

**TOP ONE ALLOT JOINT
STOCK COMPANY**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.:1201/2026/CBTT - TOP

Tuyen Quang, January 12, 2026

To: - State Securities Commission
- Hanoi Stock Exchange (HNX)

1. TOP ONE Allot Joint Stock Company
2. Stock code : TOP
3. Head office address: Village 19, Vi Xuyen commune, Tuyen Quang province.
4. Contact address: Building T2 - P2807 - Park Kiara Apartment - Le Trong Tan Street - Duong Noi Ward - Hanoi City.
4. Phone : 0967923532-0978559848
5. E-mail: jsctopone@gmail.com
6. Website: toponejs.com.
7. The type of information published ☐ 24 hours ☐ 72 hours ☒ requires
☐ periodic.
9. Content of the disclosure information: Corporate Governance Report in 2025
10. The content of the information disclosure is posted on 12/01/2026 on the website at the following link: <http://www.toponejc.com>

We would like to inform you and commit that the information published above is true and fully responsible before the law for the content of the information disclosed.

Thank you very much.

Recipients:

- Dear
- Publication on the company's website
- Save VT

LEGAL REPRESENTATION



CHỦ TỊCH HỘI ĐỒNG QUẢN TRỊ
Nguyễn Ngọc Dương

**TOPONE ALLOT JOINT
STOCK COMPANY**

No.:1201/2026/TOP-BCQT

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Tuyen Quang, January 12, 2026

**CORPORATE GOVERNANCE REPORT
(2025)**

To:

- The State Securities Commission;
- Hanoi Stock Exchange.

- Company name: **TOPONE Allot Joint Stock Company**
- Head office address: Village 19, Vi Xuyen commune, Tuyen Quang province.
- Phone: 0967923532 - 0978559848 Email: jscTopone@gmail.com
- Charter capital: 253,500,000,000 (*Two hundred and three billion, five hundred million VND*)
- Stock code (Upcom): TOP
- Corporate governance model: General Meeting of Shareholders, Board of Directors and General Director or Director. And there is an Audit Committee under the Board of Directors.
- Regarding the implementation of the internal audit function: Not implemented.

I. Activities of the General Meeting of Shareholders

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders adopted in the form of written opinions).

Stt	Number of Resolutions/Decisions/Minutes	Date	Contents
1	01/2025/BBH-ĐHĐCĐ	20/04/2025	Minutes of the 2025 Annual General Meeting of Shareholders
2	01/2025/NQ-ĐHĐCĐ	20/04/2025	Resolution of the Annual General Meeting of Shareholders in 2025

II. Board of Directors (From 01/01/2025 to 31/12/2025)

1. Information about members of the Board of Directors (BOD) from 01/01/2025 to 31/12/2025.

Stt	Member of the Board of Directors	Position	Date of commencement/cessation of being an independent member of the Board of Directors/Board of Directors	
			Appointment Date	Date of dismissal
1	Mr. Nguyen Van Binh	General Director	Member of the Board of Directors, appointed General Director on 20/06/2024	-
2	Mr. Nguyen Ngoc Duong	Chairman of the Board of Directors	Members of the Board of Directors, appointed Chairman of the Board of Directors on 20/06/2024	
3	Mr. Tran Anh Tuan	Members	16/04/2023	
4	Mr. Vu Van Thuan	Independent Member of the Board of Directors	13/10/2023	-

1.1. Meetings of the Board of Directors from 01/01/2025 to 31/12/2025.

	Member of the Board of Directors	Number of meetings attended by the Board of Directors	Meeting Attendance Rate	Reasons for not attending the meeting
1	Mr. Nguyen Van Binh	03	03/03	
2	Mr. Nguyen Ngoc Duong	03	03/03	
3	Mr. Tran Anh Tuan	03	03/03	
4	Mr. Vu Van Thuan	03	03/03	

2. Supervision activities of the Board of Directors over the Board of Directors

- Approve the reports of the Board of Directors, the Audit Committee, and the Executive Board on the Company's operation and production and business from January 1, 2025 to December 31, 2025.

- Approve the reports of the Board of Directors, the Audit Committee, and the Executive Board on the plan to handle violations of the former Board of Directors of the Company.

