

## **REPORT ON CORPORATE GOVERNANCE**

### **6 months of 2025**

To: – State Securities Commission

– Stock Exchange

- Public company name: Quang Ninh School Equipment and Books JSC.
- Head office address: No. 10 Long Tien Street, Hong Gai ward, Quang Ninh province
- Telephone: 02033 826331 Fax: 02033 829823
- Email: [sachquangninh@gmail.com](mailto:sachquangninh@gmail.com)
- Charter capital: VND 32,400,000,000
- Stock code: QST
- Corporate governance model: General Meeting of Shareholders, Board of Directors, Supervisory Board and Director.
- On the implementation of the internal audit function: Not yet implemented.

#### **I. Activities of the General Meeting of Shareholders**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders passed in the form of written opinions):

No	Resolution Number	Date	Content
1	22/NQ/ĐHĐCĐ-2025	29/04/2025	<ul style="list-style-type: none"><li>– Approved the business results and after-tax profit distribution plan for 2024.</li><li>– Approved the business plan and after-tax profit distribution plan for 2025.</li><li>– Approved the selection of the auditing firm for the 2025 financial statements</li></ul>



## **II. Board of Directors:**

### **1. Information on Board of Directors (BOD) members:**

No	BOD Member	Position (Independent BOD member, Non-Executive BOD member)	Start Date/No Longer a BOD Member/ Independent BOD Member	
			Appointment Date	Dismissal Date
1	Mr. Vu The Hoa	Chairman	27/04/2023	
2	Ms. Nguyen Thi Yen	Member	27/04/2023	
3	Mr. Pham Xuan Truong	Member	27/04/2023	
4	Mr. Vu The Trieu	Member	27/04/2023	
5	Ms. Hoang Thi Kim Khanh	Member	27/04/2023	
6	Mr. Nguyen Trong Nha	Member	27/04/2023	
7	Mr. Vu The Anh	Member	27/04/2023	
8	Ms. Tran Hoai An	Member	14/04/2024	
9	Ms. Vu Thanh Huyen	Member	14/04/2024	

### **2. BOD Meetings:**

No	BOD Member	Number of BOD meetings attended/	Meeting attendance rate (%)	Reason for not attending the meeting
1	Mr. Vu The Hoa	7	100	
2	Ms. Nguyen Thi Yen	7	100	

3	Mr. Pham Xuan Truong	7	100	
4	Mr. Vu The Trieu	7	100	
5	Ms. Hoang Thi Kim Khanh	7	100	
6	Mr. Nguyen Trong Nha	3	43	Quarterly meetings
7	Mr. Vu The Anh	3	43	Quarterly meetings
8	Ms. Tran Hoai An	7	100	Joined BOD from April
9	Ms. Vu Thanh Huyen	7	100	Joined BOD from April

3. Supervisory activities of the BOD towards the Board of Management: Fully implemented according to the operating regulations of the Company's BOD.

4. Activities of sub-committees under the Board of Directors (if any): No sub-committees under the BOD were established for the 2023-2028 term.

5. Resolutions/Decisions of the Board of Directors:

No	Resolution No./ Decision No	Date	Content	Approval Rate
1	02-NQ/HĐQT-2025	14/01/2025	Direction for the work of the Board of Directors and the Company's Management Board in January 2025..	100%
2	06-NQ/HĐQT-2025	11/02/2025	Review of work in January, direction for work in February.	100%
3	07-NQ/HĐQT-2025	26/02/2025	Review of work in February, direction for work in March	100%
4	12-NQ/HĐQT-2025	05/04/2025	Review of work in Q1, direction for work in Q2.	100%



5	17-NQ/HĐQT-2025	21/04/2025	Review of work in April, direction for work in May, and approval of the plan to hold the 2025 Annual General Meeting of Shareholders.	100%
6	25-NQ/HĐQT-2025	05/05/2025	Implementation of the contents of the 2025 AGM Resolution and the work plan for May 2025	100%
7	27-NQ/HĐQT-2025	04/06/2025	Review of work in May, direction for work in June.	100%

