

*Ha Tu, day 28 month 11 year 2025*

No: **4196/VHTC-VP**  
Re: Disclosure of the Resolution, Minutes, and  
Documents of the Extraordinary General Meeting of  
Shareholders 2025

**INFORMATION DISCLOSURE**

(Within 24 hours)

To:

- State Securities Commission of Vietnam;
- Hanoi Stock Exchange.

Name of company: **Ha Tu Coal Joint Stock Company – Vinacomin.**

Stock symbol: **THT.**

Address of headoffice: **Group 6, Quarter 3, Ha Tu Ward, Quang Ninh Province.**

Telephone: **0203 3835169.**

Fax: **0203 3836120.**

Person in charge of information disclosure: **Nguyễn Phương Nhung**

Address: No. 195 Le Thanh Tong Street, Hong Gai Ward, Ha Long City, Quang Ninh Province.

Phone number (mobile, office, home): 0987 909 009, 02033 638797

**Disclosed Information Content:**

***Resolution, Minutes, and Documents of the Extraordinary General Meeting of Shareholders 2025***

*(Attached herewith)*

Pursuant to Article 11 of Circular No. 96/2020/TT-BTC dated November 16, 2020 of the Ministry of Finance guiding information disclosure on the securities market, Ha Tu Coal Joint Stock Company – Vinacomin would like to disclose the above information to the State Securities Commission and the Hanoi Stock Exchange for acknowledgment and for public disclosure in accordance with current regulations.

We hereby certify that the disclosed information above is true and take full legal responsibility for the contents of this disclosure./.

**Recipients:**

- SSC, HNX (CIMS, b/c);
- General Director (e-copy, for reporting);
- Corporate Affairs Department for website posting (e-copy);
- Filing: Office, Secretariat.

**AUTHORIZED INFORMATION  
DISCLOSURE PERSON  
CORPORATE SECRETARY**



**Nguyễn Phương Nhung**



*Ha Tu, November 28<sup>th</sup> 2025*

No: 03/2025/NQ-ĐHĐCĐ

**RESOLUTION**  
**Extraordinary General Meeting of Shareholders 2025**

**THE GENERAL MEETING OF SHAREHOLDERS**  
**HA TU COAL JOINT STOCK COMPANY - VINACOMIN**

*Pursuant to the Enterprises Law 2020;*

*Pursuant to the Charter of Ha Tu Coal Joint Stock Company – Vinacomin, as approved by the General Meeting of Shareholders on May 8<sup>th</sup>, 2023;*

*Pursuant to the Minutes of the General Meeting of Shareholders No. 03/2025/BB-ĐHĐCĐ dated 28 November 2025 of Ha Tu Coal Joint Stock Company – Vinacomin..*

**RESOLVES:**

**Article 1. Approval of the dismissal of a member of the Board of Directors:**

- The General Meeting of Shareholders (GMS) approved the dismissal of Mr. Ngo The Phiet from the position of Member of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin for the 2022–2027 term, based on Submission No. 03/2025/TTr-ĐHĐCĐBT and his resignation letter.

The General Meeting voted with a total of 26 approval votes, representing 16.416.596 shares, accounting for 66,82% of the shares attended and voted at the Meeting.

**Article 2. Approval of the result of the election of an additional member of the Board of Directors for the 2022–2027 term:**

- The General Meeting of Shareholders approved the list of candidates for the election of 01 additional member of the Board of Directors, as nominated by the major shareholder TKV, namely Mr. Vu Van Khan.

- Election result: Mr. Vu Van Khan was elected as a member of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin for the 2022–2027 term.

The General Meeting voted with a total of 26 approval votes, representing 16.416.596 shares, accounting for 66,82 % of the shares attended and voted at the Meeting.

**Article 3. Approval of amendments and supplements to the Company's Charter; Addition of business lines:**

- The General Meeting of Shareholders approved Submission No. 04/2025/TTr-ĐHĐCĐBT on amendments and supplements to the Company's Charter with the main contents as follows:



### 3.1 Amendment to Clause 6, Article 2 (Registered Head Office of the Company)

- Registered address (Current Charter): “Group 6, Quarter 3, Ha Tu Ward, Ha Long City, Quang Ninh Province”.

- Registered address (Amended Charter): “Group 6, Quarter 3, Ha Tu Ward, Quang Ninh Province.”

### 3.2 Addition to Clause 2, Article 4 (Business lines of the Company)

- **Additional business line:**

+ No: 24

+ Business line: Architectural activities and related technical consultancy services.

- Detailed : Surveying and mapping activities

+ Industry code: 7110

### 3.3 Authorization to carry out legal procedures:

- The General Meeting of Shareholders unanimously authorized the Board of Directors and the Legal Representative of the Company to, based on the approved contents, be responsible for carrying out all necessary legal procedures to:

+ Register changes to the Enterprise Registration Certificate regarding the Company’s head office address and newly added business line;

+ Update other enterprise registration information (including the address of the Legal Representative) in accordance with changes in administrative boundaries;

+ Publish the enterprise registration information, adjust the Company’s seal (if necessary), and notify the Tax Authority, Banks, and partners in accordance with regulations.

- All other provisions of the Company’s Charter not subject to amendment under this Article remain in full force and effect.

The General Meeting voted with a total of 26 approval votes, representing 16,416,596 shares, accounting for 66,82% of the shares attended and voted at the Meeting.

### Article 4. Implementation of the Resolution

- This Resolution shall take effect from the date it is approved by the Extraordinary General Meeting of Shareholders in 2025.

- The members of the Board of Directors, the Supervisory Board, and the Executive Management shall be responsible for directing the implementation of this Resolution and disclosing information in accordance with the laws and the Company’s Charter./.

#### Recipients:

- SSC, HNX (CIMS, e-copy, b/c);
- TKV Group (e-copy, b/c);
- Company shareholders (via company website);
- Members of BoD, BoS (e-copy);
- Party Committee, Trade Union, Youth Union, Veterans Association (e-copy);
- Board of Management (e-copy);
- Correspondence Department (e-copy);
- Archives: Office, Company Secretary (5).

**ON BEHALF OF EGM  
CHAIRMAN**



**TRAN QUOC TUAN**  
**MEMBER IN CHARGE OF THE BOARD  
OF DIRECTORS**



*Ha Tu, November 28<sup>th</sup>, 2025*

No: 03/2025/BB-DHDCD

**MINUTE**  
**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2025**

Company Name: Ha Tu Coal Joint Stock Company – Vinacomin.  
Business code: 5700101323.  
Address: Group 6, Quarter 3, Ha Tu Ward, Quang Ninh Province.  
Meeting time: Starting at 09:30 a.m. on 28 November 2025.  
Ending at 11:30 a.m. on 28 November 2025..  
Meeting Venue: Meeting Room 4 – Office of Ha Tu Coal Joint Stock  
Company – Group 6, Ha Tu 3 Residential Area, Ha Tu  
Ward, Quang Ninh Province  
Congress program: According to the program and content approved by the  
Congress.  
Chairman of the Congress: Mr. Tran Quoc Tuan – Member in charge of the Board of  
Directors – Director.  
Secretary of the Congress: Ms. Nguyen Phuong Nhung - Company Secretary  
Number of delegates: 26 shareholders and authorized representatives attended the  
meeting, representing 16.416.596 shares, equal to 66,82%  
of the total voting shares of the Company.

**CONGRESS EVENTS** *(in chronological order)*

**I. PROCEDURES FOR OPENING THE CONGRESS**

① The Organizing Committee carries out procedures for registering delegates to attend the Congress.

② Mr. **Nguyen Viet Hung**, on behalf of the Organizing Committee, stated the reasons for opening the Meeting and introduced the Chair of the Meeting, Mr. **Tran Quoc Tuan** – Member in Charge of the Board of Directors of the Company – to preside over the Meeting.

③ Mr. **Tran Quoc Tuan** – Chairman of the Nomination Congress:

- Secretary of the Congress: Ms. **Nguyen Phuong Nhung** is the secretary of the congress and was unanimously approved by the Congress.



- The Vote Counting Committee for the Congress includes:

1. Mr. *Nguyen Viet Hung* – Head of the Department.
2. Mr: *Lam Van Hung* - Member.
3. Mr : *Dinh Van Thi* - Member.
4. Ms: *Nguyen Bich Thuy* - Member.
5. Ms: *Nguyen Thi Phuong* - Member.

The General Meeting of Shareholders unanimously elected the above-mentioned persons to the Vote Counting Committee of the General Meeting.

④Mr **Tran Quoc Toan**– On behalf of the Organizing Committee, report on the validity of the Congress, specifically:

The total number of voting shares representing 100% of the charter capital of Ha Tu Coal Joint Stock Company – Vinacomin is 24,569,052 shares, held by 1950 shareholders and representatives as of the record date on October 27<sup>th</sup>, 2025..

The total number of shareholders owning and being represented at the General Meeting is 1,891 shareholders. As of November 28, 2025, a total of 1950 individuals had registered to attend, holding or authorized to represent 16.416.596 shares, equivalent to 66,82% of the total voting shares of Ha Tu Coal Joint Stock Company – Vinacomin. However:

At 9:35 am, on November 28<sup>th</sup>, 2025:

- The total number of shareholders and authorized representatives attending is: 26 delegates.
- Representing: 16.416.596 shares.
- Accounting for: 66,82 of the total voting shares of the Company (based on the total of 24,569,052 shares).

**The Chairman's Conclusion:** Based on Clause 1, Article 145 of the 2020 Enterprise Law and Clause 1, Article 19 of the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company - Vinacomin, the 2025 Extraordinary General Meeting of Shareholders of the Company meets the required conditions to proceed with a valid meeting.

⑤ Ms. **Pham Thi Hai**- Member of the Board of Directors presented the working regulations and the agenda of the General Meeting.

The General Meeting unanimously approved 100% of the Agenda and the Working Regulations for the Extraordinary General Meeting of Shareholders in accordance with the provisions of the Enterprise Law and the Company's Charter, including several key items as follows:

- The General Meeting of Shareholders is held when the number of shareholders/shareholder representatives attending the meeting represents more than 50% of the total voting shares according to the shareholder list of Ha Tu Coal Joint Stock Company - Vinacomin.

