 – 2026, specifically as follows:

**I. INFORMATION ON THE ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS**

- Number of current members of the Board of Directors: 03
- **Number of additional members to be elected: 01 person**
- Term: 2021 – 2026
- Number of candidates to join the Board of Directors: No limit

**II. RIGHT TO NOMINATE AND RUN FOR OFFICE**

1. Before and during the General Meeting of Shareholders, shareholders have the right to form a group together to nominate and cast votes for the person nominated by them. Shareholders or groups of shareholders who are eligible to nominate/nominate to elect members of the Board of Directors (BOD) are entitled to nominate/nominate at least before the General Meeting of Shareholders conducts the election of members of the Board of Directors at the General Meeting;
2. The number of candidates that shareholders or groups of shareholders may nominate is as follows:

- Shareholders or groups of shareholders holding
  - + From 10% to less than 20% of the total number of voting shares, one (01) candidate may be nominated;
  - + From 20% to less than 30%, a maximum of two (02) candidates may be nominated;





- + From 30% to less than 40%, a maximum of three (03) candidates may be nominated;
- + From 40% to less than 50%, a maximum of four (04) candidates may be nominated;
- + From 50% to less than 60%, a maximum of five (05) candidates may be nominated;
- + From 60% to less than 70%, a maximum of six (06) candidates may be nominated;
- + From 70% to 80%, a maximum of seven (07) candidates may be nominated;
- + From 80% to less than 90%, a maximum of eight (08) candidates will be nominated.

### III. CRITERIA AND CONDITIONS FOR BEING A MEMBER OF THE BOARD OF DIRECTORS

Members of the Board of Directors must meet the following criteria and conditions:

- Having full civil act capacity, not subject to the prohibition of establishing and managing enterprises under the provisions of the Law on Enterprises.
- Having professional qualifications and experience in the business field of the Company.
- Not concurrently a member of the Board of Directors in five (05) other companies.

### IV. DOSSIERS OF CANDIDACY AND NOMINATION:

- The dossier comprises:

- Candidacy/nomination form for candidates to join the Board of Directors (*according to the form*);
  - Applicant's curriculum vitae (*according to the form*);
  - Valid copies: ID card/CCCD/Passport/Permanent residence registration, degrees, certificates of education and professional qualifications.
- Qualified shareholders or groups of shareholders can send candidacy and nomination dossiers before **17:00 on June 26, 2025** at the address:

- + Office of the Board of Directors - HIPT Group Joint Stock Company
- + 4th Floor, Building No. 152 Thuy Khue, Thuy Khue Ward, Tay Ho District, Hanoi City
- + Phone: (024) 38474548 ext. 228, Email: [codong@hipt.vn](mailto:codong@hipt.vn)

Shareholders are cordially invited to participate in the nomination and candidacy to select worthy candidates to be added to the Board of Directors of the Company, contributing to promoting the sustainable development of HIG in the coming time.

Hanoi, June 20, 2025

**FOR BOARD OF DIRECTORS**



**CHAIRMAN OF THE BOARD OF DIRECTORS**  
**LE HAI DOAN**