### **III. Supervisory Board/Audit Committee:**

#### *1. Information on members of the Supervisory Board (SB)/Audit Committee:*

No	SB/Audit Committee Member	Position	Start Date/No Longer a Member of the SB	Professional Qualification
1	Ms. Nguyen Thi Hong Hai	Head of Board	27/04/2023	University
2	Mr. Pham Dinh Lap	Member	27/04/2023	University
3	Mr. Dinh Van Nghiem	Member	27/04/2023	University

#### *2. Meetings of the SB/Audit Committee*

No	SB/Audit Committee Member	Number of Meetings	Attended Meeting Attendance Rate	Voting Rate	Reason for Not Attending Meeting
1	Ms. Nguyen Thi Hong Hai	1	100%	100%	
2	Mr. Pham Dinh Lap	1	100%	100%	
3	Mr. Dinh Van Nghiem	1	100%	100%	

3. Supervisory activities of the SB/Audit Committee towards the Board of Directors, the Executive Board, and shareholders:  
Implemented in accordance with the Company's charter and regulations.

4. Coordination of activities between the SB/Audit Committee and the activities of the Board of Directors, the Executive Board, and other management personnel: Implemented in accordance with regulations.

5. Other activities of the SB/Audit Committee (if any):

#### IV. Executive Board

No.	Executive Board Member	Date of Birth	Professional Qualification	Date of Appointment/ Dismissal of Executive Board Member/
1	Nguyen Thi Yen	02/08/1967	University	01/06/2023
2	Pham Xuan Truong	29/10/1965	University	30/06/2022
3	Vu The Trieu	08/08/1967	University	13/04/2022

#### V. Chief Accountant

Full Name	Date of Birth	Professional Qualification	Date of Appointment/ Dismissal
Tran Hoai An	03/04/1973	University	01/06/2023

#### VI. Training on corporate governance:

Training courses on corporate governance that members of the Board of Directors, members of the Supervisory Board, Directors (General Directors), other managers and the Company Secretary have attended in accordance with regulations on corporate governance:

#### VII. List of related persons of the public company and transactions of related persons of the company with the Company itself

##### 1. List of related persons of the company

No	Organization/Individual Name	Securities Trading Account (if any)	Position at the Company (if any)	ID Card No.*, Date of Issue, Place of Issue	Head Office Address/Contact Address	Time of Commencement as a Related Person	Cessation as a Related Person	Reason	Relationship with the Company
1	Hoang Thi Mong				Group 16, Zone 2, Ha Lam Ward, Quang Ninh	27/04/2023			Wife of Mr. Vu The Hoa – Chairman of the Board
2	Vu Thuy Hai				Ward Ha Long, Quang Ninh	27/04/2023			Daughter of Mr. Vu The Hoa – Chairman of the Board

3	Vu Thanh Huyen		Board Member, Vice Principal of Van Lang School		Ward Ha Lam, QN	27/04/2023			Daughter of Mr. Vu The Hoa – Chairman of the Board
4	Dao Trung Kien				Ward Ha Lam, QN	14/04/2024			Husband of Ms. Vu Thanh Huyen – Board Member
5	Dao Huyen Chi				Ward Ha Lam, QN	14/04/2024			Daughter of Ms. Vu Thanh Huyen – Board Member
6	Vu Trong Nam				Group 7C Zone 2 Ward Hung Thang, QN	27/04/2023			Husband of Ms. Nguyen Thi Yen – Director
7	Vu Thi Thuong Huyen					27/04/2023			Daughter of Ms. Nguyen Thi Yen – Director
8	Pham Minh Chau				46b, ngo 203, Kim Nguu, Phuong Vinh Tuy, HN	27/04/2023			Daughter of Mr. Pham Xuan Truong – Board Member
9	Pham Truong Thang				C9B, TT nam Thanh Cong, Lang Ha, HN	27/04/2023			Son of Mr. Pham Xuan Truong – Board Member
10	Dang Thi Muoi				Group 31 Zone 3 Ha Lam Ward, QN	27/04/2023			Wife of Mr. Vu The Trieu – Board Member
11	Vu The Anh Dao				Group 31 Zone 3 Ha Lam Ward, QN	27/04/2023			Son of Mr. Vu The Trieu – Board Member