- Except for the cases specified in Clause 3, Article 21 of the Company's Charter, which are adopted when there is at least 65% of the total votes from shareholders with voting rights present directly or through authorized representatives at the General Meeting of Shareholders, all other decisions of the General Meeting of



Shareholders will be adopted when there is at least 50% of the total votes from shareholders with voting rights present directly or through authorized representatives at the General Meeting of Shareholders.

© After the opening procedure of the General Meeting, the General Meeting of Shareholders will proceed with the agenda and the items of the meeting.

## **II. THE FOLLOWING ITEMS WERE APPROVED AT THE GENERAL MEETING:**

Mr. Dang Van Tinh – Member of the Board of Directors – presented:

(1) The submission on the dismissal and nomination of candidates for the Board of Directors for the remainder of Term IV (2022–2027)

(2) The submission on the approval of amendments and supplements to the Company's Charter

## **III. DISCUSSION:**

Mr. *Tran Quoc Tuan* – the Chairman, chaired the discussion of the above topics in the General Meeting.

*The shareholders and shareholder representatives attending the Meeting had no comments. The Chair of the Meeting proceeded to the voting session to approve the submissions that had just been presented at the Meeting.*

## **IV. VOTING TO APPROVE THE MATTERS PRESENTED AT THE MEETING**

### **1. Approval of the dismissal and nomination of candidates to the Board of Directors for the remainder of Term IV (2022–2027);**

*Number of valid votes: 26 votes, representing 16.416.596 shares, accounting for 100% of the voting shares present at the Meeting;*

*Number of invalid votes: 0 vote.*

*\* Voting results:*

*- Total ballots for approval: 26 votes, represent for 16.416.596 shares, accounting for accounting for 100% of the share attended and voted*

*- Total ballots for dis-approval: 0 votes.*

*- Total ballots for abstention: 0 votes, represent for 0 shares, accounting for 0% of the share attended and voted*

*The content above was approved with 100% approval rate*

### **2. Election of an additional member to the Board of Directors for the remainder of the term (2022–2027)**

*\*/ Mr. Nguyen Viet Hung – Head of the Vote Counting Committee – read out the Election Regulations and provided instructions for the election.*

*The General Meeting approved the Election Regulations with 100% of the voting shares present;*

*- The General Meeting proceeded to conduct the voting for the election of an additional member to the Board of Directors.*



- The Meeting took a break while the Vote Counting Committee carried out the vote counting.

- Mr. **Nguyen Viet Hung** – Head of the Vote Counting Committee – announced the results of the vote counting for the election of the additional member of the Board of Directors as follows:

*Total number of ballots collected: 26 ballots, representing 16.416.596 shares, accounting for 100% of the voting shares present at the Meeting.*

*Number of invalid ballots: 0 ballot, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.*

*Number of valid ballots: 0 ballots, representing 0 shares, accounting for 100% of the voting shares present at the Meeting, of which:*

The General Meeting conducted the voting for the election of an additional member of the Board of Directors by cumulative voting and secret ballot. The election results are as follows:

No	Full name	Number of votes cast	Ratio (%)
1	Vu Van Khan	16.416.596	100

- The candidate elected to the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin is :

1. Mr. Vu Van Khan

Immediately after announcing the results of the election of the member of the Board of Directors, the General Meeting recessed. During this time, the Board of Directors for the 2022–2027 term convened its 122nd Meeting to elect the Chairman of the Board of Directors in accordance with its authority.

Result of the Board of Directors' Meeting: The members of the Board of Directors unanimously elected Mr. Vu Van Khanh – the Representative managing the capital of TKV at the Company – to hold the position of Chairman of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin for the 2022–2027 term

On behalf of the Presidium, Mr. Tran Quoc Tuan respectfully reported the result and introduced the newly elected Chairman of the Board of Directors to the General Meeting.

### **3. Approval of amendments and supplements to the Company's Charter; Addition of business lines:**

- The General Meeting of Shareholders approved Submission No. 04/2025/TTr-DHĐCĐBT on amendments and supplements to the Company's Charter with the main contents as follows:

#### **3.1 Amendment to Clause 6, Article 2 (Registered Head Office of the Company)**

- Registered address (Current Charter): "Group 6, Quarter 3, Ha Tu Ward, Ha Long City, Quang Ninh Province".

- Registered address (Amended Charter): "Group 6, Quarter 3, Ha Tu Ward, Quang Ninh Province."



### 3.2 Addition to Clause 2, Article 4 (Business lines of the Company)

#### - Additional business line:

+ No: 24

+ Business line: Architectural activities and related technical consultancy services.

- Detailed : Surveying and mapping activities

+ Industry code: 7110

### 3.3 Authorization to carry out legal procedures:

- The General Meeting of Shareholders unanimously authorized the Board of Directors and the Legal Representative of the Company to, based on the approved contents, be responsible for carrying out all necessary legal procedures to:

+ Register changes to the Enterprise Registration Certificate regarding the Company's head office address and newly added business line;

+ Update other enterprise registration information (including the address of the Legal Representative) in accordance with changes in administrative boundaries;

+ Publish the enterprise registration information, adjust the Company's seal (if necessary), and notify the Tax Authority, Banks, and partners in accordance with regulations.

- All other provisions of the Company's Charter not subject to amendment under this Article remain in full force and effect.

The General Meeting voted and approved the above contents with: 16.416.596 shares in favor, accounting for 100% of the total voting shares..

*Number of valid votes: 26 votes, representing 16.416.596 shares, accounting for 100% of the voting shares present at the Meeting;*

*Number of invalid votes: 0 vote.*

#### *\* Voting results:*

- *Total ballots for approval: 26 votes, represent for 16.416.596 shares, accounting for 100% of the share attended and voted*

- *Total ballots for dis-approval: 0 votes.*

- *Total ballots for abstention: 0 votes.*

***The content above was approved with a 100% approval rate***

### V. CLOSING PROCEDURES OF THE GENERAL ASSEMBLY:

1. Ms. **Nguyen Phuong Nhung** – Secretary of the General Assembly reads the draft Minutes and the draft Resolution of the General Assembly.

2. Mr. **Tran Quoc Tuan**– Chairman of the General Assembly presents the draft Minutes and the Resolution of the General Assembly for approval.

#### *\* Voting results:*

- *Total ballots for approval: 26 votes, represent for 16.416.596 shares, accounting for 100% of the share attended and voted*

- *Total ballots for dis-approval: 0 votes.*

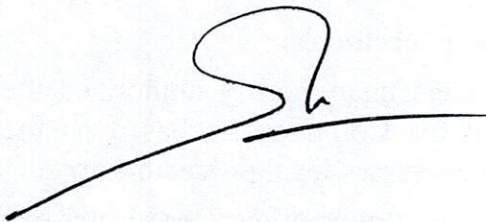
- *Total ballots for abstention: 0 votes.*

**The content above was approved with a 100% approval rate**



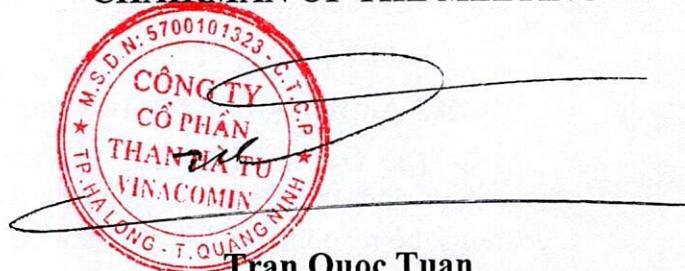
3. Mr. **Tran Quoc Tuan** - On behalf of the organizing committee of the 2025 Extraordinary General Meeting of Shareholders of the Company, declares the meeting closed./.

**SECRETARY OF THE MEETING**



**Nguyen Phuong Nhung**

**CHAIRMAN OF THE MEETING**



**Tran Quoc Tuan**  
**MEMBER IN CHARGE OF THE BOARD**  
**OF DIRECTORS**

***Recipients:***

- SSC, HNX (via CIMS, report);
- Shareholders of the Company (e-copy);
- Members of the Board of Directors, Supervisory Board (e-copy);
- Management Board, Chief Accountant (e-copy);
- Administrative Department (e-copy, published on the website);
- Archives: Office, Company Secretary (03)





**Vietnam National Coal and Mineral Industries Group**  
**Ha Tu Coal Joint Stock Company – Vinacomin**

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# **DOCUMENTS**

## **2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

*Ha Tu, November 28<sup>th</sup>, 2025*



**HA TU COAL JOINT STOCK COMPANY – VINACOMIN**  
**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**



**LIST OF DOCUMENTS**

No.	CONTENT
1	Agenda of the General Meeting
2	Working Regulations at the 2025 Extraordinary General Meeting of Shareholders.
3	Proposal on dismissal of a member of the Board of Directors and nomination of a candidate for election to the Board of Directors
4	Curriculum Vitae of the candidate nominated for election to the Board of Directors.
5	Proposal for Approval of Amendments to the Company's Charter
6	Regulations on the election at the 2025 Extraordinary General Meeting of Shareholders
7	Voting Ballot
8	Voting Card
9	Draft Resolution of the General Meeting
10	Question Form



No: 01/2025/CT-ĐHĐCĐBT

Ha Tu, November 3<sup>rd</sup> năm 2025

**AGENDA**

**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

(From 9:30 a.m. on November 28, 2025, at Meeting Room No. 4 – Office of Ha Tu Coal Joint Stock Company – Vinacomin.)

