

SONG DA CORPORATION - JSC
SONG DA CONSULTING JOINT
STOCK COMPANY

No.: 09/TTr-HDQT

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom - Happiness

Hanoi, April 7th, 2026

PROPOSAL

On the settlement of remuneration expenses for the Board of Directors and the Board of Supervisors in 2025 and the plan for 2026

To: The 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17th, 2020 of the National Assembly of the Socialist Republic of Vietnam;

Pursuant to the Charter of Song Da Consulting Joint Stock Company;

Pursuant to Resolution No. 20/2025/NQ-DHDCD dated May 14th, 2025 of the 2025 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company;

Pursuant to the 2026 business plan of Song Da Consulting Joint Stock Company

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the settlement of remuneration expenses for the Board of Directors and the Board of Supervisors in 2025 and the payment plan for 2026, with the following specific details:

I. Settlement of remuneration expenses for the Board of Directors and the Board of Supervisors in 2025

According to Resolution No. 20/2025/NQ-DHDCD dated May 14th, 2025 of the 2025 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company, when the Company completes its business plan and profit target, the maximum remuneration for the Board of Directors and the Board of Supervisors shall be as follows:

Unit: VND

No.	Title	Remuneration/ month/person	Notes
1	Member of the Board of Directors	5,000,000	04 members
2	Concurrent Head of the Board of Supervisors	5,000,000	01 Head
3	Member of the Board of Supervisors	3,000,000	02 members

Pursuant to the audited Financial Statements for 2025, the remuneration expenses for the Board of Directors and the Board of Supervisors in 2025 are settled as follows:

Unit: VND

No.	Title	Remuneration/month/ person according to the 2025 plan	Profit achievement rate in 2025	Remuneration/month/ person to be settled for 2025	Notes
1	Member of the Board of Directors	5,000,000	100%	5,000,000	
2	Concurrent Head of the Board of Supervisors	5,000,000	100%	5,000,000	
3	Member of the Board of Supervisors	3,000,000	100%	3,000,000	

The total remuneration expenses of the Board of Directors and the Board of Supervisors in 2025 amount to VND 336,756,164.

(Details attached)

II. Plan for remuneration payment to the Board of Directors and the Board of Supervisors in 2026

When the Company completes its business plan and its actual profit equals the planned profit, the maximum remuneration for the Board of Directors and the Board of Supervisors shall be as follows:

Unit: VND

No.	Title	Remuneration/month/person	Notes
1	Member of the Board of Directors	5,000,000	04 members
2	Concurrent Head of the Board of Supervisors	5,000,000	01 Head
3	Member of the Board of Supervisors	3,000,000	02 members

The settlement of remuneration expenses shall be made in accordance with the audited Financial Statements for 2026.

The Board of Directors respectfully submits the above to the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company for consideration and approval.

Best regards,



Recipients:

- As above;
- Members of the Board of Directors, the Board of Supervisors;
- Company's website;
- Archives: The Board of Directors, Organization and Human Resource Department.

**ON BEHALF OF THE BOARD
OF DIRECTORS
CHAIRMAN**



Pham Van Manh



SETTLEMENT OF REMUNERATION OF THE BOARD OF DIRECTORS AND BOARD OF SUPERVISORS

2025

Unit: VND

No.	Items	Remuneration/ month	Rate of completing plan	Settlement in 2025					Note	
				Settled remuneration/ month	Total settled remuneration in 2025	Paid	Payable	Of which		
								VAT 10%		Net income
A	B	C	I	2	3	4	5	6=5*10%	7=5-6	8
1	Dinh Van Duan	5,000,000	100.0%	5,000,000	60,000,000	54,000,000	6,000,000	600,000	5,400,000	
2	Nguyen Van Hoang	5,000,000	100.0%	5,000,000	60,000,000	54,000,000	6,000,000	600,000	5,400,000	
3	Cu Van Vinh	5,000,000	100.0%	5,000,000	60,000,000	54,000,000	6,000,000	600,000	5,400,000	
4	Pham Anh Duc	5,000,000	100.0%	5,000,000	60,000,000	54,000,000	6,000,000	600,000	5,400,000	
5	Trinh Thi Anh Dao	5,000,000	100.0%	5,000,000	37,972,603	33,972,527	4,000,075	400,008	3,600,068	From May 14th, 2025
6	Nguyen Khanh Tung	3,000,000	100.0%	3,000,000	22,783,562	20,383,516	2,400,046	240,005	2,160,041	From May 14th, 2025
7	Nguyen Quynh Trang	3,000,000	100.0%	3,000,000	36,000,000	32,400,000	3,600,000	360,000	3,240,000	
	Total				336,756,164	302,756,043	34,000,121	3,400,012	30,600,109	

From May
14th, 2025

From May
14th, 2025

SONG DA CORPORATION - JSC
SONG DA CONSULTING JOINT
STOCK COMPANY

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom - Happiness

No.: 10/TTr-HDQT

Hanoi, April 7th, 2026

PROPOSAL

On approval of the 2026 Charter capital increase plan of Song Da Consulting Joint Stock Company

To: The 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company

Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26th, 2019;

Pursuant to Law No. 56/2024/QH15 dated November 29th, 2024 on amendments and supplements to a number of articles of the Law on Securities, the Law on Accounting, the Law on Independent Audit, the Law on State Budget, the Law on Management and Use of Public Assets, the Law on Tax Administration, the Law on Personal Income Tax, the Law on National Reserves, and the Law on Handling of Administrative Violations;

Pursuant to Decree No. 155/2020/ND-CP dated December 31st, 2020 of the Government providing detailed regulations for the implementation of a number of articles of the Law on Securities;

Pursuant to Circular No. 118/2020/TT-BTC dated December 31st, 2020 of the Ministry of Finance guiding a number of contents on offering, issuance of securities, public tender offers, share repurchase, registration of public companies and cancellation of public company status;

Pursuant to Circular No. 19/2025/TT-BTC dated May 5th, 2025 of the Ministry of Finance regulating the registration of public companies, cancellation of public company status, and reporting on contributed charter capital that has been audited;

Pursuant to Official Letter No. 6882/UBCK-GSDC dated October 28th, 2025 of the State Securities Commission.

Song Da Consulting Joint Stock Company is a public company equitized from a state-owned enterprise and has been listed on the Hanoi Stock Exchange since December 25th, 2006 under the stock code SDC. As of December 31st, 2025, the Company's contributed charter capital is VND 26.097 billion and equity is VND 50.33 billion, of which the Development Investment Fund is VND 13.5 billion.