12	Vu Nhu Linh				Group 31 Zone 3 Ha Lam Ward, QN	27/04/2023			Daughter of Mr. Vu The Trieu – Board Member
13	Nguyen Van Huy				Hong Gai Ward, HL, QN	27/04/2023			husband of Mr Hoang Thi Kim Khanh – Board Member
14	Nguyen Hoang Son				Hong Gai Ward, HL, QN	27/04/2023			Son of Mr. Hoang Thi Kim Khanh – Board Member
15	Nguyen Hoang Anh				Hong Gai Ward, HL, QN	27/04/2023			Son of Mr. Hoang Thi Kim Khanh – Board Member
16	Pham Thi Thuy Nga				Group 4, Zone 4B, Hạ Long Ward, Quảng Ninh	27/04/2023			Wife of Mr Nguyen Trong Nha Board Member
17	Nguyen Quynh Trang				Group 4, Zone 4B, Hạ Long Ward, Quảng Ninh	27/04/2023			Daughter of Mr Nguyen Trong Nha Board Member
18	Nguyen Trong Dung				No 26/ 155/116 Trường Chinh, Thanh Xuân Ward, Hà Nội	27/04/2023			Son of Mr Nguyen Trong Nha Board Member
19	Dong Thi Oanh				Group 31 Zone 3 Ha Lam Ward, QN	27/04/2023			Mother of Vu The Anh– Board Member
20	Vu Kim Yen				Group 12 Zone 2 Hạ Long Ward, QN	27/04/2023			Sister of Vu The Anh–Board Member
21	Nguyen Thi Hương Giang				Group 3 Zone 6C, Hạ Long Ward, QN	27/04/2023			Wife of Mr Vu The Anh– Board Member

22	Nguyen Duc Minh				Group 52, Zone 4A, Cao Xanh Ward, QN	01/06/2023			Son of Mr Tran Hoai An-Board Member - Chief Accountant
23	Le Duc Quan				Group 6 Zone 3, Hạ Long Ward, QN	27/04/2023			husband of Mr Nguyen Thi Hong Hai – Head of the Supervisory Board,
24	Le Duc Hoang Long				Group 6 Zone 3, Hạ Long Ward, QN	27/04/2023			Son Of Mr Nguyen Thi Hong Hai – Head of the Supervisory Board,
25	Trinh Thi Mien				No 244, Tổ 27, Zone 3 Ha Lam Ward, QN	27/04/2023			Wife of Mr Dinh Van Nghiem – Member of the Supervisory Board
26	Do Thi Tam				44B, Hung Vuong street, Mong Cai 2 Ward, QN	27/04/2023			Wife of Mr Pham Dinh Lap Member of the Supervisory Board
27	Bui Thi Tuyet Mai				Group 23, Zone 4, Hà Khánh Ward, QN	27/04/2023			Wife of Mr Nguyen Trong Khai- Major shareholder

2. Transactions between the company and related parties of the company; or between the company and major shareholders, insiders, related parties of insiders. (No occurrence)

3. Transactions between company insiders, related parties of insiders and subsidiaries, companies controlled by the company. (No occurrence)

4. Transactions between the company and other parties: (No occurrence)

4.1. Transactions between the company and a company where members of the Board of Directors, members of the Supervisory Board, Directors (General Directors) and other managers have been and are founding members or members of the Board of Directors, Directors (General Directors) in the last three (03) years (calculated at the time of reporting): (No occurrence)