3. Activities of subcommittees of the Board of Directors (if any): Yes

4. Resolutions/Decisions of the Board of Directors.

Stt	Resolution/Decision number.	Date	Contents	Pass Rate
1	01/2025/NQ – HĐQT/TOP	24/02/2025	Approving the contents and agenda of the 2025 Annual General Meeting of Shareholders	100%
2	02/2025/NQ –HĐQT/TOP	21/05/2025	Agreed to send a delegation to work with the authorities related to the case: "Fraudulent appropriation of property" occurred from 2015 to 2022 at TOP ONE Distribution Joint Stock Company.	100%
3	03/2025/NQ-HĐQT/TOP	05/12/2025	Through the selection of MOORE AISC Auditing and Informatics Services Co., Ltd. Branch as the auditor of the Financial Statements for the financial years ended 31/12/2022, 31/12/2023, 31/12/2024, 31/12/2025 of TOP ONE Distribution Joint Stock Company	100%

III. Audit Committee.

1. Information about members of the Audit Committee

Stt	Member of the Audit Committee	Position	Date of Start/Cease to be a member of the Audit Committee	Qualifications
1	Mr. Vu Van Thuan	Chairman	Appointed on 09/11/2024	Bachelor of Laws
2	Mr. Nguyen Ngoc Duong	Membe	Appointed on 16/10/2023	Bachelor's

		rship		degree
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2.1 Audit Committee Meetings

A no ny m ou s	Member of the Audit Committee	Number of meetings attended	Meeting Attendance Rate	Voting Rate	Reasons for not attending the meeting
1	Mr. Vu Van Thuan	2/2	100%	100%	
2	Mr. Nguyen Ngoc Duong	2/2	100%	100%	

2. Supervision activities of the Audit Committee for the Board of Directors, the Board of Directors and shareholders: have participated in supervision, evaluation, and consultancy

3. Coordination between the Audit Committee on the activities of the Board of Directors, the Board of Directors and other managers:

- The Audit Committee has received good cooperation from the Board of Directors, the Board of Directors and managers of functional departments, creating conditions for facilities as well as providing sufficient information and documents for the inspection of the Supervisory Board.

- The activities of the Audit Committee are in accordance with the Company's Charter and the Resolution of the General Meeting of Shareholders

4. Other activities of the Audit Committee (if any): none

IV. Board of Directors

1. The Board of Directors from 01/01/2025 to 31/12/2025

STT	Member of the Board of Directors	Date of birth	Qualifications	Appointment/dismissal date of members of the Board of Directors
1	Mr. Nguyen Van Binh	10/08/1989	12/12	Date of appointment 09/05/2023
2	Mr. Nguyen Ngoc Duong	20/08/1982	Bachelor's degree Economy	Appointment date 04/01/2023
3	Tran Anh Tuan	13/04/1977	Bachelor's degree	Appointment date 29/11/2023

V. Chief Accountant

Full name	Date year of birth	Professional qualifications	Appointment Date/ dismissal
Dinh Thi Minh Thuan	20/05/1985	Accounting	Appointed on 01/02/2024

VI. Training on corporate governance:

Training courses on corporate governance that members of the Board of Directors, members of the Supervisory Board, Executive Director (General Director), other managers and the Company Secretary have participated in in accordance with the regulations on corporate governance: none

VII. List of related persons of the public company and transactions of related persons of the company with the company itself

1. List of related persons of the company

See attachment : Appendix 1

2. Transactions between the company and related persons of the company; or between the company and major shareholders, internal persons, related persons of internal persons: None

3. Transactions between internal persons of the company, related persons of internal persons and subsidiaries and companies under the control of the company: None

4. Transactions between the company and other entities.

4.1. Transactions between companies and companies in which members of the Board of Directors, members of the Control Board, Director (General Director) and other managers have been founding members or members of the Board of Directors, Director (General Director) in the past three (03) years (counting at the time of making reports): None

4.2. Transactions between companies and companies managed by related persons of members of the Board of Directors, members of the Control Board, Director (General Director) and other managers who are members of the Board of Directors, Director (General Director): None

4.3. Other transactions of the company (if any) that may bring material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Director (General Director) and other managers: None