I. Necessity of increasing charter capital

The increase of charter capital of Song Da Consulting Joint Stock Company is necessary from a legal perspective and holds important significance in enhancing the Company's financial capacity, competitiveness, and operational capacity:

- According to Law No. 56/2024/QH15 dated November 29th, 2024 on amendments and supplements to a number of articles of the Law on Securities and other related laws, effective from January 1st, 2026, the contributed charter capital of a public company must be VND 30 billion or more. If the Company fails to meet this condition, it will have its public company status cancelled (delisted) in accordance with legal provisions. Therefore, increasing the Company's charter capital is necessary to comply with legal requirements, thereby maintaining the Company's public company status and ensuring that the Company's shares continue to be listed on the Hanoi Stock Exchange.
- Increasing charter capital will enable the Company to meet the requirements and conditions for business expansion, development of new business lines, enhancement of financial capacity, increased competitiveness in the market, improved bidding capacity, and compliance with regulations on solvency.

II. 2026 Charter capital increase plan

1. Information on shares prior to issuance

- Charter capital as of December 31st, 2025 : **VND 26,097,100,000**
- Shares issued : **2,609,710 shares**
- Outstanding shares : **2,609,648 shares**

2. Plan to issue shares to increase charter capital from owner's equity

Issuer:	Song Da Consulting Joint Stock Company
Stock name:	Song Da Consulting Joint Stock Company's shares
Stock code:	SDC
Type of shares:	Ordinary shares
Par value:	VND 10,000 per share
Number of outstanding shares:	2,609,648 shares
Number of shares planned to be issued:	417,544 shares
Issuance ratio:	16%
Total expected maximum issuance value at par value:	VND 4,175,440,000
Expected additional charter capital:	VND 4,175,440,000

Expected charter capital after issuance:	VND 30,272,540,000
Target investors:	Existing shareholders whose names appear on the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation (VSD) on the final registration date for exercising the right.
Method of issuance:	Issuance to existing shareholders whose names appear on the shareholder list on the final registration date for exercising the right to receive additional shares issued to increase charter capital from equity sources.
Right exercise ratio:	100:16 (shareholders owning 1 share will receive 1 right; 100 rights entitle the holder to 16 new shares).
Transfer restrictions:	The additional shares issued are not subject to transfer restrictions.
Source of issuance:	From the Development Investment Fund as of December 31 st , 2025 according to the audited separate Financial Statements for 2025 by an approved auditing organization.
Implementation timeline:	In 2026, after receiving approval from the General Meeting of Shareholders and approval from the State Securities Commission.
Method of rounding and handling of fractional shares:	The number of additional shares issued to each existing shareholder shall be rounded down to the nearest whole unit according to the rounding-down principle. The fractional decimal portion shall be cancelled.
Depository and listing:	The additional shares issued to existing shareholders from equity sources shall be centrally registered with the Vietnam Securities Depository and Clearing Corporation (VSD) and additionally listed on the Hanoi Stock Exchange in accordance with the provisions of the law.

3. The General Meeting of Shareholders is requested to authorize the Board of Directors to:

- Decide the specific timing of the share issuance.
- Complete the necessary documents and procedures to report the share issuance to the State Securities Commission, decide and perform all necessary tasks in accordance with legal provisions to complete the share issuance.
- Amend the Company's Charter and update the contents of the Company's Business Registration Certificate corresponding to the new charter capital after completion of the share issuance.
- Perform additional registration of the Company's shares for depository with the Vietnam Securities Depository and Clearing Corporation (VSD) and additional listing on the Hanoi Stock Exchange for the total number of

shares actually received by existing shareholders according to the plan approved by the General Meeting of Shareholders after completion of the issuance.

- Perform other related tasks to complete the assigned work.

Best regards,

Recipients:

- As above;
- Members of the Board of Directors, the Board of Supervisors;
- Archives: The Board of Directors, Organization and Human Resource Department.

**ON BEHALF OF THE BOARD
OF DIRECTORS
CHAIRMAN**



Phạm Văn Mạnh



SONG DA CORPORATION - JSC
SONG DA CONSULTING JOINT
STOCK COMPANY

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.: 11 /TTr-HDQT

Hanoi, April 7th, 2026

PROPOSAL

**On authorizing the Board of Directors to decide on contract signing
falling within the authority of the General Meeting of Shareholders**

To: The 2026 Annual General Meeting of Shareholders
of Song Da Consulting Joint Stock Company

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17th,
2020;*

Pursuant to the Charter of Song Da Consulting Joint Stock Company;

*Pursuant to Resolution No. 20/2025/NQ-DHDCD dated May 14th, 2025 of
the 2025 Annual General Meeting of Shareholders of Song Da Consulting Joint
Stock Company.*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approving the authorization to the Board of Directors to decide on certain matters falling within the authority of the General Meeting of Shareholders as follows:

***Transactions between the Company and related persons of the Company –
Song Da Corporation - JSC (“the Corporation”), and authorization to the
Board of Directors (“BOD”) of the Company to approve contracts with the
Corporation***

1. The General Meeting of Shareholders approves in principle the authorization for the Company to enter into contracts and transactions with the Corporation (a related person of the Company) in the 2026 financial year and until the next Annual General Meeting of Shareholders. The types of transactions include, but are not limited to:
 - (i) Contracts for the purchase and sale of goods and provision of services;
 - (ii) Contracts for lease/rental of assets and office space;
 - (iii) Contracts for borrowing of assets and other business transactions suitable to the Company’s business lines.



2. The General Meeting of Shareholders agrees to authorize the Board of Directors to perform the following tasks:
 - (i) Review, appraise and approve the specific terms and conditions of each contract and transaction with the Corporation (including contracts whose value is equal to or greater than 35% of the total asset value of the Company as recorded in the latest financial statements);
 - (ii) Decide on the amendment, supplement to, extension or termination of, the above contracts and transactions;
 - (iii) Appoint the legal representative of the Company to sign and implement the contracts approved by the Board of Directors.
3. Implementation principles:
 - (i) All transactions must comply with the principles of market fairness, objectivity, transparency and must not cause damage to the interests of the Company and other shareholders;
 - (ii) The Board of Directors shall be responsible for reporting the results of the implementation of these transactions at the next Annual General Meeting of Shareholders.

Respectfully submitted for consideration and approval.

Recipients:

- As above;
- Members of the Board of Directors;
- Archives: The Board of Directors, Organization and Human Resource Department.

**ON BEHALF OF THE BOARD
OF DIRECTORS
CHAIRMAN**



Phạm Văn Mạnh





**SONG DA CONSULTING JOINT
STOCK COMPANY
2026 ANNUAL GENERAL
MEETING OF SHAREHOLDERS**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.: /2026/BB-DHDCD

Hanoi,

2026

**MINUTES OF
THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
SONG DA CONSULTING JOINT STOCK COMPANY**

**I. NAME, HEAD OFFICE, BUSINESS REGISTRATION
CERTIFICATE OF THE COMPANY**

1. Company name: Song Da Consulting Joint Stock Company.
2. Head office: G9 Building, No. 495 Nguyen Trai Street, Thanh Liet Ward, Hanoi, Vietnam.
3. Business registration license no.: 0100105454 issued by the Hanoi Authority for Planning and Investment for the first time dated February 23rd, 2005; Registration of the 18th change dated July 25th, 2025.