4.2. Transactions between the company and a company where related parties of members of the Board of Directors, members of the Supervisory Board, Directors (General Directors) and other managers are members of the Board of Directors, Directors (General Directors) in



operation: (No occurrence)

4.3. Other transactions of the company (if any) that may bring material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Directors (General Directors) and other managers: (No occurrence)

### VIII. Share transactions of insiders and related parties of insiders

#### 1. List of insiders and related parties of insiders

No	Full Name	Securities Trading Account (if any)	Position at the Company (if any)	ID Card/Passport No., Date of Issue, Place of Issue	Contact Address	Number of Shares Owned at the End of the Period	Percentage of Shares Owned at the End of the Period	Notes
1	Vu The Hoa		Chairman of the Board of Directors		Group 16, Zone 2, Ha Lam Ward, Quang Ninh	267.474	8,26%	
1.01	Hoang Thi Mong				Group 16, Zone 2, Ha Lam Ward, Quang Ninh	14.160	0,44%	
1.02	Vu Thuy Hai				Hà Long Ward, QN	43.440	1,34%	
2	Nguyen Thi Yen		Member of the Board of Directors, Director		No 10, Long Tiên Street. Hong Gai Ward, QN	60.000	1,85%	
3	Pham Xuan Truong		Member of the Board of Directors, Deputy Director		Group 1 Zone 1, Hà Long Ward, QN	16.024	0,5%	
4	Vu The Trieu		Member of the Board of Directors, Deputy Director		Group 31, Zone 3, Ha Lam Ward, QN	29.440	0,91%	
5	Hoang Thi Kim Khanh		Member of the Board of Directors, Principal		Hong Gai Ward, QN	73.280	2,26%	

6	Nguyen Trong Nha		Member of the Board of Directors		No 26/ 155/116 Trường Chinh, Thanh Xuân Ward, Hà Nội	188.000	5,8%	
7	Vu The Anh		Member of the Board of Directors		Group 3 Zone 6C, Hong Hai Ward, HL, QN	330.000	10,02%	
7.1	Dong Thi Oanh				Group 31 Zone 3 Cao Xanh Ward, HL, QN	73.200	2,25%	
7.2	Vu Kim Yen				Group 12 Zone 2 Hạ Long Ward, QN	70.000	2,16%	
7.3	Nguyen Thi Huong Giang				Group 3 Zone 6C, Hong Hai Ward, HL, QN	29.440	0,91%	
8	Tran Hoai An		Chief Accountant		Group 52 Zone 4A, Hong Hai Ward, HL, QN	63.120	1,95%	
9	Vu Thanh Huyen		Member of the Board of Directors, Vice Principal of Van Lang School		Group 27, Zone 3 Ha Lam Ward, QN	36.720	1,13%	
10	Nguyen Thi Hong Hai		Head of the Supervisory Board, Head of Business Department		Group 6 Zone 3, Ha Long Ward, QN	17.200	0,53%	
10.1	Le Duc Quan				Group 6 Zone 3, Ha Long Ward, QN	48.000	1,48%	
11	Pham Dinh Lap		Member of the Supervisory Board, Head of Education		44B, Hung Vuong, Ka Long Ward, MC, QN	14.000	0,43%	

			and Training Office of Mong Cai					
12	Dinh Van Nghiem		Member of the Supervisory Board, Vice Principal of Van Lang School		Zone 3, Cao Thang Ward, HL, QN	1.300	0,04%	
13	Nguyen Trong Khai		Major shareholder		Group 23, Zone 4, Ha Khanh Ward, QN	273.600	8,44%	

2. Transactions of insiders and related persons involving the company's shares: **(none occurred)**

**IX. Other matters to be noted.**

**Recipients:**

- As addressed
- Archive: Office

**CHAIRMAN OF THE BOARD OF DIRECTORS**



**Vũ The Hoa**