No.	Time	Content	Executing party
1	9h00'÷9h30'	- Verification of shareholder eligibility, distribution of voting cards, ballots, and meeting materials	Nguyen Viet Hung Organizing Committee
2	09h30'÷09h40'	- Organizational arrangements, declaration of meeting purposes, introduction of delegates, inviting Chairman to preside over the meeting	
3	09h40'÷09h45'	- Report on shareholder eligibility verification	Pham T Lan Huong Supervisory Board Member
4	09h45'÷09h50'	- The Chairperson introduces the Secretary, and introduces and approves the Vote Counting Committee.	Tran Quoc Tuan- Member of BODs – Director
5	09h50'÷10h00'	- Presentation of the EGM 2025 agenda - Presentation of the EGM 2025 organizing regulations.	Pham Thi Hai- Member of the BODs
		Voting for approval	Tran Quoc Tuan- Member of BODs – Director
Part I: Presentation of reports and proposals			
6	10h00'÷10h10'	- The proposal on the dismissal of a member of the Board of Directors and the nomination of a candidate for additional election to the Board of Directors. - Proposal for Amendment to the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company – Vinacomin	Dang Van Tinh Board Member
7	10h10'÷10h15'	- Discussion on the proposal presented at the General Meeting.	Tran Quoc Tuan- Member of BODs – Director
		- Voting to approve the contents of the proposal discussed at the General Meeting.	
8	10h15'÷10h30'	- Adoption of the Election Regulations and election of an additional member to the Board of Directors at the General Meeting. - Instructions on filling out and collecting the voting ballots.	Vote Counting Committee
9	10h30'÷10h45'	- The General Meeting takes a 15-minute break.	
Part II: Announcement of voting results, minutes, and draft resolution			
10	10h45'÷10h55'	- Announcement of voting results	Head of the Vote Counting Committee



No.	Time	Content	Executing party
11	10h55'÷11h10'	- The Board of Directors' meeting to elect the Chairperson and assign duties to members of the Board of Directors	BODs
12	11h10'÷11h25'	- The newly elected Chairperson of the Board of Directors addresses the General Meeting and presents flowers to the outgoing member of the Board of Directors	Tran Quoc Tuan- Member of BODs – Director
13	11h25'÷11h30'	- Presentation of the Minutes and the draft Resolution of the 2025 Extraordinary General Meeting of Shareholders	Meeting Secretary
		- Voting to approve the Minutes and the Resolution..	Tran Quoc Tuan- Member of BODs – Director
14	11h35'	- Closing of the General Meeting.	Tran Quoc Tuan- Member of BODs – Director

**Recipients:**

- Shareholders attending the General Meeting (e-copy);
- Board of Directors & Supervisory Board members (e-copy);
- Correspondence Department (e-copy, post on Website);
- Archives: Office & Company Secretary

**ON BEHALF OF THE BOARD OF DIRECTORS  
BOARD MEMBER – DIRECTOR**



**Tran Quoc Tuan**



No: 02/2025/QC- ĐHĐCĐBT

Ha Tu, November 3<sup>rd</sup> năm 2025

**WORKING REGULATIONS**  
**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

*Pursuant to:*

*The Enterprises Law No. 59/2020/QH14, enacted by the National Assembly of the Socialist Republic of Vietnam on June 17<sup>th</sup>, 2020, and its guiding documents;*

*The Charter of Ha Tu Coal Joint Stock Company – Vinacomin, as approved by the General Meeting of Shareholders on May 8<sup>th</sup>, 2023;*

*The 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin is organized and conducted according to the following regulations:*

**Chapter I**  
**GENERAL PROVISIONS**

**Article 1. Scope and applicable subjects**

1. These regulations apply to the organization of the 2025 Extraordinary General Meeting of Shareholders (EGM) of Ha Tu Coal Joint Stock Company – Vinacomin, specifically defining the rights and obligations of shareholders or their authorized representatives (shareholders/authorized representatives) attending the General Meeting, as well as the conditions and procedures for conducting the General Meeting.

2. Shareholders/authorized representatives are responsible for complying with these regulations.

**Article 2. Objectives of the General Meeting**

1. Ensure the principles of transparency, fairness, and democracy.

2. Facilitate the organization and conduct of the General Meeting, enabling the company to stabilize and resume business operations promptly.

**Chapter II**  
**RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE GENERAL MEETING**

**Article 3. Rights and obligations of shareholders**

1. Conditions for participation:

Shareholders listed in the shareholder registration record issued by the Vietnam Securities Depository and Clearing Corporation (VSDC) on October 27<sup>th</sup>, 2025, under Document No. 1129/2025-THT/VSDC-ĐK dated October 30, 2025, are eligible to attend;

2. Rights of shareholders attending the General Meeting:

a. Vote on all matters within the authority of the General Meeting of Shareholders.



b. Authorize a representative to attend and vote at the General Meeting via a written authorization letter.

c. Shareholders/authorized representatives must present valid identification (ID card/passport/citizen ID) and an authorization letter (*for shareholder representatives*) to the Organizing Committee to receive a voting card, voting ballot, and election ballot, indicating the number of voting shares (*hold or represent*), sealed by Ha Tu Coal Joint Stock Company – Vinacomin.

d. After listening to reports and proposals shareholders/authorized representatives will discuss and vote by raising their voting card or filling out the voting ballot.

e. Shareholders/authorized representatives have the right to express their opinions on General Meeting matters during the discussion session, under the Chairman's guidance. Before speaking, they must fill out a Speech Registration Form (as per the prescribed template), specifying their questions or remarks. These forms are submitted to the Chairman for review. Speeches should be concise, relevant, and limited to 5 minutes. Repetitive comments will not be recorded in the EGM minute.

f. Shareholders/authorized representatives arriving late may still register, attend, and vote, but the Chairman is not responsible for pausing the meeting, and previous voting results remain valid.

### 3. Obligations of shareholders attending the General Meeting:

a. Shareholders and authorized representatives arrive on time and complete registration procedures with Organizing Committee before entering the meeting room.

b. Follow the guidance of the Chairman, dress appropriately, refrain from wearing hats, smoking, talking privately, or using mobile phones. Phones must be turned off or set to silent mode.

c. Shareholders must maintain confidentiality of meeting documents and avoid recording or copying them for people outside the General Meeting without permission from the Chairman;

d. Authorized representatives must not reassign their attendance authorization to a third party.

e. Shareholders must sit in the designated areas assigned by the Organizing Committee. Compliance with the seating arrangement is mandatory.

f. Any recording or filming of the General Meeting must be publicly announced and approved by the Chairman;

g. Shareholders wishing to speak at the General Meeting must register in advance, comply with the speaking time limits, and ensure that their statements are relevant to the meeting agenda. Shareholders must follow the guidance of the Organizing Committee and adhere to the moderation of the Chairman when speaking and voting;

h. Shareholders must not engage in any disruptive actions that could interfere with the orderly and lawful conduct of the General Meeting;

k. Shareholders must respect the Chairman's authority, strictly comply with the working regulations, and uphold the resolutions passed at the General Meeting.

### Article 4. Shareholder Eligibility Verification Committee

1. The Shareholder Eligibility Verification Committee consists of 03 members and is responsible for verifying the attendance and eligibility of shareholders and their authorized representatives. The committee members are accountable to the Chairperson and the General Meeting of Shareholders.



**2. Responsibilities of the Shareholder Eligibility Verification Committee:**

Verify the shareholder eligibility and attendance of shareholders and authorized representatives.

The Head of the Verification Committee shall report to the General Meeting of Shareholders on shareholder attendance. If the number of attending shareholders and authorized representatives represents more than 50% of the total voting shares, the General Meeting of Shareholders shall be deemed valid and proceed accordingly.

**Article 5. Rights and responsibilities of the Chairman and the Secretary of the General Meeting**

1. Chairman of the General Meeting: The Chairman of the Board of Directors shall act as the Chairman of the General Meeting, with the following duties:

a. Presiding over the General Meeting in accordance with the approved agenda and contents;

b. Introducing the Meeting Secretary;

c. Guiding shareholders/authorized representatives through discussions, voting, and other meeting procedures, as well as decide on the order and procedures, and on matters arising outside the agenda.

d. Answering questions and concerns raised by shareholders/authorized representatives.

e. Taking necessary measures to maintain order and ensure the General Meeting accurately reflects the opinions and wishes of the majority of attending shareholders.

f. Exercising additional rights and responsibilities as stipulated in the Charter of Ha Tu Coal Joint Stock Company – Vinacomin.

**2. Secretary of the General Meeting:**

a. The Meeting Secretary shall be introduced by the Chairman and approved by the General Meeting. The Secretary is accountable to the Chairman and the General Meeting of Shareholders and shall operate under the Chairman's supervision.

b. Assisting the Chairperson in verifying shareholder eligibility and representative authorizations (if necessary);

c. Accurately and comprehensively recording the entire proceedings of the General Meeting and the issues approved by the shareholders or noted in the minute of the General Meeting

d. Supporting the Chairperson in announcing draft documents, resolutions, conclusions, and notifications to shareholders as required. The Secretary shall also receive and review Speech Registration Forms submitted by shareholders before forwarding them to the Chairperson for consideration.

e. Drafting the resolution based on the matters approved by the General Meeting.

**Article 6. Rights and responsibilities of the Election and Vote Counting Committee**

1. The Election and Vote Counting Committee consists of 05 members: 01 Head and 04 members, appointed by the Chairman and approved by the General Meeting.

**2. Responsibilities of the Election and Vote Counting Committee:**

a. Supervising the voting process of shareholders/authorized representatives and accurately determining the voting results for each item;

b. Quickly compiling the voting results for each matter and reporting them to the Chairperson for announcement.



- c. Reviewing and reporting to the General Meeting any violations of voting procedures or complaints regarding voting results;
- d. Prepare the Vote Counting Report and be accountable to the Chairperson and the General Meeting of Shareholders for their work.

### **Chapter III**

## **CONDUCT OF THE GENERAL MEETING**

#### **Article 7. Conditions for holding the General Meeting**

The General Meeting of Shareholders shall be valid if shareholders/authorized representatives representing more than 50% of the total voting shares attend according to the shareholders list of Ha Tu Coal Joint Stock Company – Vinacomin.