II. TIME AND VENUE OF THE GENERAL MEETING

1. Time: 08:30 AM , dated 2026.
2. Venue: Conference Hall, 5th Floor, Company Head Office, G9 Building, No. 495 Nguyen Trai Street, Thanh Liet Ward.

III. ATTENDEES INVITED TO THE GENERAL MEETING

1. Shareholders of Song Da Consulting Joint Stock Company listed in the shareholder register as of March 20th, 2026.
2. Invited Guests: Representatives of controlling shareholders, partners, members of the Board of Directors, Board of Supervisors, Chief Executive Officer, Directors of subordinate units, and Heads and Deputy Heads of functional departments of the Company.

PART A

OPENING OF THE GENERAL MEETING

I. Report on result of verification of attending shareholders' eligibility

In order to ensure that the General Meeting complies with regulations, Mr. Nguyen Luong, on behalf of the Shareholder Eligibility Verification Committee, announced the results of the verification of shareholders attending the 2026 Annual General Meeting of Song Da Consulting Joint Stock Company as follows:

1. Total number of voting shares:...

2. The total number of shareholders and authorized representatives to attend the General Meeting is: ...representing ... shareholder(s) owning and representing ... voting shares, accounting for ...% of the total number of voting shares.
3. Pursuant to the Law on Enterprises and Clause 1, Article 19 of the Charter of Song Da Consulting Joint Stock Company, "The General Meeting of Shareholders shall proceed when attended by shareholders representing more than 65% of the total voting shares." With ...% of voting shares represented by shareholders and their authorized representatives, the 2026 Annual General Meeting of Song Da Consulting Joint Stock Company meets the conditions to proceed as stipulated.

II. Announcement of the reason for opening of the General Meeting and introduction of the Chairman

For the next proceedings of the General Meeting, Mr. Nguyen Luong, from the Organizing Committee, announced the reason for convening the General Meeting and introduced the attendees.

Chairman of the General Meeting: Pursuant to the 2020 Law on Enterprises and Clause 4, Article 20 of the Charter of Song Da Consulting Joint Stock Company, the incumbent Chairman of the Board of Directors shall act as the Chairman of the General Meeting of Shareholders as stipulated in the Company's Charter.

The Organizing Committee respectfully invited Mr. Pham Van Manh, Chairman of the Board of Directors of Song Da Consulting Joint Stock Company, to assume the role of Chairman and preside over the 2026 Annual General Meeting of Shareholders in accordance with regulations.

PART B

PROCEEDINGS OF THE GENERAL MEETING

I. Approval of the Organization regulations, agenda, and appointment of the Secretariat and Vote Counting Committee

1. Organization Regulations of the General Meeting

The General Meeting was presented with the "Regulations on organization of the 2026 Annual General Meeting of Shareholders" by Mr. Nguyen Van Hoang, from the Organizing Committee. No shareholders raised additional opinions or amendments to the proposed Organization regulations. The General Meeting voted to approve the regulations by raising voting cards.

The General Meeting unanimously approved when all attending shareholders voted for.

2. Agenda of the General Meeting

The Chairman presented the “Agenda of the 2026 Annual General Meeting,” attached to the notice dated / /2026.

The General Meeting voted to approve the agenda by raising voting cards.

The General Meeting unanimously approved when all attending shareholders voted for.

3. Secretary of the General Meeting

To assist in recording the Minutes and proceedings of the General Meeting, the Chairman appointed the Secretary as follows:

- Number: 01 individual.

Ms. Hoang Thi Thanh Huyen, Deputy Head of the Organization and Human Resource Department and Company Secretary.

- No shareholders nominated, applied, or raised objections to the number or personnel of the Secretariat proposed by the Chairman. The General Meeting voted to approve by raising voting cards.

The General Meeting unanimously approved when all attending shareholders voted for.

4. Vote Counting Committee of the General Meeting

To assist in vote counting, supervising the vote counting process, preparing the vote counting minutes, and reporting the results, the Chairman nominated the Vote Counting Committee as follows:

- Number: 03 individuals.

- Specific structure:

+ Mr./Ms..... – Head.

+ Mr./Ms..... – Deputy Head.

+ Mr./Ms..... – Member.

No shareholders nominated, applied, or raised objections to the number or personnel of the Vote Counting Committee proposed by the Chairman. The General Meeting voted to approve by raising voting cards.

The General Meeting unanimously approved when all attending shareholders voted for.

II. Reports and proposals presented at the General Meeting

1. The General Meeting heard Mr. Dinh Van Duan, Member of the Board of Directors and Chief Executive Officer, presenting the “Report of the Board of Management on the business performance in 2025 and the business plan for 2026.”
2. The General Meeting heard Mr. Le Minh Quyet, Chief Accountant, presenting:

- Proposal of the Board of Directors on approval of the audited Financial statements for 2025; the Plan for profit distribution, fund allocations, and dividend payment for 2025.
- 3. The General Meeting heard Mr. Pham Van Manh, Chairman of the Board of Directors, presenting the “Report of the Board of Directors on corporate governance and its performance in 2025; plan for 2026.”
- 4. The General Meeting heard Ms. Trinh Thi Anh Dao, Head of the Board of Supervisors, presenting:
 - Report of the Board of Supervisors on its performance in 2025 and plan for 2026.
 - Proposal of the Board of Supervisors on the selection of an independent auditing firm to audit the Financial statements for 2026.
- 5. The General Meeting heard Mr. Cu Van Vinh, Member of the Board of Directors, presenting:
 - Proposal of the Board of Directors on approval of settlement of remuneration expenses of the Board of Directors and Board of Supervisors for 2025 and payment plan for 2026.
- 6. The General Meeting heard Mr. Nguyen Van Hoang, Member of the Board of Directors, presenting:
 - Proposal of the Board of Directors on the Charter capital increase plan of Song Da Consulting Joint Stock Company.
 - Proposal on authorizing the Board of Directors to decide on contract signing falling within the authority of the General Meeting of Shareholders.

III. Discussion

The Chairman of the General Meeting held detailed discussions in a democratic spirit, invited shareholders to provide opinions and contributions to the General Meeting.

The opinions focused on the following matters:

.....