VIII. Trading of shares of insiders and related persons of insiders

1. List of internal persons and related persons of internal persons: Details in subsection 2
2. Transactions of insiders and related persons on the company's shares: None

IX. Other matters to note: None

Recipients:

- *As dear to you;*
- *Save the company.*

**CHAIRMAN OF THE BOARD OF
DIRECTORS**



NGUYEN NGOC DUONG



SUBSECTION 4: LIST OF RELEVANT PERSONS

CORPORATE GOVERNANCE REPORT 2025

Reporting period: 01/01/2025 - 31/12/2025

STT	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	NSH Paper Number	Date of Issue	Place of Issue	Head Office Address/Contact Address	When to start as a stakeholder	The time when he is no longer the relevant person	Reason	Relationship with the company
1	Nguyen Ngoc Duong	-	Chairman of the Board of Directors, Legal Representative of the Company	001082032698	05/10/2021	Director of Social Order CCSQLHCV	No. 6, Lane 217 Thuong Nghia Street, Hong Son Commune, Hanoi City	28/08/2022	-		Chairman of the Board of Directors, Legal Representative of the Company
2	Tran Anh Tuan	-	Member of the Board of Directors	017077000144	04/07/2022	Director of Social Order CCSQLHCV	TDP No. 3, Tu Liem Ward, Hanoi City	16/04/2023	-		Independent Member of the Board of Directors
3	Nguyen Van Binh	-	Member of the Board of Directors, General Director, Legal Representative of the Company	001089001579	15/02/2023	Director of Social Order CCSQLHCV	CH A0610, Hh2a, Duong Noi E1A, Yen Nghia Ward, Hanoi City	16/04/2023	-		Member of the Board of Directors, General Director, Legal Representative of the Company



4	Vu Van Thuan	-	Independent Member of the Board of Directors, Chairman of the Audit Committee	033095007608	02/05/2023	Director of Social Order CCSQLHCV	170 Nguyen Van Linh, Son Nam Ward, Hung Yen Province	13/10/2024		Independent Member of the Board of Directors, Chairman of the Audit Committee
5	Dinh Thi Minh Thuan	-	Chief Accountant	038184025604	05/08/2024	Director of Social Order CCSQLHCV	Lot 37, Zone C, HBD LTT Urban Area, Ha Dong Ward, Hanoi City	19/09/2024		Chief Accountant
6	Ha Giang Agricultural, Forestry and Food Joint Stock Company	-		0107249663	15/12/2015	Ha Giang Department of Planning and Investment	Group 1, Vi Xuyen Commune, Tuyen Quang Province	11/2019	-	Capital contribution
7	Ha Giang 1 Livestock Joint Stock Company	-		2700789626	05/08/2015	Ha Giang Department of Planning and Investment	Vat Village, Vi Xuyen Commune, Tuyen Quang Province	06/2020	-	Capital contribution
8	Ha Giang 2 Livestock Joint Stock Company	-		5100448429	10/05/2017	Ha Giang Department of Planning and Investment	Team 1, Chung Village, Vi Xuyen Commune, Tuyen Quang Province	06/2020	-	Capital contribution