#### **Article 8. Discussion and voting procedures**

1. Discussion principles:
  - a. Discussions shall be conducted within the allocated time and limited to matters included in the meeting agenda;
  - b. Shareholders wishing to raise questions must submit them in writing using the Question Submission Form and forward to the Secretary;
  - c. The Secretary will collect and arrange the Question Submission Form in registered order before forwarding to the Chairman;
  - d. Shareholders who wish to speak or debate must raise their hands and obtain the Chairperson's approval. Each shareholder is limited to 3 minutes per speech, and comments should be concise and avoid repetition.
2. Responses to shareholder questions:
  - a. Based on the submitted Question Submission Forms, the Chairman or a designated representative shall respond to shareholder inquiries.
  - b. If time constraints prevent all questions from being addressed during the meeting, the company shall provide written responses afterward.
3. Voting Methods:
  - a. Raising the voting card: Used for approving procedural matters, such as: Meeting agenda, Working regulations, Election of the Vote Counting Committee, approval of the EGM minutes and resolutions and other contents at the General Meeting (if any)
  - b. Filling out the voting ballot: Used for voting on reports and proposals, which are identified and clearly stated in each voting form sent to each shareholder.
4. Voting procedures:
  - a. Delegates shall vote to approve, disapprove, or abstain on each item presented at the General Meeting by either raising the voting card or marking their selection on the voting ballot, corresponding to the specific resolutions.
  - b. When voting by raising the Voting Card, the front side of the Voting Card must be held up clearly towards the Chairman. Shareholders shall vote on each matter by raising their Voting Card when asked by the Chairman: (First call: Vote in approving; Second call: Vote in disapproving; Third call: Abstain from voting). Shareholders shall raise their voting card only once per voting matter.
  - c. When voting by filling out the voting ballot: For each voting item, shareholders must choose one of three options: "Approve", "Disapprove", or "Abstain". These options are pre-printed on the voting ballot, and shareholders indicate their choice by



marking an "X" or "✓" in the corresponding box. After completing all voting items, shareholders shall submit their sealed voting ballot in the designated ballot box at the General Meeting, as instructed by the Vote Counting Committee. The voting ballot must be signed and include the full name of the shareholder or authorized representative.

Invalid voting ballots:

Ballots not issued by the Organizing Committee;

Ballots without a complete signature and clear full name of the delegate;

Ballots that are erased, altered, or have additional voting content;

If a voting item does not have a selection or has more than one option selected for a single proposal, that vote is considered invalid.

5. Voting rules:

a. The value of the voting ballot or voting card is determined based on the number of shares with voting rights that the shareholder owns or authorized representatives presenting at the General Meeting. Each share owned or legally represented corresponds to one voting unit.

b. Voting ballots and voting cards are sealed by the company and issued to shareholders or their authorized representatives by the Shareholder Eligibility Verification Committee after verifying their eligibility to attend the meeting. The voting ballot or voting card must include a serial number, full name, signature of the shareholder or authorized representative, and other technical elements to facilitate accurate and convenient vote verification.

c. The following matters shall be approved if at least 65% of the votes from shareholders with voting rights are cast either directly or through authorized representatives at the General Meeting:

- Type of shares and total number of shares of each type;
- Changes in business sectors and lines of operation;
- Changes in the company's management structure regarding the operational model and legal representative, as specified in article 134 of the Enterprises Law;
- Decisions on investment projects, transactions involving the purchase, sale, or disposal of the Company's assets or its branches, or transactions conducted by the Company or its branches with a value equal to or exceeding 35% of the Company's total assets as recorded in the most recent audited financial statement;
- Decisions on capital contributions or share purchases in other enterprises, where the total value of capital contributions or share purchases equals or exceeds 35% of the company's total assets as recorded in the most recent audited financial statements;
- Decisions on the restructuring, dissolution, or bankruptcy of the company;
- Amend and supplement the contents of company charter;
- Except for matters specified in Point c, Clause 5 of this Article, all other decisions of the General Meeting of Shareholders shall be approved if at least 51% of the votes from shareholders with voting rights are cast either directly or through authorized representatives at the General Meeting.

#### **Article 9. General Meeting resolution and meeting minute**

The General Meeting minute and resolution must be read and approved before the closing of The General Meeting.



## Chapter IV IMPLEMENTATION PROVISIONS

### Article 10. Implementation provisions

- These working regulations, consisting of 4 chapters and 10 articles, take effect immediately after approval by the 2025 Extraordinary General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin.
- Shareholders and their authorized representatives attending the General Meeting are required to strictly adhere to these regulations. Any violations will be handled accordingly, based on the company's charter and Enterprises Law.
- The General Meeting of Shareholders holds the authority to amend and supplement these regulations if necessary./.

#### *Recipients:*

- Shareholders attending the General Meeting (e-copy);
- Board of Directors & Supervisory Board members (e-copy);
- Correspondence Department (e-copy, post on Website);
- Archives: Office & Company Secretary ✓

**ON BEHALF OF THE BOARD OF DIRECTORS  
BOARD MEMBER – DIRECTOR**



**Tran Quoc Tuan**



No.: 03/2025/TTr-ĐHĐCĐBT

*Ha Tu, November 3<sup>rd</sup>, 2025*

## **PROPOSAL**

### **Dismissal of a member of the Board of Directors (BoD) and nomination of a candidate for the additional election of a BoD member during the term**

To: Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin.

Pursuant to the Law on Enterprises 2020 and the Law amending and supplementing a number of articles of the Law on Enterprises 2022 and 2025;

Pursuant to the Charter on Organization and Operation of the Company as approved by the General Meeting of Shareholders on August 5, 2023;

Pursuant to Decision No. 2091/QĐ-TKV dated September 30, 2025 of the Members' Council of Vietnam National Coal and Mineral Industries Group (TKV) regarding the change of personnel of the Capital Representative and the Representative of TKV participating in the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin. Mr. Ngo The Phiet submitted a resignation letter to the Company on October 7, 2025, requesting to resign from the position of Chairman of the Board of Directors and to cease participation in the Board of Directors of the Company. At the 115th meeting – Term IV (2022–2027) held on October 7, 2025, the Board of Directors considered and approved Mr. Ngo The Phiet's resignation letter. Pursuant to Point c, Clause 1, Article 15 of the Company's Charter, the Board of Directors proposes that the General Meeting of Shareholders approve the dismissal of Mr. Ngo The Phiet from the position of Member of the Board of Directors.

Pursuant to the list of shareholders of the Company prepared by the Vietnam Securities Depository and Clearing Corporation (VSDC) under Document No. V985/2025/THT/VSD-ĐK dated October 30, 2025. The Company currently has one major shareholder, Vietnam National Coal and Mineral Industries Group (TKV), holding 15,969,884 shares, equivalent to 65% of the charter capital. According to Clause 2, Article 25 of the Company's Charter, the major shareholder TKV has nominated a candidate to run for the position of Member of the Board of Directors for the mid-term election of Term IV (2022–2027) as specified in Decision No. 2091/QĐ-TKV dated September 30, 2025. Accordingly, the shareholder TKV nominates Mr. Vu Van Khan, Capital Representative of TKV, to run for the position of Member of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin.



Pursuant to Resolution No. 115/NQ-VHTC dated October 7, 2025 of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin regarding the nomination of a candidate to run for the position of Member of the Board of Directors for the mid-term election of Term IV 2022÷2027.

As of the present time, no group of shareholders owning or representing at least 10% of the total voting shares of the Company has submitted any written nomination or recommendation of a person to run for the Board of Directors for the mid-term election to the Organizing Committee. Therefore, with respect to the personnel for the additional election of a Board Member at the 2025 Extraordinary General Meeting of Shareholders, the Board of Directors respectfully proposes one candidate nominated by the major shareholder as follows:

- Mr. Vu Van Khan, Capital Representative of TKV at Ha Tu Coal Joint Stock Company – Vinacomin. (Curriculum vitae is attached).

The Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin respectfully requests the General Meeting of Shareholders to approve the personnel nomination plan for the additional election of a Board Member of the Company.

Sincerely./.

**Recipients:**

- Company shareholders (e-copy);
- Members of the BOD and BOS (e-copy);
- Correspondence Department (e-copy; post on Website);
- Archives: Office, Company Secretary.

**ON BEHALF OF THE BOD  
BOARD MEMBER – DIRECTOR**



**Tran Quoc Tuan**





**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence – Freedom – Happiness**

**CURRICULUM VITAE**

*(For candidates/nominees for election as members of the Board of Directors)*

1. Full name: VU VAN KHAN
2. Gender: Male
3. Citizen ID No.: 034068001414  
Date of issue: August 12, 2021  
Place of issue: Department of Administrative Management for Social Order – Ministry of Public Security.
4. Date of birth: August 16, 1968
5. Nationality: Vietnamese
6. Ethnicity: Kinh
7. Place of origin: Thai Binh Ward, Hung Yen Province.
8. Permanent address: Group 4, Dap Nuoc I Area, Quang Hanh Ward, Quang Ninh Province
9. Contact number: 0912 108 420, email: vuvankhan1968@gmail.com
10. Educational background: 12/12
11. Professional qualification: Mining Engineer, Master of Mining Engineering
12. Employment history:
  - + From September 1990 to September 1995: Technician, Mining Explosives Workshop, Coc Sau Coal Company.
  - + From October 1995 to July 1999: Engineer, Mining Engineering Department, Coc Sau Coal Company.
  - + From August 1999 to April 2004: Deputy Head of Mining Engineering Department, Coc Sau Coal Company.
  - + From May 2004 to September 2006: Manager of Ta Ngan Excavation Workshop, Coc Sau Coal Company.
  - + From October 2006 to October 2007: Head of Mining Engineering Department, Coc Sau Coal Company.
  - + From November 2007 to March 2008: Head of Mining Engineering Department, Assistant to the Director, and Commander of Thach Khe Iron Ore Mining Site (Ha Tinh Province), Coc Sau Coal Joint Stock Company – TKV.
  - + From April 2008 to March 2013: Deputy Director, Coc Sau Coal Joint Stock Company – Vinacomin.
  - + From April 2013 to September 2018: Director, Coc Sau Coal Joint Stock Company – Vinacomin.
  - + From October 2018 to February 2019: Standing Member of the Board of Directors, Coc Sau Coal Joint Stock Company – Vinacomin;



+ From February 2019 to August 2020: Member of the Capital Management Board, Vietnam National Coal and Mineral Industries Holding Corporation Limited (Vinacomin); Chairman of the Board of Directors, Cao Son Coal Joint Stock Company – Vinacomin; Chairman of the Board of Directors, Tay Nam Da Mai Coal Joint Stock Company – Vinacomin;

+ From August 2020 to present: Member of the Capital Management Board, Vinacomin; Chairman of the Board of Directors, Cao Son Coal Joint Stock Company – TKV; Chairman of the Board of Directors, Cam Pha Coal Trading Joint Stock Company – Vinacomin; Chairman of the Board of Directors, Geological Mining Joint Stock Company – TKV; Member of the Board of Directors, Mining Mechanics and Shipbuilding Joint Stock Company – TKV; Member of the Board of Directors, Uong Bi Manufacturing and Trading Joint Stock Company.