IV. Matters approved by the General Meeting by voting

After review and discussion of shareholders' opinions, the General Meeting proceeded to vote on the reports and proposals presented by the Board of Directors and Board of Supervisors. Based on the Vote counting minutes prepared by the Vote Counting Committee, the 2026 Annual General Meeting of Song Da Consulting Joint Stock Company approved the following matters:

1. Business performance for 2025

No.	Items	Unit	Plan	Actual performance	Percentage of completing the plan
I	Total production and business value	VND 10 ³	72,800,000	72,868,841	100.1%
II	Financial plan				
1	Total revenue	VND 10 ³	67,407,407	65,324,232	96.9%
2	Payment to the budget	VND 10 ³	5,942,696	5,658,950	95.2%
3	Profit before tax	VND 10 ³	2,750,516	2,752,177	100.1%
4	Profit after tax	VND 10 ³	2,200,413	2,189,618	99.5%
5	Return on sales				
-	<i>Profit before tax-to-revenue ratio</i>	%	4.1	4.2	
-	<i>Profit after tax-to-charter capital ratio</i>	%	8.4	8.4	
-	<i>Profit after tax-to-equity ratio</i>	%	4.4	4.3	
6	Charter capital	VND 10 ³	26,097,100	26,097,100	
7	Equity	VND 10 ³	50,198,754	50,336,417	
8	Cash dividend payout ratio	%	5	5	100

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

2. Business plan for 2026:

Key economic indicators of the business plan for 2026 are as follows:

No.	Items	Unit	Plan for 2026
1	Total production and business value	VND 10 ³	80,500,000
2	Revenue	VND 10 ³	74,537,037
3	Profit		
-	<i>Profit before tax</i>	<i>VND 10³</i>	<i>3,027,395</i>
-	<i>Profit after tax</i>	<i>VND 10³</i>	<i>2,421,916</i>
4	Payment to the State budget	VND 10 ³	7,340,000
5	Charter capital	VND 10 ³	30.272.540
6	Equity	VND 10 ³	50,487,177
7	Cash dividend payout ratio	%	6

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

3. Audited 2025 financial statements

Approve the 2025 financial statements of Song Da Consulting Joint Stock Company audited by A&C Auditing and Consulting Co., Ltd., including the following main indicators:

Unit: VND 10³

No.	Items	Results for 2025
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No.	Items	Results for 2025
I	Assets	92,801,278
1	Current assets	69,095,532
2	Non-current assets	23,705,746
II	Capital resources	92,801,278
1	Liabilities	42,464,861
2	Owner's equity	50,336,417
III	Business results	
1	Total revenue	65,324,232
2	Total costs	62,572,055
3	Profit before tax	2,752,177
4	Corporate income tax	562,559
5	Profit after tax	2,189,618

(More details can be found in the 2025 financial statements audited by A&C Auditing and Consulting Co., Ltd.)

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

4. Plan for profit distribution, fund allocations, and dividend payment for 2025:

No.	Items	Unit	Amount
1	Profit before corporate income tax	VND	2,752,177,023
2	Payable corporate income tax	VND	562,559,468
3	Profit after corporate income tax	VND	2,189,617,555
4	Profit carried forward from the previous year	VND	60,242,434
5	Distributed profit during this period	VND	2,249,859,989
6	Fund allocations	VND	700,000,000
-	<i>Commendation and welfare fund</i>	VND	700,000,000
7	Profit for dividend payment	VND	1,304,824,000
8	Charter capital	VND	26,097,100,000
9	Number of outstanding shares	Shares	2,609,648
10	Cash dividend payout ratio	%	5

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

5. Report on the activities of the Board of Directors of the Company

Approve the Report of the Board of Directors on corporate governance and its performance in 2025; plan for 2026 as presented at the General Meeting.

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

6. Report on the activities of the Board of Supervisors of the Company

Approve the Report of the Board of Supervisors on its performance in 2025 and plan for 2026 as presented at the General Meeting.

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			

6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

7. Selection of the auditing firm to audit the 2026 financial statements

Approve and authorize the Board of Directors of the Company to select one of the following auditing firms to audit the 2026 Financial statements:

- UHY Auditing and Consulting Co., Ltd.
- A&C Auditing and Consulting Co., Ltd.
- International Auditing and Valuation Co., Ltd.

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

8. Plan for payment of remuneration of the Board of Directors and the Board of Supervisors of the Company

8.1 Settlement of remuneration expenses for 2025

Approve the settlement of remuneration expenses for 2025 of the Board of Directors and Board of Supervisors of the Company as follows:

Unit: VND

No.	Title	Remuneration/ month/ person according to the 2025 plan	Profit achievement rate in 2025	Remuneration/month/ person to be settled for 2025	Notes
1	Member of the Board of Directors	5,000,000	100%	5,000,000	
2	Concurrent Head of the Board of Supervisors	5,000,000	100%	5,000,000	
3	Member of the Board of Supervisors	3,000,000	100%	3,000,000	

The total remuneration expenses of the Board of Directors and the Board of Supervisors in 2025 are VND 336,756,164.

8.2 Plan for payment of remuneration of the Board of Directors and the Board of Supervisors for 2026

Approve the plan for payment of remuneration of the Board of Directors and the Board of Supervisors of the Company for 2026 when the Company completes its business plan and its actual profit is equal to the planned one, the maximum remuneration of the Board of Directors, the Board of Supervisors shall be as follows:

Unit: VND

No.	Title	Remuneration/month/ person	Notes
1	Member of the Board of Directors	5,000,000	04 members
2	Concurrent Head of the Board of Supervisors	5,000,000	01 Head
3	Member of the Board of Supervisors	3,000,000	02 members

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by			

	proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

9. Charter capital increase plan of Song Da Consulting Joint Stock Company

9.1. Approval of the charter capital increase plan of Song Da Consulting Joint Stock Company in Proposal No./TTr-HDQT dated 2026 as follows:

Issuer:	Song Da Consulting Joint Stock Company
Stock name:	Song Da Consulting Joint Stock Company's shares
Stock code:	SDC
Type of shares:	Ordinary shares
Par value:	VND 10,000 per share
Number of outstanding shares:	2,609,648 shares
Number of shares planned to be issued:	417,544 shares
Issuance ratio:	16%
Total expected maximum issuance value at par value:	VND 4,175,440,000
Expected additional charter capital:	VND 4,175,440,000
Expected charter capital after issuance:	VND 30,272,540,000
Target investors:	Existing shareholders whose names appear on the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation (VSD) on the final registration date for exercising the right.
Method of issuance:	Issuance to existing shareholders whose names appear on the shareholder list on the final registration date for exercising the right to receive additional shares issued to increase charter capital from equity sources.

Right exercise ratio:	100:16 (shareholders owning 1 share will receive 1 right; 100 rights entitle the holder to 16 new shares).
Transfer restrictions:	The additional shares issued are not subject to transfer restrictions.
Source of issuance:	From the Development Investment Fund as of December 31 st , 2025 according to the audited separate Financial Statements for 2025 by an approved auditing organization.
Implementation timeline:	In 2026, after receiving approval from the General Meeting of Shareholders and approval from the State Securities Commission.
Method of rounding and handling of fractional shares:	The number of additional shares issued to each existing shareholder shall be rounded down to the nearest whole unit according to the rounding-down principle. The fractional decimal portion shall be cancelled.
Depository and listing:	The additional shares issued to existing shareholders from equity sources shall be centrally registered with the Vietnam Securities Depository and Clearing Corporation (VSD) and additionally listed on the Hanoi Stock Exchange in accordance with the provisions of the law.