APPENDIX 02: LIST OF INSIDERS AND RELATED PERSONS (INDIVIDUALS, ORGANIZATIONS) TO INSIDERS

Stock Code: TOP

Company Name: Top One Allot Joint Stock Company

Closing date: 31/12/2025

STT	Stock code	Full name	Position at the company	Each relationship for internal people	Type of NSH paper (ID card, ID card, Passport, Business registration)	NSH Paper Number	Date of issuance of NSH certificate
1	TOP	Nguyen Van Binh	Member of the Board of Directors/General Director (legal representative of the company)		CCCD	001089001579	15/02/2023
1.1	TOP	Tran Thi Tuyen		Mother		001162040189	10/07/2021
1.2	TOP	Nguyen Ngoc Duong		Brother	CCCD	001082032698	10/05/2021
1.3	TOP	Nguyen Thi Thu Ha		Sister-in-law		001182044030	10/05/2021
1.4	TOP	Nguyen Van Dung		Brother		001083037878	29/03/2022
1.5	TOP	Nguyen Ngoc Huy		Brother		001087045241	22/11/2021
1.6	TOP	Nguyen Thi Hien		Sister		001193025701	25/04/2021
1.7	TOP	Truong Thi Nhung		Sister-in-law		001185032454	19/05/2020
1.8	TOP	Tran Thi Nga		Sister-in-law		001193031734	22/11/2021
1.9	TOP	Vu Van Dung		Father-in-law		011060004131	11/05/2023
1.10	TOP	Do Thi Van		Mother-in-law		011168000167	10/04/2021
1.11	TOP	Vu Thi Van Anh		Wife		011188003310	29/04/2021
1.12	TOP	Nguyen Anh Vu		Sons	None	None	
1.13	TOP	Nguyen Minh Dat		Sons	None	None	
2	TOP	Vu Van Thuan	Member of the Board of Directors/Head of the Internal Audit Board		CCCD	033095007608	05/02/2023
2.1	TOP	Vu Van Khoi		Dad	CCCD	033053001814	14/06/2022
2.2	TOP	Lê Thị Bích Hà		Mother	CCCD	033159000269	22/12/2021
2.3	TOP	Vu Thi Thanh Huong		Sister	CCCD	033192002692	03/06/2022
3	TOP	Nguyen Ngoc Duong	Chairman of the Board of Directors (Legal representative of the company) / Member of the Internal Audit Committee		CCCD	001082032698	10/05/2021

3.1	TOP	Nguyen Thi Thu Ha		Wife	CCCD	001182044030	10/05/2021
3.2	TOP	Tran Thi Tuyen		Mother	CCCD	001162040189	10/07/2021
3.3	TOP	Nguyen Van Dung		Younger brother	CCCD	001083037878	29/03/2022
3.4	TOP	Nguyen Ngoc Huy		Younger brother	CCCD	001087045241	22/11/2021
3.5	TOP	Nguyen Van Binh		Younger brother	CCCD	001089001579	15/02/2023
3.6	TOP	Nguyen Thi Hien		Sister	CCCD	001193025701	25/04/2021
3.7	TOP	Truong Thi Nhung		Sister-in-law	CCCD	001185032454	19/05/2020
3.8	TOP	Tran Thi Nga		Sister-in-law	CCCD	001193031734	22/11/2021
3.9	TOP	Vu Thi Van Anh		Sister-in-law	CCCD	011188003310	29/04/2021
3.10	TOP	Nguyen Ba Tai		Father-in-law	CCCD	001053019799	10/05/2021
3.11	TOP	Nguyen Thi Xuyen		Mother-in-law	CCCD	001153024027	10/05/2021
3.12	TOP	Nguyen Thanh An		Sons	None	None	
4	TOP	Tran Anh Tuan	Board Members		CCCD	017077000144	04/07/2022
4.1	TOP	Tran Vu Anh		Father	CCCD	030048008467	25/06/2021
4.2	TOP	Ngo Thi Hong		Mother	CCCD	033148007977	25/06/2021
4.3	TOP	Luong Thi Thu Huong		Wife	CCCD	0171820088496	25/07/2023
4.4	TOP	Tran Luong Huy		Sons	None	None	
4.5	TOP	Tran Thao Nhi		Daughter	None	None	
4.6	TOP	Tran Xuan Tu		Younger brother	CCCD	017081005133	17/12/2021
4.7	TOP	Tran Thanh Tuan		Younger brother	CCCD	017078037367	13/06/2023
5	TOP	Dinh Thi Minh Thuan	Chief Accountant		CCCD	03814025604	08/05/2024
5.1	TOP	Dinh Xuan Su		Father	CCCD	036057002725	20/08/2024
5.2	TOP	Nguyễn Thị Hòa		Mother	CCCD	036158019227	12/05/2023
5.3	TOP	Nguyen Van Luong		Husband	CCCD	03884007685	01/09/2024
5.4	TOP	Nguyen Minh Dang		Sons			
5.5	TOP	Nguyen Phuong Linh		Daughter			

MAKER

Hanoi, January 12, 2026
ORGANIZATIONAL
REPRESENTATIVE



CHỦ TỊCH HỘI ĐỒNG QUẢN TRỊ
Nguyễn Ngọc Dương