13. Current position and workplace: Representative of Vinacomin's capital at Ha Tu Coal Joint Stock Company – Vinacomin.

\* Other positions held:

- Member of the Capital Management Board, Vietnam National Coal and Mineral Industries Group (Vinacomin);

- Chairman of the Board of Directors, Cao Son Coal Joint Stock Company – TKV;

- Chairman of the Board of Directors, Geological Mining Joint Stock Company – TKV;

- Chairman of the Board of Directors, Vinacomin Mining and Industrial Investment Consulting Joint Stock Company;

14. Number of shares held: 0 shares (accounting for 0%), including:

- Personal ownership: 0 shares (accounting for 0%);

- State capital representation: 0 shares (accounting for 0%).

15. Number of shares held by related persons: 0 shares.

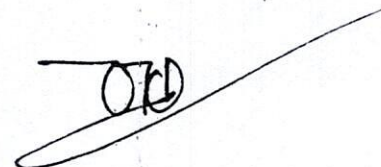
16. Violations of law: None

17. Conflicts of interest with the Company: None

I hereby certify that the above statements are completely true and accurate. I shall take full responsibility before the Law for any inaccuracies in the information provided.

*Quang Ninh, October 30, 2025*

**Declarant**



**Vu Van Khan**





No: 04/2025/TTr-ĐHĐCĐBT

*Ha Tu, November 3<sup>rd</sup>, 2025*

**PROPOSAL**

**Regarding the Approval of the Amendment to the Charter on Organization and  
Operation of the Company**

To: Esteemed Shareholders

Pursuant to the Law on Enterprises 2020 and the Law amending and supplementing a number of articles of the Law on Enterprises 2022 and 2025;

Pursuant to the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company – Vinacomin, as approved by the General Meeting of Shareholders on May 8, 2023;

Pursuant to Official Letter No. 4168/BNV-CQĐP dated June 23, 2025 of the Ministry of Home Affairs regarding guidance on certain matters related to the reorganization of administrative units;

Pursuant to Official Notice No. 55/TB-UBND dated September 12, 2025 of Ha Tu Ward People's Committee regarding the renaming of neighborhoods within Ha Tu Ward;

Pursuant to Official Letter No. 5275/TKV-TN dated September 17, 2025 of Vietnam National Coal and Mineral Industries Group (Vinacomin) regarding the request for issuance of the Surveying and Mapping Operation License.

In order to update the Company's head office information in accordance with changes in administrative boundaries and to add business lines to serve the Company's operations, the Board of Directors (BOD) respectfully submits to the General Meeting of Shareholders (GMS) for consideration and approval of the following contents:

**1. Approval of the amendment and supplementation to the Company's Charter on Organization and Operation, specifically as follows:**

**1.1 Amendment to Clause 6, Article 2 (Registered Head Office of the Company)**

- Current registered address (as stated in the existing Charter): "Group 6, Zone 3, Ha Tu Ward, Ha Long City, Quang Ninh Province".

- Revised registered address (as stated in the amended Charter): "Group 6, Ha Tu 3 Neighborhood, Ha Tu Ward, Quang Ninh Province".

**Reason:** To update the administrative unit names in accordance with the notification from the local authorities.

**1.2 Addition to Clause 2, Article 4 (Company's Business Lines)**

**- Additional details:**



+ No.: 24

+ Business line name: "Surveying and mapping activities"

+ Business code: 7110

**Reason:** To add a business line as required by Vinacomin and in compliance with legal regulations (Decree No. 136/2021/ND-CP) as a basis for applying for the Surveying and Mapping Operation License, serving the Company's business operations.

## **2. Authorization to the General Meeting of Shareholders for the Board of Directors and the Legal Representative:**

- The General Meeting of Shareholders authorizes the Board of Directors and the Legal Representative of the Company, based on the contents approved in Section 1, to take responsibility for carrying out the necessary legal procedures with the Department of Planning and Investment of Quang Ninh Province and other relevant state authorities in order to:

a) Register amendments to the Enterprise Registration Certificate related to the Company's head office address and new business line.

b) Update other enterprise registration information in accordance with the changes in administrative boundaries (including the permanent and contact addresses of the Legal Representative).

c) Publish the enterprise registration contents, adjust the seal information (if necessary), and notify changes to the Tax Authority, Banks, and business partners, in accordance with legal regulations.

All other provisions of the Company's Charter not amended or supplemented under this Proposal shall remain in full force and effect.

The Board of Directors respectfully submits this proposal to the General Meeting of Shareholders for consideration and approval./.

### **Recipients:**

- Shareholders attending the General Meeting (e-copy);
- Members of the BOD and BOS (e-copy);
- Correspondence Department (e-copy; post on Website);
- Archives: Office, Company Secretary.

**ON BEHALF OF BOD  
BOARD MEMBER – DIRECTOR**



**Tran Quoc Tuan**



No: 05/2025/NQ-ĐHĐCĐBT

Ha Tu, November 3<sup>rd</sup>, 2025

**REGULATIONS ON NOMINATION, CANDIDACY, AND ELECTION OF  
MEMBERS OF THE BOARD OF DIRECTORS  
THE 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

*Pursuant to the Law on Enterprises 2020 and the Law amending and supplementing a number of articles of the Law on Enterprises 2022 and 2025;*

*Pursuant to the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company – Vinacomin approved on May 8, 2023;*

*Pursuant to the Internal Corporate Governance Regulations of Ha Tu Coal Joint Stock Company – Vinacomin approved on April 26, 2021.*

**Chapter I  
GENERAL PROVISIONS**

**Article 1: Explanation of terms and abbreviations**

- The Company: Ha Tu Coal Joint Stock Company – Vinacomin
- BOD: Board of Directors
- OC: Organizing Committee
- GMS: General Meeting of Shareholders
- Delegate: Shareholder or authorized representative

**Article 2: Chairman of the Meeting**

The Chairman of the Meeting is responsible for presiding over the election with the following specific duties:

- Introducing the list of nominees to the BOD
- Handling complaints related to the election (if any)

**Article 3: Number, term, and qualifications of BOD members**

- Number of BOD members to be elected: 01 (one) member
- Term : 2022- 2027
- Maximum number of BOD candidates : Unlimited
- Members of the BOD must meet the following conditions and standards:
  - a) Not falling under the circumstances specified in Clause 2, Article 17 of the Law on Enterprises;
  - b) Having professional qualifications and experience in corporate governance or in the Company's business fields; not necessarily being a shareholder unless otherwise stipulated in the Company's Charter;





c) A BOD member of one company may concurrently serve as a BOD member of another company;

d) For state-owned enterprises as prescribed in Point b, Clause 1, Article 88 of the Law on Enterprises and subsidiaries of state-owned enterprises as prescribed in Clause 1, Article 88 of the same Law, BOD members must not have family relations with the Director, General Director, other managers of the company, or with those who have the authority to appoint managers of the parent company.

**Article 4: Principles of election:**

- The election shall be conducted in accordance with the laws and the Company's Charter.

- The Vote Counting Committee shall be nominated by the Chairman and approved by the Meeting. Members of the Vote Counting Committee must not be among the nominees or self-nominated candidates for the BOD.

## **Chapter II**

### **REGULATIONS ON NOMINATION AND CANDIDACY**

**Article 5: Nomination of BOD members** *(Clause 2, Article 25 of the Company's Charter)*

- Shareholders have the right to pool their voting rights to nominate candidates for the BOD. Shareholders or groups of shareholders holding from 10% to less than 20% of the total voting shares may nominate one (01) candidate; from 20% to less than 50% may nominate up to two (02) candidates; from 50% to less than 65% may nominate up to three (03) candidates; and those holding 65% or more may nominate a full number of candidates.

- In case the number of nominees and self-nominated candidates remains insufficient as required under Clause 5, Article 115 of the Law on Enterprises, the incumbent BOD shall introduce additional candidates or organize additional nominations in accordance with the Company's Charter, the Internal Corporate Governance Regulations, and the BOD's Working Regulations. The BOD's nomination of additional candidates must be clearly announced before the General Meeting of Shareholders votes to elect BOD members as prescribed by law.

**Article 6: Dossier for nomination or candidacy to the BOD**

**1. Nomination dossier** *(forms available on the Company's website: <http://www.hatucoal.vn/tailieudaihoicodong>) includes)*

- Nomination/ Candidacy application (Forms 01, 02)
- Candidate's curriculum vitae (Form 03)
- Copies of ID card/ Citizen ID/ Passport/ Household registration.
- Certificates of educational and professional qualifications *(if any)*
- Documents confirming the ownership ratio of the shareholder or shareholder group eligible for nomination under these Regulations

The nominator/candidate is responsible before the law and the General Meeting for the accuracy and truthfulness of their dossier.



Only dossiers that meet all requirements and candidates meeting all BOD eligibility criteria shall be included in the official list announced at the General Meeting.

## **2. Submission location and deadline**

- To facilitate the organization of the General Meeting, candidates are kindly requested to submit dossiers before 10:00 a.m. on November 26, 2025, to the following address:

- Office of Ha Tu Coal Joint Stock Company – Vinacomin, Group 6, Ha Tu 3 Area, Ha Tu Ward, Quang Ninh Province;

- Tel: 0203.3835.169, Fax: 0203.3836.120 or Ms. Nguyen Phuong Nhung – Company Secretary (0987 909 009);

If candidates are nominated by shareholder groups during the Meeting, please submit dossiers to the Meeting Secretary before the election begins.

## **Article 7: List of candidates**

- Based on the nomination dossiers submitted by shareholders or shareholder groups and accompanying documents, the Meeting Secretary shall prepare a list of eligible candidates for election.

- The list of BOD candidates shall include full names of all eligible candidates as printed on the ballot.

# **Chapter III ELECTION PROCEDURES**

## **Article 8: Method of election**

- The election shall follow the cumulative voting method (Clause 3, Article 148 of the Law on Enterprises).