9.2. The General Meeting of Shareholders authorizes the Board of Directors of Song Da Consulting Joint Stock Company to perform the following tasks:

- Decide the specific timing of the share issuance.
- Complete the necessary documents and procedures to report the share issuance to the State Securities Commission, decide and perform all necessary tasks in accordance with legal provisions to complete the share issuance.
- Amend the Company's Charter and update the contents of the Company's Business Registration Certificate corresponding to the new charter capital after completion of the share issuance.
- Perform additional registration of the Company's shares for depository with the Vietnam Securities Depository and Clearing Corporation (VSD) and additional listing on the Hanoi Stock Exchange for the total number of shares actually received by existing shareholders according to the plan approved by the General Meeting of Shareholders after completion of the issuance.
- Perform other related tasks to complete the assigned work.

*** Voting results:**

No.	Voting items	Number (votes)	Corresponding shares (shares)	Percentage of total voting shares (%)
-----	--------------	----------------	-------------------------------	---------------------------------------

1	Total voting shares of the Company			
2	Total shares of shareholders attending the General Meeting in person or by proxy			
3	Total votes issued			
4	Total votes collected			
5	Total valid votes			
6	Total votes for			
7	Total votes against			
8	Total abstain votes			
9	Total invalid votes			

10. Approve authorizing the Board of Directors to decide on certain matters on contract signing falling within the authority of the General Meeting of Shareholders in Proposal No./TTr-HDQT dated 2026

10.1. The General Meeting of Shareholders approves in principle the authorization for the Company to enter into contracts and transactions with the Corporation (a related person of the Company) in the 2026 financial year and until the next Annual General Meeting of Shareholders. The types of transactions include, but are not limited to:

- (i) Contracts for the purchase and sale of goods and provision of services;
- (ii) Contracts for lease/rental of assets and office space;
- (iii) Contracts for borrowing of assets and other business transactions suitable to the Company's business lines.

10.2. The General Meeting of Shareholders agrees to authorize the Board of Directors to perform the following tasks:

- (i) Review, appraise and approve the specific terms and conditions of each contract and transaction with the Corporation (including contracts whose value is equal to or greater than 35% of the total asset value of the Company as recorded in the latest financial statements);
- (ii) Decide on the amendment, supplement to, extension or termination of, the above contracts and transactions;

- (iii) Appoint the legal representative of the Company to sign and implement the contracts approved by the Board of Directors.

10.3. Implementation principles:

- (i) All transactions must comply with the principles of market fairness, objectivity, transparency and must not cause damage to the interests of the Company and other shareholders;
- (ii) The Board of Directors shall be responsible for reporting the results of the implementation of these transactions at the next Annual General Meeting of Shareholders.

PART C

APPROVAL OF THE MINUTES, RESOLUTIONS AND CLOSING OF THE GENERAL MEETING

1. Based on the contents presented at the General Meeting and the opinions of shareholders, the proceedings of the General Meeting were recorded by the Secretary in the Minutes of the General Meeting.
2. Ms. Hoang Thi Thanh Huyen, Secretary of the General Meeting, presented the draft Minutes and Resolution of the 2026 Annual General Meeting of Shareholders. No shareholders raised additional opinions or objections to the draft Minutes and Resolution.
3. The General Meeting unanimously approved the full text of the Minutes and Resolution of the 2026 Annual General Meeting of Song Da Consulting Joint Stock Company. The Chairman and Secretary of the General Meeting signed the Minutes and are responsible for the accuracy and truthfulness of its content.

The General Meeting voted to approve by raising voting cards.

The General Meeting unanimously approved when all attending shareholders voted for.

4. The Minutes and Resolution of the General Meeting shall be published on the Company's website within 24 hours from the conclusion of the General Meeting.
5. The Organizing Committee of the General Meeting declared the closure: The 2026 Annual General Meeting of Song Da Consulting Joint Stock Company concluded at on the same day.

**SECRETARY OF THE GENERAL
MEETING OF SHAREHOLDERS**

**CHAIRMAN OF THE GENERAL
MEETING OF SHAREHOLDERS**

Hoang Thi Thanh Huyen

Pham Van Manh



**SONG DA CONSULTING JOINT
STOCK COMPANY
2026 ANNUAL GENERAL
MEETING OF SHAREHOLDERS**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.: /2026/NQ-DHDCD

Hanoi,

2026

**RESOLUTION OF
THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
SONG DA CONSULTING JOINT STOCK COMPANY**

GENERAL MEETING OF SHAREHOLDERS

Pursuant to Law on Enterprises No. 59/2020/QH14 dated June 17th, 2020 and the Law on amendments and supplements to a number of articles of the Law on Enterprises no. 76/2025/QH15 dated June 17th, 2025 of the National Assembly of the Socialist Republic of Vietnam;

Pursuant to Law on Securities No. 54/2019/QH14 dated November 26th, 2019 of the National Assembly of the Socialist Republic of Vietnam; Law No. 56/2024/QH15 dated November 29th, 2024 on amendments and supplements to a number of articles of the Law on Securities;

Pursuant to the Charter of Song Da Consulting Joint Stock Company;

Pursuant to Minutes No. /2026/BB-DHDCD dated / /2026 of the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company.

HEREBY RESOLVES:

Article 1. The General Meeting of Shareholders of Song Da Consulting Joint Stock Company approved a number of matters as follows:

1. Business performance for 2025

No.	Items	Unit	Plan	Actual performance	Percentage of completing the plan
I	Total production and business value	VND 10 ³	72,800,000	72,868,841	100.1%
II	Financial plan				
1	Total revenue	VND 10 ³	67,407,407	65,324,232	96.9%
2	Payment to the budget	VND 10 ³	5,942,696	5,658,950	95.2%
3	Profit before tax	VND 10 ³	2,750,516	2,752,177	100.1%
4	Profit after tax	VND 10 ³	2,200,413	2,189,618	99.5%
5	Return on sales				
-	Profit before tax-to-revenue ratio	%	4.1	4.2	

-	<i>Profit after tax-to-charter capital ratio</i>	%	8.4	8.4	
-	<i>Profit after tax-to-equity ratio</i>	%	4.4	4.3	
6	Charter capital	VND 10 ³	26,097,100	26,097,100	
7	Equity	VND 10 ³	50,198,754	50,336,417	
8	Cash dividend payout ratio	%	5	5	100

2. Business plan for 2026

Key economic indicators of the business plan for 2026 are as follows:

No.	Items	Unit	Value
1	Total production and business value	VND 10 ³	80,500,000
2	Revenue	VND 10 ³	74,537,037
3	Profit		
-	<i>Profit before tax</i>	VND 10 ³	3,027,395
-	<i>Profit after tax</i>	VND 10 ³	2,421,916
4	Payment to the State budget	VND 10 ³	7,340,000
5	Charter capital	VND 10 ³	30,272,540
6	Equity	VND 10 ³	50,487,177
7	Cash dividend payout ratio	%	6

3. Audited 2025 financial statements

Approve the 2025 financial statements of Song Da Consulting Joint Stock Company audited by A&C Auditing and Consulting Co., Ltd., including the following main indicators:

Unit: VND 10³

No.	Items	Results for 2025
I	Assets	92,801,278
1	Current assets	69,095,532
2	Non-current assets	23,705,746
II	Capital resources	92,801,278
1	Liabilities	42,464,861
2	Owner's equity	50,336,417
III	Business results	
1	Total revenue	65,324,232
2	Total costs	62,572,055

No.	Items	Results for 2025
3	Profit before tax	2,752,177
4	Corporate income tax	562,559
5	Profit after tax	2,189,618

(More details can be found in the 2025 financial statements audited by A&C Auditing and Consulting Co., Ltd.)

4. Plan for profit distribution, fund allocations, and dividend payment for 2025 as follows:

No.	Items	Unit	Amount
1	Profit before corporate income tax	VND	2,752,177,023
2	Payable corporate income tax	VND	562,559,468
3	Profit after corporate income tax	VND	2,189,617,555
4	Profit carried forward from the previous year	VND	60,242,434
5	Distributed profit during this period	VND	2,249,859,989
6	Fund allocations	VND	700,000,000
-	<i>Commendation and welfare fund</i>	VND	700,000,000
7	Profit for dividend payment	VND	1,304,824,000
8	Charter capital	VND	26,097,100,000
9	Number of outstanding shares	Shares	2,609,648
10	Cash dividend payout ratio	%	5

5. Report on the activities of the Board of Directors of the Company

Approve the Report of the Board of Directors on corporate governance and its performance in 2025; plan for 2026 as presented at the General Meeting.

6. Report on the activities of the Board of Supervisors of the Company

Approve the Report of the Board of Supervisors on its performance in 2025 and plan for 2026 as presented at the General Meeting.

7. Selection of the auditing firm to audit the 2026 financial statements

Approve and authorize the Board of Directors of the Company to select one of the following auditing firms to audit the 2026 Financial statements:

- UHY Auditing and Consulting Co., Ltd.
- A&C Auditing and Consulting Co., Ltd.

- International Auditing and Valuation Co., Ltd.

8. Plan for payment of remuneration of the Board of Directors and the Board of Supervisors of the Company

8.1 Settlement of remuneration expenses for 2025

Approve the settlement of remuneration expenses for 2025 of the Board of Directors and Board of Supervisors of the Company as follows:

Unit: VND

No.	Title	Remuneration/ month/ person according to the 2025 plan	Profit achievement rate in 2025	Remuneration/month/ person to be settled for 2025	Notes
1	Member of the Board of Directors	5,000,000	100%	5,000,000	
2	Concurrent Head of the Board of Supervisors	5,000,000	100%	5,000,000	
3	Member of the Board of Supervisors	3,000,000	100%	3,000,000	

The total remuneration expenses of the Board of Directors and the Board of Supervisors in 2025 are VND 336,756,164.

8.2 Plan for payment of remuneration of the Board of Directors and the Board of Supervisors for 2026

Approve the plan for payment of remuneration of the Board of Directors and the Board of Supervisors of the Company for 2026 when the Company completes its business plan and its actual profit is equal to the planned one, the maximum remuneration of the Board of Directors, the Board of Supervisors shall be as follows:

Unit: VND

No.	Title	Remuneration/month/ person	Notes
1	Member of the Board of Directors	5,000,000	04 members
2	Head of the Board of Supervisors	5,000,000	01 Head
3	Member of the Board of Supervisors	3,000,000	02 members

9. Charter capital increase plan of Song Da Consulting Joint Stock Company

9.1. Approval of the charter capital increase plan of Song Da Consulting Joint Stock Company in Proposal No./TTr-HDQT dated 2026 as follows:

Issuer:	Song Da Consulting Joint Stock Company
Stock name:	Song Da Consulting Joint Stock Company's shares
Stock code:	SDC
Type of shares:	Ordinary shares
Par value:	VND 10,000 per share
Number of outstanding shares:	2,609,648 shares
Number of shares planned to be issued:	417,544 shares
Issuance ratio:	16%
Total expected maximum issuance value at par value:	VND 4,175,440,000
Expected additional charter capital:	VND 4,175,440,000
Expected charter capital after issuance:	VND 30,272,540,000
Target investors:	Existing shareholders whose names appear on the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation (VSD) on the final registration date for exercising the right.
Method of issuance:	Issuance to existing shareholders whose names appear on the shareholder list on the final registration date for exercising the right to receive additional shares issued to increase charter capital from equity sources.
Right exercise ratio:	100:16 (shareholders owning 1 share will receive 1 right; 100 rights entitle the holder to 16 new shares).
Transfer restrictions:	The additional shares issued are not subject to transfer restrictions.
Source of issuance:	From the Development Investment Fund as of December 31 st , 2025 according to the audited separate Financial Statements for 2025 by an approved auditing organization.
Implementation timeline:	In 2026, after receiving approval from the General Meeting of Shareholders and approval from the State Securities Commission.
Method of rounding and handling of fractional shares:	The number of additional shares issued to each existing shareholder shall be rounded down to the nearest whole unit according to the rounding-down principle. The fractional decimal portion shall be cancelled.

Depository and listing:	The additional shares issued to existing shareholders from equity sources shall be centrally registered with the Vietnam Securities Depository and Clearing Corporation (VSD) and additionally listed on the Hanoi Stock Exchange in accordance with the provisions of the law.
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9.2. The General Meeting of Shareholders authorizes the Board of Directors of Song Da Consulting Joint Stock Company to perform the following tasks:

- Decide the specific timing of the share issuance.
- Complete the necessary documents and procedures to report the share issuance to the State Securities Commission, decide and perform all necessary tasks in accordance with legal provisions to complete the share issuance.
- Amend the Company's Charter and update the contents of the Company's Business Registration Certificate corresponding to the new charter capital after completion of the share issuance.
- Perform additional registration of the Company's shares for depository with the Vietnam Securities Depository and Clearing Corporation (VSD) and additional listing on the Hanoi Stock Exchange for the total number of shares actually received by existing shareholders according to the plan approved by the General Meeting of Shareholders after completion of the issuance.
- Perform other related tasks to complete the assigned work.

