

**TRANSPORTATION AND TRADING
SERVICES JOINT STOCK COMPANY**



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hai Phong City, December 09th, 2025

SHAREHOLDER'S WRITTEN OPINION FORM

To: Esteemed shareholders :
Address :
Shareholder code :
Legal Document Number :
Number of shares owned :
Number of shares voting :

I. COMPANY INFORMATION:

Company Name: TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY
Head office: No. 05 – Lot 2B, New Urban Area Nga 5 – Cat Bi Airport, Ngo Quyen Ward, Hai Phong City, Vietnam.

Enterprise Registration Certificate number: 0200387594 first issued by the Department of Finance of Hai Phong City on March 31st, 2000 (*amended from time to time*).

Phone: (0225) 3821260

- Website: www.transco.com.vn

Stock code: TJC

Type of securities: Common stock

Par value: 10,000 VND/share

Last registration date to close the shareholder list: October 22nd, 2025.

II. PURPOSE OF CONSULTATION:

Transportation And Trading Services Joint Stock Company (“**Company**”) organizes to collect shareholders’ opinions in writing to approve matters under the authority of the Company’s General Meeting of Shareholders as stated in Section III.

III. ISSUES REQUIRING OPINIONS TO ADOPT THE RESOLUTION OF THE GENERAL MEETING OF SHAREHOLDERS:

1. Approval of the Proposal to General Meeting of Shareholders to adopt the draft of Regulations on collecting written opinions of shareholders in 2025 of Transportation And Trading Services Joint Stock Company. (*Details in attached proposal*).

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

2. Approval of the Proposal to General Meeting of Shareholders to adopt the list of members of the Ballot Counting Committee for the Counting of Ballots for for collecting written opinions from shareholders and for the election of an additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028. (*Details in attached proposal*).

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

3. Approval of the Proposal to General Meeting of Shareholders regarding the dismissal of incumbent one (01) members of the Board of Directors of Transportation And Trading Services Joint Stock Company. (*Details in attached proposal*)

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

4. Approval of the Proposal to General Meeting of Shareholders regarding the election of one (01) additional member of the Board of Directors for the remaining term of 2023 - 2028 to replace the resigned member. *(Details in attached proposal)*

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

5. Approval of the Proposal to General Meeting of Shareholders regarding the dismissal of incumbent one (01) members of the Supervisory Board of Transportation And Trading Services Joint Stock Company. *(Details in attached proposal)*

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

6. Approval of the Proposal to General Meeting of Shareholders regarding the election of one (01) additional member of the Supervisory Board for the remaining term of 2023 - 2028 to replace the resigned member. *(Details in attached proposal)*

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

7. Approval of the Proposal to General Meeting of Shareholders to adopt the draft of the Regulations on the election of an additional member of the Board of Directors, member of the Supervisory Board for the Remaining Term of 2023 – 2028 of By method of collecting written opinions from shareholders. *(Details in attached proposal)*.

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

8. Approval of the Proposal to General Meeting of Shareholders regarding the approval of the List of Candidates for the Election of an Additional Member of the Board of Directors for the Remaining Term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company. *(Details in the attached Proposal along with the Candidate's Curriculum Vitae)*.

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

9. Approval of the Proposal to General Meeting of Shareholders regarding the approval of the List of Candidates for the Election of an Additional Member of the Supervisory Board for the Remaining Term of 2023–2028 of Transportation And Trading Services Joint Stock Company. *(Details in the attached Proposal along with the Candidate's Curriculum Vitae)*.

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

10. Approval of the Proposal to General Meeting of Shareholders regarding the amendment and supplement of the Charter of Transportation And Trading Services Joint Stock Company. *(Details in the attached Proposal)*.

Vote: ☐ Approve ☐ Disapprove ☐ Abstention

Note on voting method:

- Mark (x) or (✓) in one (01) in three (03) boxes: Approve or Disapprove or Abstention on the issues to be consulted.
- When all three (03) boxes (Approve, Disapprove, Abstention) on one (01) issue requiring opinion are not marked but the Shareholder still signs and stamps (if the Shareholder is an organization) on the Opinion Form, the Opinion Form is still valid and is considered that the Shareholder votes abstention on that issue.
- In case a shareholder authorizes another person to exercise the voting right, the authorized person must send the completed Opinion Form along with the power of attorney according to the attached form.

IV. DEADLINE FOR DELIVERING OPINION FORM:

The opinion form (with the power of attorney, if any) must be sent to Transportation And Trading Services Joint Stock Company before 11:30 a.m. on December 09th, 2025 in one of the following two means:



1. **Send directly or send by post:** The opinion form (with the power of attorney, if any) must be placed in a sealed envelope and sent to the Company's address according to the information below:

Address: No. 05 – Lot 2B, New Urban Area Nga 5 – Cat Bi Airport, Ngo Quyen Ward, Hai Phong City, Vietnam.

Recipient: Mr. Hoang Xuan Phuong - Company Secretary

Phone: 0945.688.638.

2. **Send email:** Opinion form (with the power of attorney, if any) send to the Company via email with the information below:

Recipient: Mr. Hoang Xuan Phuong - Company Secretary

Email: phuong.hx@transco.com.vn

- Phone number: 0945.688.638

Our Company respectfully shareholde, Esteemed Shareholders send your Opinion Form (with the power of attorney, if any) in accordance with regulations.

If the opinion form (with the power of attorney, if any) is not sent to the Company in accordance with regulations, it will be considered that the Shareholder did not participate in the voting. The Company will check the valid opinion form and issue the Resolution of the Shareholders' Meeting in accordance with the provisions of law.

With appreciation.

Shareholder Confirmation

*(Sign and write full name if individual shareholder;
sign and write full name by legal representative of
organization shareholder)*

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Le Phuc Tung



POWER OF ATTORNEY

(On voting on matters under the authority of shareholders and electing additional members of the Board of Directors, the Supervisory Board by collecting shareholders' opinions in writing)

Respectfully To: Transportation And Trading Services Joint Stock Company

I. THE PRINCIPAL:

Full name of Shareholder:
ID card /CCCD/Passport/ERC number:
Date of issue: by:
Legal representative (In case the shareholder is an organization):
ID card/ CCCD/ Passport number:
Date of issue: by:
Permanent address:
Contact phone: Email:
Number of Voting rights as of December 01st, 2025: shares.
As a shareholder of Transportation And Trading Services Joint Stock Company, I/we hereby agree to authorize:

II. THE PROXY:

Ms/Mrs/Mr:
ID card /CCCD/ Passport number: Date of issue: by:
Permanent address:
Contact phone: Email:
Number of Voting rights as of December 01st, 2025: shares.

III. SCOPE OF AUTHORIZATION:

- The Proxy is authorized to represent the Principal to decide, sign and vote on matters in the Shareholder's Written Opinion Form and elect additional members of the Board of Directors, the Supervisory Board in the Ballot for electing Additional Member of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028 of Transportation And Trading Services Joint Stock Company as a representative of shares that the shareholder owns as of the last registration date to conduct written opinion collection to approve the Resolution of the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company on December 01st, 2025.
- The Proxy who agrees with the above scope of authorization and signs the approval below shall be legally responsible for the implementation of this authorization.

I/We commit to take full responsibility before the law for the above authorization and have no complaints later regarding the authorization.

....., date month year 2025

THE PRINCIPAL

(Sign, write full name and seal (if any))

Note: Our Company respectfully request Shareholders send this power of attorney along with the Shareholder Opinion Form to Transportation And Trading Services Joint Stock Company before 11:30 A.M on December 30th, 2025 (Send directly or by post or email) to the following address:

No. 05 – Lot 2B, New Urban Area Nga 5 – Cat Bi Airport, Ngo Quyen Ward, Hai Phong City, Vietnam.
Recipient: Mr. Hoang Xuan Phuong - Company Secretary - Phone: 0945.688.638



EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025
TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY
December 30th, 2025
BALLOT FOR ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS
FOR THE REMAINING PERIOD OF THE TERM 2023 - 2028

Shareholder code: ...