- Accordingly, each delegate has a total number of votes equal to the total number of voting shares (owned and/or represented) multiplied by the number of BOD members to be elected.

- Delegates may concentrate all their votes for one or several candidates but not exceeding the total number of members to be elected as approved by the General Meeting of Shareholders.

- In case additional candidates arise on the meeting day, delegates may contact the Vote Counting Committee to receive a new ballot and return the old one (before placing it into the ballot box).

## **Article 9: Election ballot**

### **1. Content of the ballot**

- The ballot indicates the delegate code, number of owned and/or represented shares, and bears the Company's seal.

- Each delegate receives one (01) BOD election ballot and must verify its details upon receipt. Any errors must be immediately reported to the Vote Counting Committee.



## **2. How to fill in the ballot**

### **Instructions:**

- Each delegate may vote for a maximum number of candidates equal to the number of seats available
- If all votes are concentrated for one or more candidates, mark the box "Cumulative Voting" corresponding to those candidates.
- If distributing votes unequally among multiple candidates, specify the number of votes in the box "Number of Votes" next to each candidate's name.

### **Note:**

If both boxes ("Cumulative Voting" and "Number of Votes") are marked for the same candidate, the result will follow the "Number of Votes" entry.

## **3. Validity of ballots**

- A valid ballot is the pre-printed official form issued by the Organizing Committee, without erasures, amendments, or additions, and must include the delegate's full name and signature.

- Invalid ballots include:
  - + Ballots with added contents;
  - + Ballots filled in pencil;
  - + Ballots with candidate names crossed out;
  - + Ballots not in the official form, lacking the Company's seal, or altered;
  - + Ballots voting for more candidates than the number of approved BOD members;
  - + Ballots whose total allocated votes do not match the delegate's total voting rights;
  - + Ballots submitted after the ballot box is unsealed
  - + Ballots without full name and signature of the delegate.

## **4. Voting and vote counting**

- In case of error, the delegate may request a replacement ballot from the Vote Counting Committee and return the old one (before submitting).
- Delegates cast ballots into sealed boxes supervised by the Vote Counting Committee. Each ballot must bear the delegate's signature and full name.
- Vote counting shall be conducted under the supervision of the Supervisory Board or shareholder representatives.
- The Vote Counting Committee shall prepare a vote counting report, announce results, and, together with the Chairman, resolve any inquiries or complaints (if any).
- Ballots shall be retained and archived as prescribed.

## **5. Election results (Clause 3, Article 148 of the Law on Enterprises)**

- Successful candidates are determined in descending order of votes received, starting from the candidate with the highest number of votes until the required number of members is reached.
- If two or more candidates receive the same number of votes for the last remaining position, a re-election shall be conducted among those candidates.
- If the first election does not result in sufficient elected members, additional rounds shall be held until the required number is met.



## Chapter IV IMPLEMENTATION PROVISIONS

### Article 10: Implementation provisions

These Regulations consist of 4 Chapters and 10 Articles and take effect immediately after approval by the 2025 Extraordinary General Meeting of Shareholders.

Shareholders and their authorized representatives attending the General Meeting must strictly comply with these Regulations. Any violations shall be handled by the Chairman in accordance with the Company's Charter and the Law on Enterprises.

The General Meeting of Shareholders shall decide on any amendments or supplements to these Regulations./.

#### *Recipients:*

- Shareholders attending the General Meeting (e-copy);
- Members of the BOD and BOS (e-copy);
- Correspondence Department (e-copy; post on Website);
- Archives: Office, Company Secretary.

*v*

**ON BEHALF OF BOD  
BOARD MEMBER – DIRECTOR**



**Tran Quoc Tuan**







**HA TU COAL JOINT STOCK COMPANY – VINACOMIN**  
**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

**NOMINATION FORM**  
**FOR MEMBER OF THE BOARD OF DIRECTORS**

**To:** *Ha Tu Coal Joint Stock Company – Vinacomin*

My name is: .....

ID card/Citizen ID/Passport/Business Registration No.: .....

Date of issue: ..... Place of issue: .....

Address: .....

Educational qualification: .....

Major: .....

Currently holding: ..... shares

Equivalent to ...% of the total voting shares.

I hereby request Ha Tu Coal Joint Stock Company – Vinacomin to allow me to self-nominate as a candidate for the position of ..... of Ha Tu Coal Joint Stock Company – Vinacomin.

If trusted and elected by shareholders as a member of the Board of Directors, I commit to dedicating my full capacity, effort, and enthusiasm to contribute to the development of Ha Tu Coal Joint Stock Company – Vinacomin.

I hereby certify that all the information I have provided is true and accurate, and I shall take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the information and documents submitted.

Sincerely.

**Attached documents:**

- Certified copy of ID card/Citizen ID/Passport;
- Copies of academic and professional certificates;
- Candidate's curriculum vitae;

..., day..... month ..... year ...

**Nominator**

(Sign and write full name)





**HA TU COAL JOINT STOCK COMPANY – VINACOMIN**  
**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

**NOMINATION FORM  
 FOR MEMBER OF THE BOARD OF DIRECTORS**

**To:** *Ha Tu Coal Joint Stock Company – Vinacomin*

Full name of shareholder: .....

ID card/Citizen ID/Passport/Business Registration No.: .....

Date of issue: ..... Place of issue: .....

Legal representative (if any): .....

Currently holding: ..... shares .....

Equivalent to ....% of the total voting shares.

We hereby request Ha Tu Coal Joint Stock Company – Vinacomin to allow me/my company to nominate:

Mr./Ms: .....

ID card/Citizen ID/Passport No.: ..... Date of issue: ..... Place of issue: .....

Address: .....

Educational qualification: ..... Major: .....

Currently holding: ..... (shares)

Equivalent to total par value of: ..... (VND)

To stand as a candidate for the position of ..... member of Ha Tu Coal Joint Stock Company – Vinacomin

I hereby certify that all the information I have provided is true and accurate, and I shall take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the information and documents submitted.

Sincerely.

**Attached documents:**

- Certified copy of ID card/Citizen ID/Passport;
- Copies of academic and professional certificates;
- Candidate's curriculum vitae;
- Certificate of share ownership.

..., day..... month ..... year ...

**Nominator**

(Sign, affix seal, and full name)



Photo 4 x 6

(Recent  
photo)

SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

**CURRICULUM VITAE**

(For candidates/nominees for election as a member of the Board of Directors)

1. Full name:..... Gender: Male/Female .....
2. Date of birth:..... Place of birth:.....
3. Nationality:.....
4. ID card/Citizen ID/Passport No:..... Date of issue ...../...../..... Place of issue .....
5. Permanent address:.....
6. Contact phone number:..... Email:.....
7. Educational background:.....
8. Professional qualifications:.....
9. Current position at Joint Stock Company ... (if any) :.....
10. Other current positions held in other organizations:.....  
.....  
.....
11. Number of shares held: ..... , equivalent to ..... % of charter capital, including:
  - + Representing (organization/state/strategic shareholder/other organization:.....
  - + Personal ownership:.....
12. Commitments on shareholding (if any):.....
13. List of related persons:

No.	Name of individual/organization	ID/Passport No. (for individuals) or Business Registration Certificate/Operating License/Equivalent Legal Document No., Date of issue, Place of issue (for organizations)	Number of shares/units held and ownership ratio in Joint Stock Company ... (if any)	Relationship

14. Related interests with Joint Stock Company ... (if any):

15. Conflicting interests with Joint Stock Company ... (if any):

**I hereby certify that all the information declared above is true and accurate; otherwise, I shall take full responsibility before the law.**

..., day ..... month ..... year 2025

**Declarant**

(Sign and write full name)





## HA TU COAL JOINT STOCK COMPANY – VINACOMIN

### 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

#### MINUTES OF THE SHAREHOLDERS' GROUP MEETING ON NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS

- Pursuant to the Charter on Organization and Operation of Ha Tu Coal Joint Stock Company – Vinacomin;
- Pursuant to the Regulations on Nomination of Members of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin

Today, on ..... at ....., we, the shareholders of Ha Tu Coal Joint Stock Company – Vinacomin, collectively hold ..... shares (in words: ..... shares), representing .....% of the total voting shares of the Company, whose names are listed below:

No	Shareholder's Name	ID Card/Citizen ID/Passport/Business Registration No.	Permanent Address	Number of Shares Owned/Represented	Signature and Full Name
	<b>Total</b>				

After reviewing the Company's regulations on nomination and candidacy, we unanimously nominate the following candidate to the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin for the mid-term election at the 2025 Extraordinary General Meeting of Shareholders as follows:



Mr./Ms.: .....  
ID card/Citizen ID/Passport No.: .....  
Date of issue: ..... Place of issue:.....  
Permanent address.....  
Educational qualification: ..... Major:.....

*Attached documents:*

- Certified copy of ID card/Citizen ID/Passport;
- Certified copies of degrees and certificates;
- Candidate's curriculum vitae;
- Certificate of continuous shareholding for at least six (06) months up to the record date of the current Annual General Meeting of Shareholders.

*At the same time, we unanimously authorize:*

Mr./Ms: .....  
ID card/Citizen ID/Passport No.: .....  
Date of issue: ..... Place of issue:.....  
Permanent address:.....  
Educational qualification: ..... Major:.....

To act as the representative of the group in carrying out the nomination procedures in accordance with the Regulations on Nomination to the Supervisory Board of Ha Tu Coal Joint Stock Company – Vinacomin.

These minutes were prepared at ..... hours, on ..... /...../..... at.....

.....  
We hereby certify that all the information provided above is true and accurate, and we shall take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the information and documents submitted.

....., date ..... month ..... year ...