10. Approve authorizing the Board of Directors to decide on certain matters on contract signing falling within the authority of the General Meeting of Shareholders in Proposal No./TTr-HDQT dated 2026

10.1. The General Meeting of Shareholders approves in principle the authorization for the Company to enter into contracts and transactions with the Corporation (a related person of the Company) in the 2026 financial year and until the next Annual General Meeting of Shareholders. The types of transactions include, but are not limited to:

- (i) Contracts for the purchase and sale of goods and provision of services;
- (ii) Contracts for lease/rental of assets and office space;
- (iii) Contracts for borrowing of assets and other business transactions suitable to the Company's business lines.

10.2. The General Meeting of Shareholders agrees to authorize the Board of Directors to perform the following tasks:

- (i) Review, appraise and approve the specific terms and conditions of each contract and transaction with the Corporation (including contracts whose

value is equal to or greater than 35% of the total asset value of the Company as recorded in the latest financial statements);

- (ii) Decide on the amendment, supplement to, extension or termination of, the above contracts and transactions;
- (iii) Appoint the legal representative of the Company to sign and implement the contracts approved by the Board of Directors.

10.3. Implementation principles:

- (i) All transactions must comply with the principles of market fairness, objectivity, transparency and must not cause damage to the interests of the Company and other shareholders;
- (ii) The Board of Directors shall be responsible for reporting the results of the implementation of these transactions at the next Annual General Meeting of Shareholders.

Article 2. The General Meeting of Shareholders of Song Da Consulting Joint Stock Company assigns the Board of Directors of the Company to implement the Resolution of this General Meeting based on the above contents in accordance with the applicable laws and regulations of the Company.

Article 3. This Resolution takes effect from the date of signing. Shareholders, members of the Board of Directors, members of the Board of Supervisors and relevant individuals shall implement this Resolution.

Recipients:

- As Article 3;
- The State Securities Commission;
- Hanoi Stock Exchange;
- Company's website;
- The Board of Management;
- The Chief Accountant;
- The securities team;
- Archives: The Board of Directors, the Organization and Human Resource Department.

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN**

Pham Van Manh



14.1

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

CONFIRMATION

**Of in-person or authorized attendance at the 2026 Annual General Meeting
of Shareholders**

(Applicable to individuals or organizations)

Name of shareholder/Authorizing party:.....

Citizen identity card/Identity card/Passport/Business registration license no.:
..... issued on.....by.....

Address:.....

The number of shares owned as of the date on which the list of shareholders
attending the 2026 Annual General Meeting of Shareholders (March 20th, 2026)
is finalized is:..... shares.

(In words:)

Hereby confirm (please tick X or ✓ in the selected box):

1. ☐ Agree to attend the General Meeting in person:
2. ☐ Agree to authorize:

2.1 The individual/organization

Full name of the authorized individual/organization:
.....

Citizen identity card/Identity card/Passport/Business registration license no.:
..... issued on.....by.....

Address:.....

Number of authorized shares:..... shares.

(In words:)

**2.2 In case the shareholder does not authorize any individual/organization,
he/she may authorize one of the following members of the Board of Directors
and the Board of Supervisors of the Company:**

- | | | |
|----------------------------|----------------------|--------------------------------------|
| – <input type="checkbox"/> | Mr. Pham Van Manh | – Chairman of the Board of Directors |
| – <input type="checkbox"/> | Mr. Dinh Van Duan | – Member of the Board of Directors |
| – <input type="checkbox"/> | Mr. Nguyen Van Hoang | – Member of the Board of Directors |
| – <input type="checkbox"/> | Mr. Cu Van Vinh | – Member of the Board of Directors |
| – <input type="checkbox"/> | Mr. Pham Anh Duc | – Member of the Board of Directors |



- ☐ Ms. Trinh Thi Anh Dao - Head of the Board of Supervisors
- ☐ Mr. Nguyen Khanh Tung - Member of the Board of Supervisors
- ☐ Ms. Nguyen Quynh Trang- Member of the Board of Supervisors

3. Authorization contents:

The authorized party may attend the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company on/..../2026 and fulfill all rights and obligations at the General Meeting in proportion to the number of authorized shares, on behalf of the authorizing party.

4. Commitments and responsibilities of the parties:

- The authorizing party commits that at the time of preparing this Confirmation, all of the above-mentioned shares are lawfully owned by the authorizing party and there is no dispute related to the number of shares lawfully owned by the authorizing party. The authorizing party undertakes to file no complaints regarding the voting results and assumes sole responsibility for this authorization.
- The authorized party undertakes to fully perform the authorized items and is not allowed to re-authorize a third party to perform the works stated in this Confirmation.
- The authorizing party and the authorized party voluntarily confirm the preparation of this Power of attorney.
- If necessary, as the case may be, Song Da Consulting Joint Stock Company may examine and request additional documents related to the authorizing party and the authorized party or the competent authorities' certification of this authorization.

5. Authorization period:

This Confirmation takes effect from the date of signing until the conclusion of the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company dated/.../2026.

....., dated 2026

Authorized party

(Sign, specify full name and seal, in case of an organization)

Shareholder/Authorizing party

(Sign, specify full name and seal, in case of an organization)





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POWER OF ATTORNEY

For attending the 2026 Annual General Meeting of Shareholders
(Applicable to groups of shareholders)

1. Authorizing party:

We including shareholders of Song Da Consulting Joint Stock Company who jointly hold shares, equivalent to% of the Company's charter capital, are named below:

Full name	Citizen identity card/Identity card/Passport/ Business registration license no.	Address	The number of shares owned as of the date on which the list of shareholders attending the 2026 Annual General Meeting of Shareholders (March 20 th , 2026) is finalized	Signature
1.				
2.				
3.				
4.				
...				

2. Authorized party:

Name of individual/organization:

Citizen identity card/Identity card/Passport/Business registration license no.:
..... issued on.....by.....

Address:.....

Number of authorized shares:..... shares.

(In words:)

3. Authorization contents:

The authorized party may attend the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company on/...../2026 and fulfill all rights and obligations at the General Meeting in proportion to the number of authorized shares, on behalf of the authorizing party.

4. Commitments and responsibilities of the parties:

- The authorizing party commits that at the time of preparing this Power of attorney, all of the above-mentioned shares are lawfully owned by the authorizing party and there is no dispute related to the number of shares lawfully owned by the authorizing party. The authorizing party undertakes

to file no complaints regarding the voting results and assumes sole responsibility for this authorization.

- The authorized party undertakes to fully perform the authorized items and is not allowed to re-authorize a third party to perform the works stated in this Power of attorney.
- The authorizing party and the authorized party voluntarily confirm the preparation of this Power of attorney.
- If necessary, as the case may be, Song Da Consulting Joint Stock Company may examine and request additional documents related to the authorizing party and the authorized party or the competent authorities' certification of this authorization.

5. Authorization period:

This Power of attorney takes effect from the date of signing until the conclusion of the 2026 Annual General Meeting of Shareholders of Song Da Consulting Joint Stock Company dated/.../2026.