Shareholder name: ...

| Total shares owned and represented | Number of elected Board members | Total number of votes |
|------------------------------------|---------------------------------|-----------------------|
| ... | 01 | ... |

- Pursuant to the Regulations on election of additional members of the Board of Directors ("BOD") for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company was approved by the Company's General Meeting of Shareholders by way of obtaining shareholders' written opinions in 2025;
- After considering the capacity, qualifications and ethics of the candidates participating in the election of members of the Board of Directors, I agree to elect the following additional candidate to the Board of Directors of Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028 as follows:

| No | Candidate's full name | (Please choose only 1 of the 2 voting methods) | |
|----|-----------------------|---|--|
| | | Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the Board of Directors) | Method 2: Enter the number of votes directly in the box below |
| 1 | Mr. NGUYEN CONG BANG | | |

Note:

1. Shareholders can choose only one of two voting methods.
2. If voting by marking method: Just mark (X) in the box "Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the Board of Directors)".
3. If voting by recording the number of votes: Write the number of votes directly in the box "Method 2: Enter the number of votes directly in the box below."
4. With Method 2, the total number of votes for candidates does not exceed the total number of votes of shareholders.

Shareholders/Authorized representative
(Sign and print full name)

Signature: _____

Full name: _____



**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025
TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY
December 30th, 2025
BALLOT FOR ADDITIONAL MEMBERS OF THE SUPERVISORY BOARD
FOR THE REMAINING PERIOD OF THE TERM 2023 - 2028**

Shareholder code: ...

Shareholder name: ...

| Total shares owned and represented | Number of elected Board members | Total number of votes |
|------------------------------------|---------------------------------|-----------------------|
| ... | 01 | ... |

- Pursuant to the Regulations on election of additional members of the Supervisory Board for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company was approved by the Company's General Meeting of Shareholders by way of obtaining shareholders' written opinions in 2025;
- After considering the capacity, qualifications and ethics of the candidates participating in the election of members of the Supervisory Board, I agree to elect the following additional candidate to the Supervisory Board of Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028 as follows:

| No | Candidate's full name | (Please choose only 1 of the 2 voting methods) | |
|----|-----------------------|--|--|
| | | Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the Supervisory Board) | Method 2: Enter the number of votes directly in the box below |
| 1 | Mr. LE HONG QUANG | | |

Note:

1. Shareholders can choose only one of two voting methods.
2. If voting by marking method: Just mark (X) in the box "Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the Supervisory Board)".
3. If voting by recording the number of votes: Write the number of votes directly in the box "Method 2: Enter the number of votes directly in the box below."
4. With Method 2, the total number of votes for candidates does not exceed the total number of votes of shareholders.

Shareholders/Authorized representative
(Sign and print full name)

Signature: _____

Full name: _____

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the approval of the 2025 Regulation on Collecting Written Opinions of Shareholders
of Transportation And Trading Services Joint Stock Company*

***To: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company***

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company;
- Pursuant to the Internal Corporate Governance Regulation of Transportation And Trading Services Joint Stock Company (the "Company");

The Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for approval the draft Regulation on Collecting Written Opinions of Shareholders in 2025 of Transportation And Trading Services Joint Stock Company, as detailed below:

The detailed contents of the draft Regulation on Collecting Written Opinions of Shareholders in 2025 of Transportation And Trading Services Joint Stock Company are attached hereto.

The full text of the draft Regulation on Collecting Written Opinions of Shareholders in 2025 of Transportation And Trading Services Joint Stock Company has been published on the website: <https://www.transco.com.vn/news/161-quan-he-co-dong>

Respectfully submit,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

**REGULATION ON COLLECTING WRITTEN OPINIONS FROM SHAREHOLDERS 2025
TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company;
- Pursuant to the Internal Corporate Governance Regulations of Transportation And Trading Services Joint Stock Company,

For the purpose of ensuring that the collecting of written opinions from shareholders by the Board of Directors of Transportation And Trading Services Joint Stock Company (“the Company”) is carried out in accordance with the provisions of law and the Company’s Charter, the Board of Directors of the Company hereby promulgates the Regulation on collecting written opinions from shareholders 2025 of Transportation And Trading Services Joint Stock Company as follows

Article 1. Subjects of application

All shareholders and representatives (authorized persons) of Transportation And Trading Services Joint Stock Company shall comply with the provisions of this Regulation, the Company’s Charter, and the applicable laws.

Article 2. Scope of regulation

This Regulation specifically provide for the rights and obligations of parties participating in the collection of written opinions and the procedures for conducting the collection of written opinions from shareholders in 2025 of Transportation And Trading Services Joint Stock Company.

Article 3. Interpretation of terms/abbreviations

- | | | | |
|----|-------------|---|---|
| 1. | Company | : | Transportation And Trading Services Joint Stock Company |
| 2. | BOD | : | The Board of Directors |
| 3. | OC | : | The Organizing Committee of the Meeting |
| 4. | SB | : | The Supervisory Board |
| 5. | Supervisors | : | Member of the Supervisory Board |
| 6. | GM | : | The General Meeting of Shareholders |
| 7. | Delegates | : | Shareholders, representatives (<i>authorized persons</i>) |

Article 4. Conditions for Participation in the Collecting Written Opinions of Shareholders

All shareholders holding the Company’s shares as recorded in the list of shareholders finalized by the Vietnam Securities Depository and Clearing Corporation as of December 01st, 2025, or those who are validly authorized in accordance with the provisions of this Regulation.

Article 5. Regulations on Authorization

1. The authorization for a representative to respond to the Shareholders’ Written Opinion Form shall be made in writing and shall bear signatures in accordance with the following provisions
 - a. In the case where the shareholder is an individual: the power of attorney must bear the signature of the authorizing shareholder.

- b. In the case where the shareholder is an organization: the power of attorney must bear the signature and seal of the lawful representative of the authorizing organizational shareholder.
2. The Written Opinion Form submitted to the Company by an authorized organization shall be signed by the lawful representative of such authorized organization and affixed with its seal.
3. In cases where the shareholder is an organization that is not required to use a corporate seal on documents, the power of attorney and the Written Opinion Form are not required to bear the seal.
4. The authorized party shall submit the power of attorney (in the case where the authorized person is an individual), or the power of attorney together with the document appointing the signatory of the Written Opinion Form (in the case where the authorized person is an organization), in accordance with Clause 1 of this Article of this Regulation, along with the completed Written Opinion Form to the Company.
5. A shareholder may authorize only one individual or one organization to respond to the Written Opinion Form. One individual or one organization may act as the authorized representative for one or more shareholders.
6. Shareholders and their authorized representatives shall be solely responsible for the rights, obligations of each party, the legal validity of the power of attorney and the document appointing the signatory of the Written Opinion Form of the authorized organization. The Company shall not be liable for any complaints or claims related to the shareholder's authorization.

Article 6. Rights and Obligations of Shareholders Participating in the Collecting of Written Opinions of Shareholders

1. Entitled to provide opinions (vote) or authorize another person to provide opinions on matters for which the Board of Directors seeks shareholders' opinions.
2. Entitled to receive the Written Opinion Form stating the number of shares corresponding to the number of votes of the shareholder on the matters for which the Board of Directors seeks shareholders' opinions, by post to the address registered by the shareholder with the Vietnam Securities Depository and Clearing Corporation.
3. Entitled to download the Documents serving the collecting written opinions of shareholders as published on the website of Transportation And Trading Services Joint Stock Company at: <http://www.transco.com.vn/news/161-quan-he-co-dong>
4. Comply fully with the provisions of the Law on Enterprises, the Company's Charter, and this Regulation.

Article 7. Voting Method on the Written Opinion Form of Shareholders

1. Matters of the Written Opinion Form of Shareholders:
 - a. Information on the shareholder;
 - b. Information on the Company;
 - c. Purpose of collecting shareholders' opinions;
 - d. Matters to be voted on;
 - e. Voting opinion of Shareholder: there shall be 3 checkboxes corresponding to the options "Agree"; "Disagree"; and "No opinion", from which the shareholder shall tick (x) or (✓) one of the 3 boxes on the Written Opinion Form;
 - f. Signature of the shareholder for confirmation;

- g. Deadline and method for submitting the completed Written Opinion Form;
- h. Signature of the Chairman of the BOD of the Company (with the Company's seal affixed).
- 2. Invalid Written Opinion Forms shall be deemed as votes with no opinion, including the following cases:
 - a. The Written Opinion Form is not in the format issued by the Company;
 - b. More than one box is ticked for a matter subject to voting – such voting shall be deemed invalid for that matter;
 - c. The Written Opinion Form does not bear the signature of the shareholder if the shareholder is an individual, or does not bear the signature and seal (if applicable) if the shareholder is an organization;
 - d. The envelope has been opened prior to the Ballot Counting process;
 - e. The Written Opinion Form is torn, crossed out, erased, or altered;
 - f. The Written Opinion Form contains additional information or symbols;
 - g. The Written Opinion Form is returned to the Company after the deadline specified in this Regulation;
 - h. The Written Opinion Form is completed and submitted to the Company by an individual/organization authorized by the shareholder but is not accompanied by a valid power of attorney;
 - i. The Written Opinion Form is completed and submitted to the Company by an individual/organization authorized by the shareholder but is not consistent with the power of attorney and the document appointing the signatory of the Written Opinion Form of the authorized organization as guided in Article 4 of this Regulation.
- 3. In the event that none of the three (03) boxes (Agree, Disagree, No opinion) is ticked for a matter subject to voting, but the Shareholder still signs and affixes the seal (if the shareholder is an organization) on the Written Opinion Form, the Form shall remain valid and be deemed that the Shareholder has voted "No opinion" on such matter.