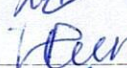

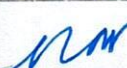
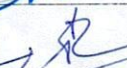








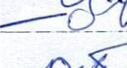

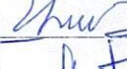
SHAREHOLDER  
(Representative of the group)  
(Sign and write full name)<sup>1</sup>

<sup>1</sup>For institutional shareholders:



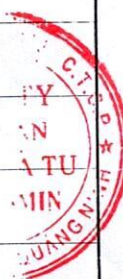
DANH SÁCH  
KÝ NHẬN TÀI LIỆU THAM DỰ ĐẠI HỘI ĐỒNG CỔ ĐÔNG BẤT THƯỜNG NĂM 2025

Tổng số cổ phần niêm yết: 24.569.052

STT	Họ và tên	Chức vụ tại Công ty	Số CP sở hữu/đại diện	Số CP được ủy quyền	Tổng số	Tỷ lệ (%)	Ký nhận tài liệu
	<b>Tổng số CP tham dự</b>		<b>30.322</b>	<b>16.379.384</b>	<b>16.409.706</b>	<b>66,79</b>	
1	Vũ Văn Khản	Đại diện TKV	0	15.969.884	15.969.884	65,00	
2	Trần Quốc Tuấn	PT.HĐQT, Giám đốc	0	148.919	148.919	0,61	
3	Trần Quốc Toàn	TV.HĐQT	0	11.855	11.855	0,05	
4	Đặng Văn Tĩnh	TV.HĐQT	0	36.313	36.313	0,15	
5	Phạm Thị Hải	TV.HĐQT	0	12.944	12.944	0,05	
6	Nguyễn Thị Lương Anh	TB. Ban KS	0	18.096	18.096	0,07	
7	Phạm Thị Lan Hương	TV. Ban KS	3.000	15.706	18.706	0,08	
8	Ngô Duy Đà	TV. Ban KS	0	7.667	7.667	0,03	
9	Nguyễn Trọng Hiếu	PGĐ-Cổ đông	0	34.008	34.008	0,14	
10	Lam Anh Tuấn	PGĐ-Cổ đông	0	18.922	18.922	0,08	
11	Phan Ngũ Hoàn	PGĐ-Cổ đông	0	6.729	6.729	0,03	
12	Lê Quang Lợi	CTCĐ-Cổ đông	20	2.060	2.080	0,01	
13	Bùi Thanh Bình	KTT - Cổ đông	0	12.896	12.896	0,05	
14	Phạm Văn Vinh	QĐ-Cổ đông	0	11.069	11.069	0,05	
15	Đỗ Quốc Toàn	QĐ-Cổ đông	2.170	18.918	21.088	0,09	
16	Vũ Tiến Song	QĐ-Cổ đông	0	41.516	41.516	0,17	
17	Nguyễn Việt Hùng	TP-Cổ đông	0	11.882	11.882	0,05	
18	Nguyễn Thị Sinh	Cổ đông	2.991	0	2.991	0,01	
19	Nguyễn Minh Đức	Cổ đông	4.860	0	4.860	0,02	
20	Nguyễn Xuân Thuý	Cổ đông	2.970	0	2.970	0,012	
21	Vũ Văn Bình	Cổ đông	3.780	0	3.780	0,02	



STT	Họ và tên	Chức vụ tại Công ty	Số CP sở hữu/đại diện	Số CP được ủy quyền	Tổng số	Tỷ lệ (%)	Ký nhận tài liệu
22	Nguyễn Văn Chín	Cổ đông	4.050	0	4.050	0,02	Chín
23	Chu Thị Dung	Cổ đông	3.511	0	3.511	0,01	Dung
24	Vũ Thị Cường	Cổ đông	2.970	0	2.970	0,01	Cường
25	Quản Xuân Phương	Cổ đông	3.510	0	3.510	0,01	Phương
26	Hoàng Chí Doanh	Cổ đông	3.380	0	3.380	0,01	Doanh
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							







Hà Tu, ngày 28 tháng 11 năm 2025

**BIÊN BẢN KIỂM PHIẾU BIỂU QUYẾT**  
**Đại hội đồng cổ đông bất thường năm 2025**

Hôm nay, vào hồi 10h00, ngày 28 tháng 11 năm 2025 tại Văn phòng Công ty Cổ phần Than Hà Tu - Vinacomin, tổ 6 Khu phố Hà Tu 3, phường Hà Tu, tỉnh Quảng Ninh, Ban kiểm phiếu gồm:

1. Ông Nguyễn Việt Hùng - Trưởng phòng TCNS - Trưởng ban.
2. Ông Lam Văn Hùng - Phó phòng TCNS - Thành viên;
3. Bà Nguyễn Thị Phụng - Nhân viên Phòng TCNS- Thành viên;
4. Ông Đinh Văn Thi - Phó phòng CV- Thành viên;
5. Bà Nguyễn Bích Thủy - Phó chánh văn phòng- Thành viên;

Đã tiến hành kiểm phiếu các nội dung biểu quyết Công ty cổ phần Than Hà Tu - Vinacomin tại cuộc họp Đại hội đồng cổ đông bất thường năm 2025.

**I. Cổ phần và quyền biểu quyết**

1. Tổng số cổ phần có quyền biểu quyết: 24.569.052 cổ phần
2. Tổng số cổ phần tham gia Đại hội: 16.416.596 cổ phần

**II. Kết quả biểu quyết**

**\*/ Báo cáo tình hình phiếu đã phát cho cổ đông**

- Tổng số phiếu biểu quyết phát ra: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết thu về: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết hợp lệ: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết không hợp lệ: 0, tương ứng 0 phiếu

**1. Kết quả bỏ phiếu thông qua miễn nhiệm thành viên thành viên Hội đồng quản trị nhiệm kỳ 2022-2027 đối với ông Ngô Thế Phiệt**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			





**2. Kết quả bỏ phiếu thông qua danh sách ứng viên bầu bổ sung thành viên HĐQT nhiệm kỳ 2022-2027**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			

**3. Kết quả bỏ phiếu thông qua sửa đổi, bổ sung Điều lệ Công ty, bổ sung ngành nghề kinh doanh**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			

Biên bản được lập lúc 10h 30 phút ngày 28/11/2025 và đã được thông qua trước Đại hội và được lập thành 02 bản có giá trị như nhau, lưu theo hồ sơ, tài liệu của Đại hội.

**THÀNH VIÊN BAN KIỂM PHIẾU**

Ngày 28 tháng 11 năm 2025  
**TRƯỞNG BAN KIỂM PHIẾU**

- 1..... Lam Văn Hùng.
- 2..... Nguyễn Thị Phượng.
- 3..... Đinh Văn Thi.
- 4..... Nguyễn Bích Thủy.

Nguyễn Việt Hùng







CỘNG HOÀ XÃ HỘI CHỦ NGHĨA VIỆT NAM  
Độc lập - Tự do - Hạnh phúc

Hà Tu, ngày 28 tháng 11 năm 2025

**BIÊN BẢN KIỂM PHIẾU BẦU CỬ**  
**Đại hội đồng cổ đông bất thường năm 2025**

Hôm nay, vào hồi 10h00, ngày 28 tháng 11 năm 2025 tại Văn phòng Công ty Cổ phần Than Hà Tu - Vinacomin, Tổ 6 Khu phố Hà Tu 3, phường Hà Tu, tỉnh Quảng Ninh, Ban kiểm phiếu gồm:

1. Ông Nguyễn Việt Hùng - Trưởng phòng TCNS - Trưởng ban.
2. Ông Lam Văn Hùng - Phó phòng TCNS - Thành viên;
3. Bà Nguyễn Thị Phụng - Nhân viên Phòng TCNS- Thành viên;
4. Ông Đinh Văn Thi - Phó phòng CV- Thành viên;
5. Bà Nguyễn Bích Thủy - Phó chánh văn phòng- Thành viên;

Đã tiến hành kiểm phiếu bầu cử thành viên Hội đồng quản trị nhiệm kỳ 2022-2027, Công ty cổ phần Than Hà Tu - Vinacomin tại cuộc họp Đại hội đồng cổ đông bất thường năm 2025.

**I. Danh sách ứng viên đã được Đại hội cổ đông thống nhất thông qua:**

1. Ông Vũ Văn Khẩn

**II. Cổ phần và quyền biểu quyết**

1. Tổng số cổ phần có quyền biểu quyết: 24.569.052 cổ phần
2. Tổng số cổ phần tham gia Đại hội: 16.416.596 cổ phần
3. Tổng số phiếu bầu có quyền biểu quyết: 16.416.596 phiếu

**III. Kết quả kiểm phiếu bầu bổ sung thành viên Hội đồng quản trị giữa nhiệm kỳ 2022-2027**

**1. Kết quả kiểm phiếu**

- Tổng số phiếu bầu phát ra: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu thu về: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu hợp lệ: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu không hợp lệ: 0, tương ứng 0 phiếu bầu





## 2. Kết quả bầu thành viên Hội đồng quản trị

TT	Họ và tên	Số phiếu bầu tán thành (phiếu)	Tỷ lệ so với tổng số cổ phần tham dự Đại hội
1	Vũ Văn Khẩn	16.416.596	100%

## 2. Công bố kết quả bầu thành viên Hội đồng quản trị

Căn cứ vào kết quả kiểm phiếu, thể lệ bầu cử đã được thông qua, Điều lệ của Công ty Cổ phần Than Hà Tu - Vinacomin, ông Vũ Văn Khẩn đã trúng cử là thành viên Hội đồng quản trị nhiệm kỳ 2022-2027.

Biên bản được lập lúc 10h 30 phút ngày 28/11/2025 và đã được thông qua trước Đại hội và được lập thành 02 bản có giá trị như nhau, lưu theo hồ sơ, tài liệu của Đại hội.

THÀNH VIÊN BAN KIỂM PHIẾU

Ngày 28 tháng 11 năm 2025  
TRƯỞNG BAN KIỂM PHIẾU

1..... Lam Văn Hùng.

2..... Nguyễn Thị Phụng.

3..... Đinh Văn Thi.

4..... Nguyễn Bích Thủy.

Nguyễn Việt Hùng







Hà Tu, ngày 28 tháng 11 năm 2025.