....., dated 2026

Authorized party

(Sign, specify full name and seal, in case of an organization)

Representative of the Authorizing party

(Sign, specify full name and seal, in case of an organization)





SOCIALIST REPUBLIC OF VIETNAM

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REQUEST FOR SUPPLEMENT TO THE AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

(Applicable to individual shareholders/groups of shareholders holding 5% of the total common shares or more)

To: The Board of Directors of Song Da Consulting Joint Stock Company

Name of individual shareholder/representative of group of shareholders:

Citizen identity card/Identity card/Passport/Business registration license no.: issued on.....by.....

Address:.....

Number of owned shares:..... shares.

Number of authorized shares:..... shares. (Attached to power of attorney)

Total number of voting shares:..... shares corresponding to% of charter capital

Contents of the request to be included in the meeting agenda:

-
-
-
-

Note:

- The Board of Directors of Song Da Consulting Joint Stock Company has the right to reject the request if it falls into one of the following cases:
 - + The request is not sent on time or contains improper contents;
 - + The requested matters do not fall under the decision-making authority of the General Meeting of Shareholders;
- The request shall be officially added to the agenda and proceedings of the meeting if it is approved by the General Meeting of Shareholders.

....., dated 2026

Individual shareholder/ Representative of group of shareholders

(Sign, specify full name and seal, in case of an organization)



**2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
SONG DA CONSULTING JOINT STOCK COMPANY**



VOTING CARD

Shareholder name :
Authorized person :
Number of shares owned :
Number of authorized shares :
Total number of voting rights :

Hanoi, dated 2026



16.1

VOTING BALLOT
REGARDING MATTERS OF THE 2026 ANNUAL GENERAL MEETING OF
SHAREHOLDERS OF
SONG DA CONSULTING JOINT STOCK COMPANY

Shareholder name (individual/organization):

Name of the authorized person (if authorized):

The number of shares owned as of the date on which the list of shareholders attending the 2026 Annual General Meeting of Shareholders (March 20th, 2026) is finalized:

..... shares

The number of authorized shares is:

..... shares

Total number of votes equivalent to total number of shares owned and/or authorized shares is:

..... shares

After reviewing the contents of the reports and proposals of the Board of Directors regarding matters to be voted, I/we vote as follows:

NO.	MATTERS TO BE VOTED	TYPES OF VOTE		
		Vote for	Vote against	Abstain vote
1	Report of the Board of Management on the business performance in 2025 and the business plan for 2026			
2	Proposal of the Board of Directors on approval of the audited 2025 financial statements			
3	Plan for profit distribution, fund allocations, and dividend payment for 2025			
4	Report of the Board of Directors on corporate governance and its performance in 2025; plan for 2026			
5	Report of the Board of Supervisors on its performance in 2025 and plan for 2026			
6	Proposal of the Board of Supervisors on the selection of an independent auditing firm to audit the Financial statements for 2026			
7	Proposal of the Board of Directors on approval of the settlement of remuneration expenses for the Board of Directors and Board of Supervisors in 2025 and the plan for 2026			
8	Proposal of the Board of Directors on approval of the 2026 Charter capital increase plan of Song Da Consulting Joint Stock Company			
9	Proposal on authorizing the Board of Directors to decide on contract signing falling within the authority of the General Meeting of Shareholders.			

Note:

- Shareholders select and tick X or √ in the blank column for each matter to be voted.
 - A voting ballot shall be considered invalid when:
 - + The ballot fails to comply with the form issued by the Organizing Committee and does not bear the seal of Song Da Consulting Joint Stock Company;
 - + The ballot is torn, crossed out, erased or corrected;
 - + If the ballot contains many different opinions on the same matter to be voted, such vote shall be invalid.
 - + The ballot bears no signature of the shareholder/authorized representative of the shareholder.
- Votes on each matter to be voted in the Voting ballot are independent and the validity of a vote on a matter to be voted does not affect the validity of other votes.

Hanoi, dated 2026

Shareholder/Authorized representative
(Sign and specify full name)



16.2

**VOTING BALLOT SENT TO THE GENERAL MEETING BY MAIL
REGARDING THE MATTERS OF THE 2026 ANNUAL GENERAL
MEETING OF SHAREHOLDERS OF SONG DA CONSULTING JOINT
STOCK COMPANY**

**(Applicable to shareholders who do not attend in person and do not authorize
other individuals/organizations to attend the 2026 Annual General Meeting of
Shareholders)**

Shareholder name (individual/organization):

Citizen identity card/Identity card/Passport/Business registration license no.:
..... issued on.....by.....

Address:.....

Phone number:

The number of shares owned as of the date on which the list of shareholders
attending the 2026 Annual General Meeting of Shareholders (March 20th, 2026)
is finalized:..... shares.

The number of votes equivalent to the number of shares owned:
..... shares.

After reviewing the Notice of invitation to the 2026 Annual General Meeting of
Shareholders dated/...../2026, the contents of the reports, proposals of the
Board of Directors on matters to be voted on and the Draft Resolution of the
2026 Annual General Meeting of Shareholders posted on the Company's website
at: www.sdcc.com.vn, I/we vote in writing (remote voting) as follows:



NO.	MATTERS TO BE VOTED	TYPES OF VOTE		
		Vote for	Vote against	Abstain vote
1	Report of the Board of Management on the business performance in 2025 and the business plan for 2026			
2	Proposal of the Board of Directors on approval of the audited 2025 financial statements			
3	Plan for profit distribution, fund allocations, and dividend payment for 2025			
4	Report of the Board of Directors on corporate governance and its performance in 2025; plan for 2026			
5	Report of the Board of Supervisors on its performance in 2025 and plan for 2026			
6	Proposal of the Board of Supervisors on the selection of an independent auditing firm to audit the Financial statements for 2026			

7	Proposal of the Board of Directors on approval of the settlement of remuneration expenses for the Board of Directors and Board of Supervisors in 2025 and the plan for 2026			
8	Proposal of the Board of Directors on approval of the 2026 Charter capital increase plan of Song Da Consulting Joint Stock Company			
9	Proposal on authorizing the Board of Directors to decide on contract signing falling within the authority of the General Meeting of Shareholders.			

Note:

- Shareholders select and tick **X** or \sqrt in the blank column for each matter to be voted.
- A voting ballot sent to the General Meeting shall be considered invalid when:
 - + The ballot fails to comply with the form issued by the Organizing Committee and does not bear the seal of Song Da Consulting Joint Stock Company;
 - + The ballot is torn, crossed out, erased or corrected;
 - + If the ballot contains many different opinions on the same matter to be voted, such vote shall be invalid.
 - + The ballot bears no signature and/or seal (in case of institutional shareholders) of shareholders.

Votes on each matter to be voted in the Voting ballot are independent and the validity of a vote on a matter to be voted does not affect the validity of other votes.

....., dated..... 2026

Shareholders

(Sign, specify full name and seal, in case of an organization)