Article 8. Method and Deadline for Submitting Responses to the Shareholders' Written Opinion Form

- 1. The Written Opinion Form (together with the power of attorney, if any) shall be submitted to Transportation And Trading Services Joint Stock Company **no later than 11:30 A.M on Decembet 30th, 2025**, using one of the following methods:
 - a. **By direct submission or postal mail:** The Written Opinion Form (together with the power of attorney, if any) must be enclosed in a sealed envelope and sent to the Company's address as follows:

Address: No. 05 – Lot 2B, New Urban Area Nga 5 – Cat Bi Airport, Ngo Quyen Ward, Hai Phong City, Vietnam.

Recipient: Mr. Hoang Xuan Phuong – Company Secretary

Phone: 0945.688.638.

- b. **By email:** The Written Opinion Form (together with the power of attorney, if any) shall be sent to the Company via email using the following contact details:

Recipient: Mr. Hoang Xuan Phuong – Company Secretary

Email: phuong.hx@transco.com.vn

- Phone No.: 0945.688.638.

Article 9. Regulations on Ballot Counting

1. The Ballot Counting Committee shall be approved by the General Meeting of Shareholders through voting via the Shareholders' Written Opinion Form. The Committee shall consist of four (04) members, including the Chairman of the Board of Directors as the Head of the Committee and other supporting members.
2. The Ballot Counting Committee shall conduct the Ballot Counting in a private room after the deadline for receiving completed Written Opinion Forms from shareholders. The Committee shall not cross out or make any alterations on the Written Opinion Forms.
3. The Ballot Counting minutes shall include the following principal matters:
 - a. Information on the Company;
 - b. The purpose and the matter(s) subject to shareholder voting for adoption of the Resolution of the General Meeting of Shareholders;
 - c. The number of shareholders and total voting Votes submitted, indicating the number of valid and invalid Votes, the method of submission, together with an appendix listing the shareholders who participated in the voting;
 - d. The total number of votes in agree, disagree and with no opinion;
 - e. The matter(s) approved and the corresponding approval ratio;
 - f. Full names, signatures of the Chairman of the Board of Directors, the General Director, and the members of the Ballot Counting Committee.
4. Members of the Board of Directors, the Ballot Counting Committee shall be jointly responsible for the truthfulness and accuracy of the Ballot Counting minutes; shall be jointly liable for any damages arising from resolutions passed based on dishonest or inaccurate Ballot Counting.
5. The Ballot Counting minutes and the resolution shall be published on the Company's website.

Article 10. Ballot Counting Supervisory Committee

1. The Ballot Counting Supervisory Committee shall consist of two (02) members, including one (01) Head and one (01) member, who shall be responsible to the General Meeting of Shareholders for supervising the Ballot Counting conducted by the Ballot Counting Committee.

Article 11. Adoption of Resolutions of the General Meeting by Method of Collecting Written Opinions of Shareholders

1. A resolution of the General Meeting of Shareholders adopted by method of collecting shareholders' written opinions shall have the same validity as a resolution adopted at a physical meeting of the General Meeting of Shareholders.
2. A Resolution of the General Meeting of Shareholders adopted by method of collecting written opinions of shareholders shall be adopted if it is approved by shareholders representing **more than 50%** of the total number of voting Votes of all shareholders entitled to vote
3. Based on the Ballot Counting results recorded in the Ballot Counting Minutes, the Chairman of the BOD shall, on behalf of the General Meeting of Shareholders, issue the Resolution of the General Meeting of Shareholders.

Article 12. Archive

All completed Written Opinion Forms, Ballot Counting minutes, adopted resolutions and relevant documents attached to the Written Opinion Forms shall be archived at the Company's headquarters.

Article 13. Effectiveness

1. Shareholders, authorized representatives shall strictly comply with this Regulation.
2. Any matters not specifically provided for in this Regulation shall be uniformly implemented in accordance with the Company's Charter, the Company's Internal Corporate Governance Regulations, the Law on Enterprises 2020, and other applicable legal normative documents.
3. This Regulation shall take effect from the date it is approved by the General Meeting of Shareholders of the Company and shall apply solely to the collecting written opinions of shareholders in connection with Resolution No. 09/2025/NQ.HĐQT-TJC of the Board of Directors of Transportation And Trading Services Joint Stock Company dated November 10th, 2025.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

Regarding the Approval of the List of the Ballot Counting Committee and the Ballot Counting Supervisory Committee for the Counting of Ballots for Collecting Written Opinions from Shareholders and for the Election of an Additional Member of the Board of Directors, Member of the Supervisory Board

***Respectfully to: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company***

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company ("Company");
- Pursuant to the 2025 Regulation on Collecting Written Opinions of Shareholders of Transportation And Trading Services Joint Stock Company,

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for the Approval of the List of the Ballot Counting Committee and the Ballot Counting Supervisory Committee for the Counting of Ballots for Collecting Written Opinions from Shareholders and for the Election of an Additional Member of the Board of Directors, Member of the Supervisory Board, specifically as follows:

1. To approve the list of members of the Ballot Counting Committee for the Counting of Ballots for for collecting written opinions from shareholders and for the Election of an Additional Member of the Board of Directors, Member of the Supervisory Board for the remaining term of 2023 – 2028, including:
 - 1.1 Mr. Le Phuc Tung – Chairman of the Board of Directors – The Head;
 - 1.2 Mr. Ta Manh Cuong – Director – Member;
 - 1.3 Mr. Tran Thi Thanh Nhan – Chief Accountant – Member;
 - 1.4 Mr. Hoang Xuan Phuong – Company Secretary – Member.
2. To approve the list of members of the Ballot Counting Supervisory Committee for the Counting of Ballots for for collecting written opinions from shareholders and for the Election of an Additional Member of the Board of Directors, Member of the Supervisory Board for the remaining term of 2023 – 2028, including:
 - 2.1 Mr. Mai Trong Tai – Member of Supervisory Board – The Head;
 - 2.2 Ms. Duong Thanh Ha – Member of the Supervisory Board – Member;

Respectfully submits,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**


Le Phuc Tung

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the Approval of the Dismissal of One (01) Member of the Board of Directors and
the Election of One (01) Additional Member of the Board of Directors for the Remaining Term of 2023 – 2028
of Transportation And Trading Services Joint Stock Company to Replace the Resigned Member*

**Respectfully to: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
 - Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
 - Pursuant to the Charter of Transportation And Trading Services Joint Stock Company ("the Company");
 - Pursuant to the Letter of Resignation from the position of Member of the Board of Directors of Transportation And Trading Services Joint Stock Company submitted by Mr. Tran Trong Tam dated November 03rd, 2025,
1. **The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the dismissal of one (01) incumbent Member of the Board of Directors of Transportation And Trading Services Joint Stock Company, specifically as follows:**
 - a) To approve the resignation letter dated November 03rd, 2025 of Mr. Tran Trong Tam, who is currently holding the position of Member of the Board of Directors of Transportation And Trading Services Joint Stock Company; and
 - b) To approve the dismissal of Mr. Tran Trong Tam from his current position as Member of the Board of Directors of Transportation And Trading Services Joint Stock Company as from the date on which it is approved by the General Meeting of Shareholders.
 - c) Mr. Tran Trong Tam shall be responsible for carrying out all necessary procedures and actions related to the replacement of the position of Member of the Board of Directors at Transportation And Trading Services Joint Stock Company, including but not limited to the signing of handover minutes, and the handover of all Company documents, assets, and any pending work (if any) to his successor.
 2. **The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the election of one (01) additional Member of the Board of Directors for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company to replace the resigned member, with details as follows:**
 - a) Number of additional members to be elected to the Board of Directors: 01 (one) person.
 - b) Term: The remaining period of the 2023 – 2028.
 - c) Number of candidates for nomination or self-nomination to the Board of Directors: Unlimited.
 - d) Eligibility criteria for candidates for election, nomination, and self-nomination to the Board of Directors (Pursuant to Article 155 of the Law on Enterprises 2020, Article 275 of Decree No. 155/2020/ND-CP, and the Company's Charter).
 - e) Other matters relating to the election of one (01) additional Member of the Board of Directors for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company to replace the resigned member shall be implemented in accordance with the Regulations on Nomination, Self-Nomination, and Election of Members of the Board of Directors for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company.