**BÁO CÁO KIỂM TRA TƯ CÁCH ĐẠI BIỂU**  
**Đại hội đồng cổ đông bất thường năm 2025**

Hôm nay, vào hồi 9h30, ngày 28 tháng 11 năm 2025 tại Văn phòng Công ty Cổ phần Than Hà Tu - Vinacomin, tổ 6 khu phố Hà Tu 3, Phường Hà Tu, tỉnh Quảng Ninh, Ban kiểm tra tư cách Đại biểu gồm:

Ông: Trần Quốc Toàn - Chức vụ: Trưởng ban Kiểm tra tư cách Đại biểu

Theo quy định của Pháp luật, Ban kiểm tra tư cách Đại biểu đã tiến hành kiểm tra tư cách các đại biểu tới dự Đại hội với kết quả như sau:

Số lượng Đại biểu tham gia: 26

Số lượng Đại biểu ủy quyền: 383

Đại diện cho: 16.416.596 phiếu biểu quyết, chiếm: 66,82 % tổng số phiếu biểu quyết của tất cả cổ đông có quyền biểu quyết.

Căn cứ theo quy định của Luật hiện hành và Điều lệ của Công ty, Đại hội đồng cổ đông bất thường ngày 28 tháng 11 năm 2025 với thành phần tham dự như trên là hợp lệ và đủ điều kiện tiến hành Đại hội.

Báo cáo kiểm tra tư cách Đại biểu được lập hồi 9h35 phút ngày 28/11/2025 và đã được báo cáo công khai trước Đại hội.

Ngày 28 tháng 11 năm 2025  
TM. BAN KIỂM TRA TƯ CÁCH ĐẠI BIỂU  
TRƯỞNG BAN

**Trần Quốc Toàn**



Hà Tu, ngày 28 tháng 11 năm 2025

**BIÊN BẢN KIỂM PHIẾU BẦU CỬ**  
**Đại hội đồng cổ đông bất thường năm 2025**

Hôm nay, vào hồi 10h00, ngày 28 tháng 11 năm 2025 tại Văn phòng Công ty Cổ phần Than Hà Tu - Vinacomin, Tổ 6 Khu phố Hà Tu 3, phường Hà Tu, tỉnh Quảng Ninh, Ban kiểm phiếu gồm:

1. Ông Nguyễn Việt Hùng - Trưởng phòng TCNS - Trưởng ban.
2. Ông Lam Văn Hùng - Phó phòng TCNS - Thành viên;
3. Bà Nguyễn Thị Phụng - Nhân viên Phòng TCNS- Thành viên;
4. Ông Đinh Văn Thi - Phó phòng CV- Thành viên;
5. Bà Nguyễn Bích Thủy - Phó chánh văn phòng- Thành viên;

Đã tiến hành kiểm phiếu bầu cử thành viên Hội đồng quản trị nhiệm kỳ 2022-2027, Công ty cổ phần Than Hà Tu - Vinacomin tại cuộc họp Đại hội đồng cổ đông bất thường năm 2025.

**I. Danh sách ứng viên đã được Đại hội cổ đông thống nhất thông qua:**

1. Ông Vũ Văn Khẩn

**II. Cổ phần và quyền biểu quyết**

1. Tổng số cổ phần có quyền biểu quyết: 24.569.052 cổ phần
2. Tổng số cổ phần tham gia Đại hội: 16.416.596 cổ phần
3. Tổng số phiếu bầu có quyền biểu quyết: 16.416.596 phiếu

**III. Kết quả kiểm phiếu bầu bổ sung thành viên Hội đồng quản trị giữa nhiệm kỳ 2022-2027**

**1. Kết quả kiểm phiếu**

- Tổng số phiếu bầu phát ra: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu thu về: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu hợp lệ: 26, tương ứng 16.416.596 phiếu bầu
- Tổng số phiếu bầu không hợp lệ: 0, tương ứng 0 phiếu bầu



## 2. Kết quả bầu thành viên Hội đồng quản trị

TT	Họ và tên	Số phiếu bầu tán thành (phiếu)	Tỷ lệ so với tổng số cổ phần tham dự Đại hội
1	Vũ Văn Khẩn	16.416.596	100%

## 2. Công bố kết quả bầu thành viên Hội đồng quản trị

Căn cứ vào kết quả kiểm phiếu, thể lệ bầu cử đã được thông qua, Điều lệ của Công ty Cổ phần Than Hà Tu - Vinacomin, ông Vũ Văn Khẩn đã trúng cử là thành viên Hội đồng quản trị nhiệm kỳ 2022-2027.

Biên bản được lập lúc 10h 30 phút ngày 28/11/2025 và đã được thông qua trước Đại hội và được lập thành 02 bản có giá trị như nhau, lưu theo hồ sơ, tài liệu của Đại hội.

THÀNH VIÊN BAN KIỂM PHIẾU

Ngày 28 tháng 11 năm 2025  
TRƯỞNG BAN KIỂM PHIẾU

1..... Lam Văn Hùng.

2..... Nguyễn Thị Phụng.

3..... Đinh Văn Thi.

4..... Nguyễn Bích Thủy.

Nguyễn Việt Hùng







Hà Tu, ngày 28 tháng 11 năm 2025

**BIÊN BẢN KIỂM PHIẾU BIỂU QUYẾT**  
**Đại hội đồng cổ đông bất thường năm 2025**

Hôm nay, vào hồi 10h00, ngày 28 tháng 11 năm 2025 tại Văn phòng Công ty Cổ phần Than Hà Tu - Vinacomin, tổ 6 Khu phố Hà Tu 3, phường Hà Tu, tỉnh Quảng Ninh, Ban kiểm phiếu gồm:

- 1. Ông Nguyễn Việt Hùng - Trưởng phòng TCNS - Trưởng ban.
- 2. Ông Lam Văn Hùng - Phó phòng TCNS - Thành viên;
- 3. Bà Nguyễn Thị Phụng - Nhân viên Phòng TCNS- Thành viên;
- 4. Ông Đinh Văn Thi - Phó phòng CV- Thành viên;
- 5. Bà Nguyễn Bích Thủy - Phó chánh văn phòng- Thành viên;

Đã tiến hành kiểm phiếu các nội dung biểu quyết Công ty cổ phần Than Hà Tu - Vinacomin tại cuộc họp Đại hội đồng cổ đông bất thường năm 2025.

**I. Cổ phần và quyền biểu quyết**

- 1. Tổng số cổ phần có quyền biểu quyết: 24.569.052 cổ phần
- 2. Tổng số cổ phần tham gia Đại hội: 16.416.596 cổ phần

**II. Kết quả biểu quyết**

**\*/ Báo cáo tình hình phiếu đã phát cho cổ đông**

- Tổng số phiếu biểu quyết phát ra: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết thu về: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết hợp lệ: 26, tương ứng 16.416.596 phiếu
- Tổng số phiếu biểu quyết không hợp lệ: 0, tương ứng 0 phiếu

**1. Kết quả bỏ phiếu thông qua miễn nhiệm thành viên thành viên Hội đồng quản trị nhiệm kỳ 2022-2027 đối với ông Ngô Thế Phiệt**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			





**2. Kết quả bỏ phiếu thông qua danh sách ứng viên bầu bổ sung thành viên HĐQT nhiệm kỳ 2022-2027**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			

**3. Kết quả bỏ phiếu thông qua sửa đổi, bổ sung Điều lệ Công ty, bổ sung ngành nghề kinh doanh**

Nội dung	Phiếu hợp lệ			Phiếu không hợp lệ
	Tán thành	Không tán thành	Không có ý kiến	
Số cổ phần có quyền biểu quyết	16.416.596			
Tỷ lệ % tổng số cổ phần có quyền biểu quyết tại Đại hội	100%			

Biên bản được lập lúc 10h 30 phút ngày 28/11/2025 và đã được thông qua trước Đại hội và được lập thành 02 bản có giá trị như nhau, lưu theo hồ sơ, tài liệu của Đại hội.

**THÀNH VIÊN BAN KIỂM PHIẾU**

Ngày 28 tháng 11 năm 2025  
**TRƯỞNG BAN KIỂM PHIẾU**

1..... Lam Văn Hùng.

2..... Nguyễn Thị Phụng.

3..... Đinh Văn Thi.

4..... Nguyễn Bích Thủy.

Nguyễn Việt Hùng





VIETNAM NATIONAL COAL – MINERAL  
INDUSTRIES HOLDING CORPORATION  
LIMITED  
HA TU COAL JOINT STOCK COMPANY -  
VINACOMIN

THE SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom - Happiness

No: 4199 /TB- VHTC

Ha Tu, day 28 month 11 year 2025

### NOTICE

**Introduction of the Title and Signature of Mr. Vu Van Khan**  
**Chairman of the Board of Directors of Ha Tu Coal Joint Stock Company – Vinacomin**

To:

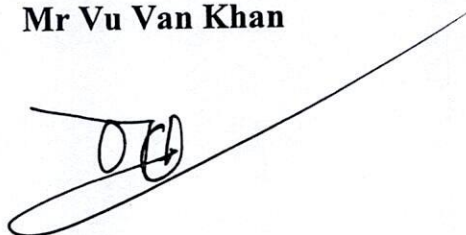
- Vietnam National Coal– Mineral Industries Holding Corporation Limited;
- Esteemed agencies and units.

On 28 November 2025, the General Meeting of Shareholders of Ha Tu Coal Joint Stock Company – Vinacomin approved Resolution No. 03/2025/NQ-ĐHĐCĐ on the election of an additional member of the Board of Directors, and the Board of Directors issued Resolution No. 122/NQ-VHTC dated 28 November 2025 on the election of Mr. Vu Van Khan to hold the position of Chairman of the Board of Directors of the Company, effective from 28 November 2025.

Ha Tu Coal Joint Stock Company– Vinacomin hereby respectfully introduces the signature of Mr. Vu Van Khan, Chairman of the Board of Directors of the Company, to relevant authorities and units for convenience in official communication and coordination./.

### SPECIMEN SIGNATURE

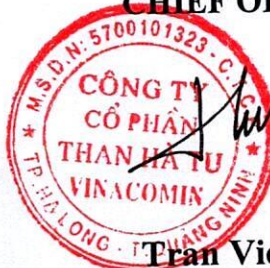
Mr Vu Van Khan



### Recipients:

- As stated above
- SSC, HNX (CIMS, for reporting)
- Internal departments of the Company (e-copy)
- Filing: Office, Administration Department  
(Company Secretary)

ON BEHALF OF THE GENERAL  
DIRECTOR  
CHIEF OF OFFICE



Trần Việt Cường