Respectfully submits,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the Approval of the Dismissal of One (01) Member of the Supervisory Board and
the Election of One (01) Additional Member of the Supervisory Board for the Remaining Term of 2023 – 2028
of Transportation And Trading Services Joint Stock Company to Replace the Resigned Member*

**Respectfully to: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
 - Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
 - Pursuant to the Charter of Transportation And Trading Services Joint Stock Company ("the Company");
 - Pursuant to the Letter of Resignation from the position of Member of the Supervisory Board of Transportation And Trading Services Joint Stock Company submitted by Ms. Vu Thi Hau dated September 09th, 2025,
1. **The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the dismissal of one (01) incumbent Member of the Supervisory Board of Transportation And Trading Services Joint Stock Company, specifically as follows:**
 - a) To approve the resignation letter dated September 09th, 2025 of Ms. Vu Thi Hau, who is currently holding the position of Member of the Supervisory Board of Transportation And Trading Services Joint Stock Company; and
 - b) To approve the dismissal of Ms. Vu Thi Hau from his current position as Member of the Supervisory Board of Transportation And Trading Services Joint Stock Company as from the date on which it is approved by the General Meeting of Shareholders.
 - c) Ms. Vu Thi Hau shall be responsible for carrying out all necessary procedures and actions related to the replacement of the position of Member of the Supervisory Board at Transportation And Trading Services Joint Stock Company, including but not limited to the signing of handover minutes, and the handover of all Company documents, assets, and any pending work (if any) to his successor.
 2. **The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the election of one (01) additional Member of the Supervisory Board for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company to replace the resigned member, with details as follows:**
 - a) Number of additional members to be elected to the Supervisory Board: 01 (one) person.
 - b) Term: The remaining period of the 2023 – 2028.
 - c) Number of candidates for nomination or self-nomination to the Supervisory Board: Unlimited.
 - d) Eligibility criteria for candidates for election, nomination, and self-nomination to the Supervisory Board (Pursuant to Article 169 of the Law on Enterprises 2020, Article 286 of Decree No. 155/2020/ND-CP, and the Company's Charter).
 - e) Other matters relating to the election of one (01) additional Member of the Supervisory Board for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company to replace the resigned member shall be implemented in accordance with the Regulations on Nomination, Self-Nomination, and Election of Members of the Supervisory Board for the remaining term of 2023 – 2028 of Transportation And Trading Services Joint Stock Company.

Respectfully submits,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**


Le Phuc Tung

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the approval of the draft of Regulations on the election
of an additional member of The Board of Directors, member of the Supervisory Board
Transportation And Trading Services Joint Stock Company*

**To: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company;
- Pursuant to the Internal Corporate Governance Regulation of Transportation And Trading Services Joint Stock Company (the "Company");

The Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for approval the draft Regulation on Collecting Written Opinions of Shareholders in 2025 of Transportation And Trading Services Joint Stock Company, as detailed below:

The detailed draft Regulations on the election of additional members of the Board of Directors, member of the Supervisory Board of the Company is attached.

The entire draft Regulations on the election of additional members of the Board of Directors, member of the Supervisory Board of the Company has been published on the website:

<https://www.transco.com.vn/news/161-quan-he-co-dong>

Respectfully submit,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung
Le Phuc Tung

**REGULATION ON THE ELECTION OF AN ADDITIONAL MEMBER OF
THE BOARD OF DIRECTORS, THE SUPERVISORY BOARD
TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY
(By method of collecting written opinions from shareholders)**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company (“the Company”);
- Pursuant to the Internal Corporate Governance Regulations of Transportation And Trading Services Joint Stock Company,

The General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company (“the GMS”) shall conduct the election of one (01) additional Member of the Board of Directors (“the BOD”) and one (01) additional Member of the Supervisory Board (“the SB”) to replace the resigned member for the remaining term of 2023–2028, **by method of collecting written opinions from shareholders**, in accordance with the following provisions:

1. Subjects, Scope of Application

- 1.1. This Regulation provide guidance on the order and procedures for the election of an additional Member of the Board of Directors and the Supervisory Board of Transportation And Trading Services Joint Stock Company to replace the resigned member for the remaining term of 2023–2028.
- 1.2. Eligible voters: All shareholders holding voting shares or their duly authorized representatives with voting rights (according to the list of shareholders determined as of December 01st, 2025).
- 1.3. Shareholders and candidates participating in the nomination, self-nomination, and election of Members of the Board of Directors and the Supervisory Board shall be responsible for complying with the provisions of this Regulation.

2. Principles of Election

- 2.1. The election shall be conducted in accordance with the provisions of law, the Company’s Charter, and this Regulation, ensuring democracy and the rights of all shareholders.
- 2.2. The election shall be conducted publicly by secret ballot, through the method of collecting written opinions from shareholders.
- 2.3. Voting rights shall be calculated based on the number of shares owned, represented. The election results shall be determined based on the number of voting shares of shareholders who have submitted their opinion forms to the Company.
- 2.4. In each election, a shareholder may use only one ballot corresponding to the number of shares owned, represented.
- 2.5. The Vote Counting Committee and the Vote Counting Supervisory Committee shall be nominated by the Board of Directors and approved by the General Meeting of Shareholders. Members of the Vote Counting Committee and the Vote Counting Supervisory Committee shall not be included in the list of nominees or candidates for the Board of Directors.

3. Interpretation of Terms/Abbreviations

- 3.1 Company means Transportation And Trading Services Joint Stock Company;

- 3.2 GMS means the General Meeting of Shareholders;
- 3.3 BOD means the Board of Directors;
- 3.4 SB means the Supervisory Board;
- 3.5 OC means the Organizing Committee of the General Meeting;
- 3.6 Delegate means a shareholder or an authorized representative of a shareholder.
- 4. Regulations on the Election of an Additional Member of the Board of Directors**
- 4.1 Number of additional members to be elected: 01 (one) member (corresponding to the number of members who have resigned).
- 4.2 Term: The remaining period of the 2023–2028.
- 4.3 In the event that the number of candidates for the Board of Directors obtained through nomination and self-nomination is insufficient as required under Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors shall nominate additional candidates or organize the nomination in accordance with the Company's Charter, the Internal Corporate Governance Regulations, and the Regulations on the Operation of the Board of Directors.
- 4.4 Eligibility Criteria for Candidates for the Board of Directors:** Candidates for the Board of Directors must fully satisfy the following qualifications and conditions (in accordance with Article 155 of the Law on Enterprises No. 59/2020/QH14, Decree No. 155/2020/ND-CP as amended and supplemented by Decree No. 245/2025/ND-CP, and the Company's Charter).
- a) Possess full civil act capacity and not fall within the categories prohibited from managing enterprises as prescribed in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14;
 - b) Possess professional qualifications, experience in business administration or in the Company's line of business or industry, and are not required to be shareholders of the Company;
 - c) A member of the Board of Directors of a public company may concurrently serve as a member of the Board of Directors or Board of Members in no more than five (05) other companies.
- 5. Regulations on the Election of an Additional Member of the Supervisory Board**
- 5.1. Number of additional members to be elected: 01 (one) member (corresponding to the number of members who have resigned).
- 5.2. Term: The remaining period of the 2023–2028.
- 5.3. In the event that the number of candidates for the Supervisory Board obtained through nomination and self-nomination is insufficient, the incumbent Supervisory Board shall nominate additional candidates or organize the nomination in accordance with the Company's Charter, the Internal Corporate Governance Regulations, and the Regulations on the Operation of the Supervisory Board.
- 5.4. Eligibility Criteria for Candidates for the Supervisory Board:** Candidates for the Supervisory Board must fully satisfy the following qualifications and conditions (in accordance with Article 169 of the Law on Enterprises No. 59/2020/QH14, Decree No. 155/2020/ND-CP, and the Company's Charter).
- a) Possess full civil act capacity and not fall within the categories prohibited from managing enterprises as prescribed in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14;
 - b) Hold a degree in one of the following fields: economics, finance, accounting, auditing, law, business administration, or another discipline relevant to the company's business activities;

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- c) Must not be related by family ties (including spouse, biological parents, adoptive parents, parents-in-law, children, adopted children, sons-in-law, daughters-in-law, biological siblings, brothers-in-law, sisters-in-law, and siblings of the spouse) to any member of the Board of Directors, the General Director, or other managerial personnel;
- d) Must not be a company executive; being a shareholder or an employee of the company is not a mandatory requirement;
- e) Must not work in the company's accounting or finance department;
- f) Must not be a member or employee of an auditing firm that has performed audits of the company's financial statements in the three (03) consecutive years preceding the nomination.

6. Method of Election

6.1. The list of candidates for the Board of Directors, the Supervisory Board shall be arranged in alphabetical order by name, with the full name of each candidate printed on the ballot.

6.2. Method of voting:

- a) Voting shall be conducted by the method of cumulative voting: whereby each shareholder has a total number of votes equal to the total number of shares owned multiplied by the number of the BOD, SB members to be elected.
- b) Shareholders may allocate all of their total votes to a single candidate.
- c) Each shareholder shall receive one (01) ballot for the election of the Board of Directors and one (01) ballot for the election of the Supervisory Board, indicating the shareholder's name, shareholder code, number of shares owned and total number of votes for the Board of Directors, the Supervisory Board. Accordingly, the total number of votes shall equal the total number of shares held (including directly owned and authorized shares) multiplied by the number of members to be elected to the Board of Directors, the Supervisory Board.
- d) Each shareholder may cast votes up to, but not exceeding, the total number of votes allocated to such shareholder.

6.3. Voting procedure:

- a) Each shareholder may vote for a maximum number of candidates equal to the number of members to be elected — one (01) candidate.
- b) Voting by marking method: Mark (X) in the box **“Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the BOD, SB)”**. Accordingly, all votes of the shareholder shall be allocated to the candidate receiving the shareholder's confidence.
- c) Voting by entering the number of votes: Directly write the number of votes in the box **“Method 2: Enter the number of votes directly in the box below”**. The total number of votes allocated by a shareholder to the candidate shall not exceed the shareholder's total number of votes.
- d) **Note:**

Shareholders shall select only one of the two methods to vote for the member of the Board of Directors, the Supervisory Board. If a shareholder applies both methods simultaneously, the result shall be determined based on the number of votes indicated under **“Method 1: Mark X in the box below (the entire number of votes shall be allocated to the nominated candidate for the BOD, SB)”**.

6.4. Valid ballots: A valid ballot is the pre-printed ballot issued by the Organizing Committee,

bearing the red seal of Transportation And Trading Services Joint Stock Company, without erasures, alterations, or any additional content other than what is prescribed for the ballot.

6.5. Invalid ballots cases:

- a) Ballots are not issued by the Company, ballots without the Company's seal, or ballots that have been erased, altered, or contain added content beyond what is prescribed;
- b) Ballots containing additional written content;
- c) Ballots that have been erased or include the name of a person not on the list of candidates approved by the General Meeting of Shareholders.
- d) Ballots in which the total number of votes allocated to the candidates exceeds the total number of votes indicated on the ballot.
- e) Ballots without the signature of the person exercising the voting right.
- f) Ballots left blank with no votes cast for any candidate.
- g) Ballots that are torn, damaged, or smudged.

6.6. After the deadline for submitting the ballots, the Vote Counting Committee shall conduct the vote counting under the supervision of the Vote Counting Supervisory Committee.

6.7. The Vote Counting Committee shall be responsible for distributing the ballots to shareholders, monitoring and supervising the collection of returned ballots, organizing the vote counting, preparing the minutes, and submitting the vote-counting minutes to the Board of Directors.

6.8. Vote-counting procedure:

- a) The Vote Counting Committee shall inspect the ballot box in the presence of the Vote Counting Supervisory Committee before the counting begins.
- b) The voting process shall commence on the date the documents for collecting written opinions from shareholders are disclosed and shall conclude at **11:30 a.m. on December 30th, 2025.**

6.9. The Vote Counting Committee shall be responsible for consolidating the election results and preparing the Minutes of Vote Counting. The minutes shall be signed by all members of the Vote Counting Committee to confirm the accuracy, transparency, and compliance with the vote-counting principles and procedures. The minutes shall be disclosed after the completion of the collection of written opinions.

7. Principles for Determining the Elected Member of the Board of Directors, the Supervisory Board

7.1. A candidate shall be elected as a Member of the Board of Directors, the Supervisory Board if he/she receives more than 50% (fifty percent) of the total voting shares of shareholders or authorized representatives who have submitted their ballots to the Company.

7.2. Elected candidates shall be determined based on the number of votes received, ranked from highest to lowest, starting with the candidate receiving the highest number of votes until the required number of members has been elected.

7.3. In the event that two (02) or more candidates receive an equal number of votes for the final position, a re-election shall be conducted among those candidates who received the same number of votes.

7.4. If the first round of voting does not result in the election of the required number of members, additional rounds of voting shall be conducted until the full number of members is elected.

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8. Location and Deadline for Submitting Ballots

In order to facilitate the process of collecting written opinions from shareholders and to ensure information disclosure in accordance with the law, shareholders are kindly requested to send the ballots for the election of members of the Board of Directors to the address below **no later than 11:30 a.m. on December 30th, 2025**, by one of the following methods:

8.1. By hand delivery or by post: The Opinion Ballot (together with the Power of Attorney, if any) must be enclosed in a sealed envelope and sent to the Company at the following address:

Address: No. 05 – Lot 2B, New Urban Area Nga 5 – Cat Bi Airport, Ngo Quyen Ward, Hai Phong City, Vietnam.

Recipient: Mr. Hoang Xuan Phuong – Company Secretary

Phone: 0945.688.638

8.2. By email: The Opinion Ballot (together with the Power of Attorney, if any) may be sent to the Company via email as follows:

Recipient: Mr. Hoang Xuan Phuong – Company Secretary

Email: phuong.hx@transco.com.vn

- Phone No.: 0945.688.638

9. Complaints Regarding the Election and Vote Counting

9.1. The Head of the Vote Counting Committee shall, on behalf of the Committee, respond to shareholders' inquiries (if any) regarding this Election Regulation.

9.2. The Board of Directors shall handle any complaints regarding the election process and the results of the election of the additional member of the Board of Directors, the Supervisory Board (if any).

9.3. All complaints and resolutions thereof shall be recorded in the vote-counting minutes.

10. Implementation Provisions

This Regulation shall take effect immediately upon approval by the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company and shall serve as the legal basis for the election of an additional member of the Board of Directors and an additional member of the Supervisory Board for the remaining term of 2023–2028 by way of collecting written opinions from shareholders.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the Approval of the List of Candidates for the Election of
an Additional Member of the Board of Directors for the Remaining Term of 2023 – 2028
of Transportation And Trading Services Joint Stock Company*

**Respectfully to: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company (“Company”);
- Pursuant to Notice No. 76/2025/TB-TJC dated November 24th, 2025 regarding the nomination and self-nomination of candidates for the election of an additional Member of the Board of Directors, the Supervisory Board for the remaining term of 2023 – 2028 to replace the resigned member of the Company;
- Pursuant to the Application for Nomination of a Member of the Board of Directors for the remaining term of 2023 – 2028 submitted by the shareholder Transimex Corporation dated December 04th, 2025,

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the list of candidates for the election of an additional Member of the Board of Directors for the remaining term of 2023 – 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company, specifically as follows:

1. List of candidates for the election of an additional Member of the Board of Directors for the remaining term of 2023 – 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company: 01 (one) candidate.
2. Detailed information on the candidate is as follows:
 - Full Name: NGUYEN CONG BANG Gender: Male
 - Date of Birth:
 - Nationality: Vietnamese Ethnicity: Kinh Religion: None
 - Professional qualification: Master’s Degree in Economics.
 - Citizen Identity Card No.:
 - Permanent address:

The curriculum vitae of the candidate is attached hereto.

Respectfully submits./.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

CURRICULUM VITAE

Full name: NGUYEN CONG BANG

Current position: None

Candidate for: Member of the Board of Directors

1. Full name: NGUYEN CONG BANG
2. Gender: Male
3. Date of Birth:
4. Place of birth:
5. Identify Card No.:
Date of issue: Place of issue: Ministry of Public Security.
6. Nationality: Vietnamese.
7. Ethnicity: Kinh.
8. Permanent address:
9. Phone No.:
10. Email address:
11. Education/Qualification: Master's Degree in Economics
12. Career Background:
 - + From February 2023 to present: Director of the Northern Branch – Transimex Corporation.
 - + From 2016 to February 2023: Deputy Director of the Northern Branch – Transimex Corporation.
 - + From 2004 to 2016: Sales Manager – China Shipping Vietnam Company.
 - + From 1999 to 2004: Vietnam Ocean Shipping Agency – Vosa Hai Phong.
13. Current position at Transportation And Trading Services Joint Stock Company: None.
14. Other current positions held in other organizations:
 - + Member of the Board of Directors of Thang Long Logistics Services Corporation.
 - + Member of the Board of Directors of Transimex Shipping Corporation.
 - + Member of the Board of Directors of The Van Cargoes And Foreign Trade Logistics Joint Stock Company.
15. Number of shares held: 0 shares, equivalent to 0% of charter capital, including:
 - + Representing (State/strategic shareholder/other organization): 0 shares, accounting for 0% of charter capital.
 - + Individual ownership: 0 shares, accounting for 0% of charter capital.
16. Shareholding commitments (if any): None.
17. List of related persons: Attached list.
18. Related interests in the public company or public fund (if any): None.



19. Conflicting interests with the public company or public fund (if any): None.

I hereby certify that all the above statements are true and accurate. I shall take full responsibility before the law for any incorrect declaration.

I also undertake to perform my duties honestly and diligently if elected as a member of the Board of Directors.

Hai Phong City, date 4 month 12 year 2025

Declarant

(Signature and full name)



Nguyen Cong Bang



**GIẤY ĐỀ NGHỊ ĐỀ CỬ
THÀNH VIÊN HỘI ĐỒNG QUẢN TRỊ CHO THỜI GIAN CÒN LẠI CỦA
NHIỆM KỲ 2023 – 2028**

**APPLICATION FOR NOMINATION
FOR MEMBER OF THE BOARD OF DIRECTORS
FOR THE REMAINING TERM OF 2023 – 2028**

Kính gửi: Công ty Cổ phần Dịch vụ Vận tải và Thương mại
Respectfully to: Transportation And Trading Services Joint Stock Company

Họ tên cổ đông: CÔNG TY CỔ PHẦN TRANSIMEX
Shareholder's Full Name: TRANSIMEX CORPORATION

ĐKKDN/Enterprise Registration Certificate No.: 0301874259

Ngày cấp/Date of issuance: 03/12/1999

Nơi cấp: Sở Tài chính Thành phố Hồ Chí Minh
Place of issuance: Ho Chi Minh City Department Of Finance

Người đại diện theo pháp luật/Legal Representative: BÙI TUẤN NGỌC

Số lượng cổ phần sở hữu/ Number of shares owned: 4.963.060 cổ phần/shares.

Tương ứng/Equivalent to 57,71% tổng số cổ phần có quyền biểu quyết/of total voting shares.

Đề nghị Công ty Cổ phần Dịch vụ Vận tải và Thương mại cho Tôi/Chúng tôi đề cử:
We hereby request Transportation And Trading Services Joint Stock Company to allow our company to nominate:

Ông/Mr.: NGUYỄN CÔNG BẰNG

Căn cước số: do Bộ Công an cấp ngày
Identify Card No.: issued by Ministry of Public Security on

Địa chỉ thường trú:
Permanent Address:

Trình độ học vấn/Education: Thạc sỹ/Master

Chuyên ngành/Major: Kinh tế/Economics

Hiện đang sở hữu/Currently owning: 0 cổ phần/shares)

Tương ứng tổng giá trị theo mệnh giá/Equivalent to total par value of: 0 đồng/VND.

Làm ứng cử viên tham gia Hội đồng quản trị của Công ty Cổ phần Dịch vụ Vận tải và Thương mại cho thời gian còn lại của nhiệm kỳ 2023 – 2028.

As a candidate for the Board of Directors of Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028.

Tôi cam đoan những thông tin tôi cung cấp là đúng sự thật và tôi xin chịu trách nhiệm trước pháp luật, trước Đại hội cổ đông về tính chính xác, trung thực về nội dung hồ sơ gửi kèm.



We hereby undertake that the information provided above is true and accurate, and we shall take full responsibility before the law and the General Meeting of Shareholders for the truthfulness and accuracy of the accompanying documents.

Xin trân trọng cảm ơn!

Respectfully yours!

Hồ sơ kèm theo/Attached documents:

- Sơ yếu lý lịch.
Curriculum Vitae.
- Bản cung cấp thông tin.
Information Disclosure Form.
- Bản sao hợp lệ các giấy tờ sau: Thẻ Căn cước/CCCD/Hộ chiếu.
Certified true copies of the following documents: Identity Card/Citizen Identity Card/Passport.
- Bản sao các bằng cấp chứng nhận trình độ văn hóa và trình độ chuyên môn.
Certified copies of academic degrees and professional qualifications.

Thành phố Hồ Chí Minh, ngày 04 tháng 12 năm 2025
Ho Chi Minh City, date 04 month 12 year 2025

Người đề cử/ Nominator

(Ký, đóng dấu và ghi rõ họ tên)

(Sign, affix seal, and clearly state full name)



Bùi Tuấn Ngọc

Chủ tịch Hội đồng quản trị
Công ty Cổ phần Transimex

Chairman of the Board of Directors
Transimex Corporation

Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the Approval of the List of Candidates for the Election of
an Additional Member of the Board of Directors for the Remaining Term of 2023 – 2028
of Transportation And Trading Services Joint Stock Company*

**Respectfully to: The General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26th, 2019;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company ("Company");
- Pursuant to Notice No. 76/2025/TB-TJC dated November 24th, 2025 regarding the nomination and self-nomination of candidates for the election of an additional Member of the Board of Directors, the Supervisory Board for the remaining term of 2023 – 2028 to replace the resigned member of the Company;
- Pursuant to the Application for Nomination of a Member of the Supervisory Board for the remaining term of 2023 – 2028 submitted by the shareholder Transimex Corporation dated December 04th, 2025,

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for approval of the list of candidates for the election of an additional Member of the Supervisory Board for the remaining term of 2023 – 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company, specifically as follows:

1. List of candidates for the election of an additional Member of the Supervisory Board for the remaining term of 2023 – 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company: 01 (one) candidate.
2. Detailed information on the candidate is as follows:
 - Full Name: LE HONG QUANG Gender: Male
 - Date of Birth:
 - Nationality: Vietnamese Ethnicity: Kinh Religion: None
 - Professional qualification: Bachelor's Degree in Economics.
 - Citizen Identity Card No.:
 - Permanent address:

The curriculum vitae of the candidate is attached hereto.

Respectfully submits./.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

CURRICULUM VITAE

Full name: LE HONG QUANG

Current position: None

Candidate for: Member of the Supervisory Board

1. Full name: **LE HONG QUANG**
2. Gender: Male
3. Date of Birth:
4. Place of birth:
5. Citizen ID No.:
Date of issue:
Place of issue: Police Department for Administrative Management of Social Order.
6. Nationality: Vietnamese.
7. Ethnicity: Kinh.
8. Permanent address:
9. Phone No.:
10. Email address:
11. Education/Qualification: Bachelor's Degree in Economics
12. Career Background:
 - + From June 2015 to present: Chief Accountant – Transimex Corporation Hanoi Branch.
 - + From October 2009 to May 2015: General Accountant – Vsico Shipping Joint Stock Company.
 - + From February 2008 to September 2009: Data Warehouse Accountant – Vinafco Logistics Company Limited.
13. Current position at Transportation And Trading Services Joint Stock Company: None.
14. Other current positions held in other organizations:
 - + Head of the Supervisory Board of Thang Long Logistics Services Corporation.
 - + Head of the Supervisory Board of Transimex Shipping Corporation.
 - + Member of the Supervisory Board of Mipec Port Corporation.
 - + Member of the Supervisory Board of The Van Cargoes And Foreign Trade Logistics Joint Stock Company.
15. Number of shares held: 0 shares, equivalent to 0% of charter capital, including:
 - + Representing (State/strategic shareholder/other organization): 0 shares, accounting for 0% of charter capital.
 - + Individual ownership: 0 shares, accounting for 0% of charter capital.
16. Shareholding commitments (if any): None.



17. List of related persons: Attached list.
18. Related interests in the public company or public fund (if any): None.
19. Conflicting interests with the public company or public fund (if any): None.

I hereby certify that all the above statements are true and accurate. I shall take full responsibility before the law for any incorrect declaration.

I also undertake to perform my duties honestly and diligently if elected as a member of the Supervisory Board.

Hai Phong City, date 4 month 12 year 2025

Declarant

(Signature and full name)



Le Hong Quang



**GIẤY ĐỀ NGHỊ ĐỀ CỬ
THÀNH VIÊN BAN KIỂM SOÁT CHO THỜI GIAN CÒN LẠI CỦA
NHIỆM KỲ 2023 – 2028**

**APPLICATION FOR NOMINATION
FOR MEMBER OF THE SUPERVISORY BOARD
FOR THE REMAINING TERM OF 2023 – 2028**

Kính gửi: Công ty Cổ phần Dịch vụ Vận tải và Thương mại
Respectfully to: Transportation And Trading Services Joint Stock Company

Họ tên cổ đông: CÔNG TY CỔ PHẦN TRANSIMEX

Shareholder's Full Name: TRANSIMEX CORPORATION

ĐKKD/ /Enterprise Registration Certificate No.: 0301874259

Ngày cấp/Date of issuance: 03/12/1999

Nơi cấp: Sở Tài chính Thành phố Hồ Chí Minh

Place of issuance: Ho Chi Minh City Department Of Finance

Người đại diện theo pháp luật/Legal Representative: BÙI TUẤN NGỌC

Số lượng cổ phần sở hữu/ Number of shares owned: 4.963.060 cổ phần/shares.

Tương ứng/Equivalent to 57,71% tổng số cổ phần có quyền biểu quyết/of total voting shares.

Đề nghị Công ty Cổ phần Dịch vụ Vận tải và Thương mại cho Tôi/Chúng tôi đề cử:

We hereby request Transportation And Trading Services Joint Stock Company to allow our company to nominate:

Ông/Mr.: LÊ HỒNG QUANG

CCCD số:

Do Cục Cảnh sát QLHC về TTXH cấp

Citizen Identification No.:

Issued by Department of Administrative Police on Social Order

Ngày cấp/on:

Địa chỉ thường trú:

Permanent Address:

Trình độ học vấn/Education: Cử nhân/Bachelor

Chuyên ngành/Major: Kinh tế/Economics

Hiện đang sở hữu/Currently owning: 0 cổ phần/shares)

Tương ứng tổng giá trị theo mệnh giá/Equivalent to total par value of: 0 đồng/VND.

Làm ứng cử viên tham gia Ban Kiểm soát của Công ty Cổ phần Dịch vụ Vận tải và Thương mại cho thời gian còn lại của nhiệm kỳ 2023 – 2028.



As a candidate for the Supervisory Board of Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028.

Tôi cam đoan những thông tin tôi cung cấp là đúng sự thật và tôi xin chịu trách nhiệm trước pháp luật, trước Đại hội cổ đông về tính chính xác, trung thực về nội dung hồ sơ gửi kèm.

We hereby undertake that the information provided above is true and accurate, and we shall take full responsibility before the law and the General Meeting of Shareholders for the truthfulness and accuracy of the accompanying documents.

Xin trân trọng cảm ơn!

Respectfully yours!

Hồ sơ kèm theo/Attached documents:

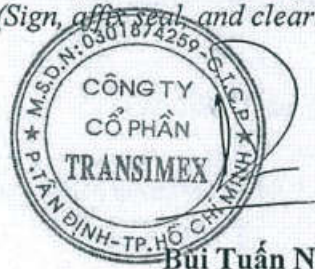
- Sơ yếu lý lịch.
Curriculum Vitae.
- Bản cung cấp thông tin.
Information Disclosure Form.
- Bản sao hợp lệ các giấy tờ sau: Thẻ Căn cước/CCCD/Hộ chiếu.
Certified true copies of the following documents: Identity Card/Citizen Identity Card/Passport.
- Bản sao các bằng cấp chứng nhận trình độ văn hóa và trình độ chuyên môn.
Certified copies of academic degrees and professional qualifications.

Thành phố Hồ Chí Minh, ngày 04 tháng 12 năm 2025
Ho Chi Minh City, date 04 month 12 year 2025

Người đề cử/ Nominator

(Ký, đóng dấu và ghi rõ họ tên)

(Sign, affix seal, and clearly state full name)



Bùi Tuấn Ngọc

Chủ tịch Hội đồng quản trị
Công ty Cổ phần Transimex

*Chairman of the Board of Directors
Transimex Corporation*



Hai Phong City, December 09th, 2025

PROPOSAL TO THE GENERAL MEETING OF SHAREHOLDERS

*Regarding the Approval of the amendment and supplement to the Charter of
Transportation And Trading Services Joint Stock Company*

**Respectfully to: General Meeting of Shareholders
of Transportation And Trading Services Joint Stock Company**

- Pursuant to the Law on Enterprises 2020 dated June 17th, 2020;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company,

The Board of Directors respectfully submits to the General Meeting of Shareholders of Transportation And Trading Services Joint Stock Company for the approval of the amendment and supplement to the Charter of Transportation And Trading Services Joint Stock Company, details as follows:

| Article | Prior to amendment | After amendment | Reasons for the amendment and supplement |
|-------------------------|---|--|---|
| Clause 3, Article 2 | <p>Article 2. Name, Form, Head Office, Branches, Representative Offices, Business Locations and Term of Operation of the Company</p> <p>3. Registered Head Office of the Company:</p> <ul style="list-style-type: none"> - Address of the head office: No. 05, Lot 2B, Cat Bi Airport New Urban Area, Dong Khe Ward, Ngo Quyen District, Hai Phong City, Vietnam. - Telephone: (84-225) 3821037 – 821260 - Fax: (84-225) 3822155 - E-mail: transco@transco.com.vn - Website: http://www.transco.com.vn | <p>Article 2. Name, Form, Head Office, Branches, Representative Offices, Business Locations and Term of Operation of the Company</p> <p>3. Registered Head Office of the Company:</p> <ul style="list-style-type: none"> - Address of the head office: No. 05, Lot 2B, Cat Bi Airport New Urban Area, Ngo Quyen Ward, Hai Phong City, Vietnam. - Telephone: (84-225) 3821037 – 821260 - Fax: (84-225) 3822155 - E-mail: transco@transco.com.vn - Website: http://www.transco.com.vn | Adjustment of the Company's head office address due to changes in administrative boundaries following the merger. |
| Clause 4, Article 33 | Article 33. The Person in Charge of Corporate Governance | <p>Article 33. The Person in Charge of Corporate Governance, Company Secretary</p> <p>3. When deemed necessary, the Board of Directors shall decide to appoint one (01) or more persons as the Company Secretary for a term determined by the Board of Directors. The Board of Directors</p> | Supplemented the provisions on the Company Secretary in accordance with Clause 5, Article 156 of the Law on Enterprises 2020. |



| Article | Prior to amendment | After amendment | Reasons for the amendment and supplement |
|---------|--------------------|--|--|
| | | <p>may dismiss the Company Secretary when necessary, provided that such dismissal does not contravene the current labor laws. The Company Secretary shall have the following rights and obligations:</p> <p>a) To assist in organizing the convocation of meetings of the General Meeting of Shareholders and the Board of Directors; and to record the Minutes of such meetings;</p> <p>b) To assist Members of the Board of Directors in performing their assigned rights and obligations;</p> <p>c) To assist the Board of Directors in applying and implementing corporate governance principles;</p> <p>d) To assist the Company in establishing shareholder relations and protecting the lawful rights and interests of Shareholders; and in complying with the obligations of information provision, information disclosure, and administrative procedures;</p> <p>e) Other rights and obligations as prescribed in the Company's Charter and the Company's internal regulations.</p> | |

This amended and supplemented Charter shall take effect from the date it is approved by the General Meeting of Shareholders and signed for promulgation by the Company's Legal Representative.

Respectfully submit,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Le Phuc Tung

No:/2025/ NQ.ĐHĐCĐ-TJC

Ho Chi Minh City, December 30th, 2025

DRAFT

**RESOLUTION OF THE EXTRAORDINARY GENERAL MEETING OF
SHAREHOLDERS IN 2025**
TRANSPORTATION AND TRADING SERVICES JOINT STOCK COMPANY

- Pursuant to the Law on Enterprises 59/2020/QH14 dated June 17th, 2020;
- Pursuant to the Charter of Transportation And Trading Services Joint Stock Company ("Company");
- Pursuant to the Minutes of Vote Counting for the collection of Shareholder's opinion No. ____/2025/BB.ĐHĐCĐ - TJC dated December, ____ 2025,

RESOLUTION:

Article 1. Approval of the Regulation on collecting written opinions of shareholders in 2025 of Transportation And Trading Services Joint Stock Company.

Detailed regulation are attached to this Resolution.

Article 2. Approval of the list of members of the Ballot Counting Committee for the Counting of Ballots for for collecting written opinions from shareholders and for the election of an additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028.

1. The members of the Ballot Counting Committe, including:

- | | | |
|-----------------------------|---------------------------------------|-------------|
| 1.1 Mr. Le Phuc Tung | – Chairman of the Board of Directors | – The Head; |
| 1.2 Mr. Ta Manh Cuong | – Director | – Member; |
| 1.3 Mr. Tran Thi Thanh Nhan | – Chief Accountant | – Member; |
| 1.4 Mr. Hoang Xuan Phuong | – Secretary of the Board of Directors | – Member. |

2. The members of the Ballot Counting Supervisory Committee, including:

- | | | |
|------------------------|-----------------------------------|-------------|
| 2.1 Mr. Mai Trong Tai | – Member of Supervisory Board | – The Head; |
| 2.2 Ms. Duong Thanh Ha | – Member of the Supervisory Board | – Member; |

Article 3. Approval of the dismissal of a member of the Board of Directors and the election of one (01) new member of the Board of Directors for the remaining term of 2023 - 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company.

1. Approval of the dismissal of a member of the Board of Directors of Transportation And Trading Services Joint Stock Company
 - 1.1 Approval of the resignation letter of Mr. Tran Trong Tam from the position of member of the Board of Directors of Transportation And Trading Services Joint Stock Company dated November 03rd, 2025; and
 - 1.2 Approval of the dismissal of Mr. Tran Trong Tam from the current position as a member of the Board of Directors of Transportation And Trading Services Joint Stock Company since December 30th, 2025.
2. Approval of the election of one (01) new member of the Board of Directors for the remaining term of 2023 - 2028 to replace the resigned member by obtaining written shareholder' opinions.
 - 2.1 Number of additional elected members of the Board of Directors: 01 (one) member (equivalent to number of the resigned member).
 - 2.2 Term: Remaining term 2023 – 2028.

- 2.3 Voting form: Obtaining shareholders' opinions in writing.
- 2.4 Candidate criteria for election of additional members of the Board of Directors: *(According to Article 155 of the 2020 Enterprise Law and Decree 155/2020/ND-CP as amended and supplemented by Decree No. 245/2025/ND-CP and the Company Charter).*
- 2.5 Other contents related to the election of additional members of the Board of Directors Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028 subject to the Regulations on election of additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028 of Transportation And Trading Services Joint Stock Company attached.

Article 4. Approval of the dismissal of a member of the Supervisory Board and the election of one (01) new member of the Supervisory Board for the remaining term of 2023 - 2028 to replace the resigned member of Transportation And Trading Services Joint Stock Company.

1. Approval of the dismissal of a member of the Supervisory Board of Transportation And Trading Services Joint Stock Company
 - 1.1 Approval of the resignation letter of Ms. Vu Thi Hau from the position of member of the Supervisory Board of Transportation And Trading Services Joint Stock Company dated September 09th, 2025; and
 - 1.2 Approval of the dismissal of Ms. Vu Thi Hau from the current position as a member of the Supervisory Board of Transportation And Trading Services Joint Stock Company since December 30th, 2025.
2. Approval of the election of one (01) new member of the Supervisory Board for the remaining term of 2023 - 2028 to replace the resigned member by obtaining written shareholder' opinions.
 - 2.1 Number of additional elected members of the Supervisory Board: 01 (one) member (equivalent to number of the resigned member).
 - 2.2 Term: Remaining term 2023 – 2028.
 - 2.3 Voting form: Obtaining shareholders' opinions in writing.
 - 2.4 Candidate criteria for election of additional members of the Board of Directors: *(According to Article 169 of the 2020 Enterprise Law and Decree 155/2020/ND-CP and the Company Charter).*
 - 2.5 Other contents related to the election of additional members of the Supervisory Board Transportation And Trading Services Joint Stock Company for the remaining term of 2023 – 2028 subject to the Regulations on election of additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028 of Transportation And Trading Services Joint Stock Company attached.

Article 5. Approval of the Regulations on election of members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028 in the form of collecting shareholders' opinions in writing.

Detailed regulations are attached to this Resolution.

Article 6. Approval of the list of candidates to elect additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028.

1. The list of candidates to elect additional members of the Board of Directors

| STT | Full name of Candidate |
|-----|------------------------|
| 01 | NGUYEN CONG BANG |

Details according to attached candidate profile.

2. The list of candidates to elect additional members of the Supervisory Board

| STT | Full name of Candidate |
|-----|------------------------|
| 01 | LE HONG QUANG |

Details according to attached candidate profile.



Article 7. Approval of the results of the election of additional members of the Board of Directors, the Supervisory Board for the remaining term of 2023 - 2028 of Transportation And Trading Services Joint Stock Company.

1. The General Meeting of Shareholders elected additional 01 (one) member of the Board of Directors for the remaining term of 2023 - 2028, replacing the resigned member of Transportation And Trading Services Joint Stock Company with the following results:

| STT | Full name of Candidate | Number of votes | |
|-----|------------------------|-----------------|------------|
| | | Number of votes | Proportion |
| 01 | NGUYEN CONG BANG | [...] | [...] |

2. The General Meeting of Shareholders elected additional 01 (one) member of the Supervisory Board for the remaining term of 2023 - 2028, replacing the resigned member of Transportation And Trading Services Joint Stock Company with the following results:

| STT | Full name of Candidate | Number of votes | |
|-----|------------------------|-----------------|------------|
| | | Number of votes | Proportion |
| 01 | LE HONG QUANG | [...] | [...] |

Article 8. Approval of the amendment and supplement to the Charter of Transportation And Trading Services Joint Stock Company.

| Article | Prior to amendment | After amendment | Reasons for the amendment and supplement |
|----------------------|--|---|---|
| Clause 3, Article 2 | <p>Article 2. Name, Form, Head Office, Branches, Representative Offices, Business Locations and Term of Operation of the Company</p> <p>3. Registered Head Office of the Company:</p> <ul style="list-style-type: none"> - Address of the head office: No. 05, Lot 2B, Cat Bi Airport New Urban Area, Dong Khe Ward, Ngo Quyen District, Hai Phong City, Vietnam. - Telephone: (84-225) 3821037 – 821260 - Fax: (84-225) 3822155 - E-mail: transco@transco.com.vn - Website: http://www.transco.com.vn | <p>Article 2. Name, Form, Head Office, Branches, Representative Offices, Business Locations and Term of Operation of the Company</p> <p>3. Registered Head Office of the Company:</p> <ul style="list-style-type: none"> - Address of the head office: No. 05, Lot 2B, Cat Bi Airport New Urban Area, Ngo Quyen Ward, Hai Phong City, Vietnam. - Telephone: (84-225) 3821037 – 821260 - Fax: (84-225) 3822155 - E-mail: transco@transco.com.vn - Website: http://www.transco.com.vn | Adjustment of the Company's head office address due to changes in administrative boundaries following the merger. |
| Clause 4, Article 33 | Article 33. The Person in Charge of Corporate Governance | <p>Article 33. The Person in Charge of Corporate Governance, Company Secretary</p> <p>3. When deemed necessary, the Board of Directors shall decide to appoint one (01) or more persons as the Company Secretary for a term determined by the Board of Directors. The Board of Directors may dismiss the Company Secretary when necessary, provided that such dismissal does not contravene the current labor</p> | Supplemented the provisions on the Company Secretary in accordance with Clause 5, Article 156 of the Law on Enterprises 2020. |

| Article | Prior to amendment | After amendment | Reasons for the amendment and supplement |
|---------|--------------------|---|--|
| | | <p>laws. The Company Secretary shall have the following rights and obligations:</p> <p>a) To assist in organizing the convocation of meetings of the General Meeting of Shareholders and the Board of Directors; and to record the Minutes of such meetings;</p> <p>b) To assist Members of the Board of Directors in performing their assigned rights and obligations;</p> <p>c) To assist the Board of Directors in applying and implementing corporate governance principles;</p> <p>d) To assist the Company in establishing shareholder relations and protecting the lawful rights and interests of Shareholders; and in complying with the obligations of information provision, information disclosure, and administrative procedures;</p> <p>e) Other rights and obligations as prescribed in the Company's Charter and the Company's internal regulations.</p> | |

The General Meeting of Shareholders authorizes the Company's Legal Representative to sign and issue the amended and supplemented Charter after it is approved by the General Meeting of Shareholders and in accordance with the provisions of law.

Thing 9. This Resolution takes effect from the date of signing. The Board of Directors, Executive Board and relevant Departments and individuals shall implement this Resolution.

Recipient:

- As per Article 9;
- State Securities Commission;
- Hanoi Stock Exchange ;
- Archived: Shareholders' Meeting Records.

**ON BE HALF OF GENERAL MEETING OF
SHAREHOLDERS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Le Phuc Tung