

CÔNG TY CỔ PHẦN  
THƯƠNG MẠI VÀ XÂY DỰNG  
ĐÔNG DƯƠNG

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT  
NAM  
Độc lập - Tự do - Hạnh phúc

NGUYÊN TẮC, THỂ LỆ BIỂU QUYẾT  
TẠI ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2026  
CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ XÂY DỰNG ĐÔNG DƯƠNG  
Tổ chức ngày 28 tháng 04 năm 2026

**I. Nguyên tắc biểu quyết.**

- Đúng Điều lệ, đúng luật và chính xác.
- Cổ đông hoặc đại diện được ủy quyền của cổ đông biểu quyết bằng cách bỏ phiếu biểu quyết theo hướng dẫn của Ban kiểm phiếu. Trường hợp biểu quyết thông qua Ban kiểm phiếu, Nội dung Đại hội, Quy chế làm việc, Nguyên tắc thể lệ biểu quyết sẽ được biểu quyết bằng hình thức giơ tay tại Đại hội.
- Mỗi cổ đông có số cổ phần biểu quyết được tính bằng số cổ phần mà người đó sở hữu và đại diện sở hữu do được ủy quyền..
- Phiếu biểu quyết chỉ có giá trị nếu phiếu đó hợp lệ theo quy định.
- Kết quả biểu quyết được tính theo tỷ lệ % giữa tổng số cổ phần của các phiếu biểu quyết hợp lệ và tổng số cổ phần của tất cả các cổ đông **tham dự và biểu quyết tại cuộc họp**

**II. Cách thức biểu quyết.**

**1. Quy định chung.**

- Biểu quyết thông qua các báo cáo, Nghị quyết của Đại hội đồng cổ đông được tiến hành công khai, trực tiếp theo sự điều hành của Đoàn Chủ tọa Đại hội và chỉ sử dụng các phiếu biểu quyết do Ban tổ chức Đại hội phát hành.
- Cổ đông hoặc đại diện ủy quyền của cổ đông (sau đây gọi tắt là cổ đông) tham dự Đại hội đồng cổ đông có quyền biểu quyết sẽ được phát 01 Phiếu biểu quyết. Phiếu biểu quyết được thu bởi các thành viên của Ban kiểm phiếu và được kiểm phiếu, lập biên bản ngay sau khi thu.
- Thông tin in trên Phiếu biểu quyết:
  - Họ và tên cổ đông, hoặc người đại diện ủy quyền của cổ đông.

- Số cổ phần sở hữu hoặc đại diện sở hữu: là tổng số cổ phần có quyền biểu quyết do cổ đông đại diện.
  - Nội dung biểu quyết.
  - Dấu treo của Công ty Cổ phần Thương mại và Xây dựng Đông Dương
- Phân loại Phiếu biểu quyết.
- Phiếu biểu quyết hợp lệ: là Phiếu in sẵn theo mẫu do Ban tổ chức Đại hội phát, có đóng dấu treo của Công ty, Phiếu không bị rách rời, không bị tẩy xóa, cạo, sửa chữa và có đánh dấu biểu quyết theo đúng quy định trên Phiếu biểu quyết.
  - Phiếu biểu quyết không hợp lệ: là Phiếu không đúng theo quy định của Phiếu hợp lệ.

## 2. Cách thức biểu quyết.

- Nếu tán thành vấn đề yêu cầu biểu quyết thì cổ đông đánh dấu nhân (X) hoặc dấu tích (✓) vào cột (1) và bỏ trống toàn bộ cột (2) (3).
- Nếu không tán thành vấn đề yêu cầu biểu quyết thì cổ đông đánh dấu nhân (X) hoặc dấu tích (✓) vào cột (2) và phải bỏ trống toàn bộ cột (1) (3).
- Nếu không có ý kiến về vấn đề yêu cầu biểu quyết thì cổ đông đánh dấu nhân (X) hoặc dấu tích (✓) vào cột (3) và phải bỏ trống toàn bộ cột (1) (2).

Các vấn đề đưa ra biểu quyết, mỗi cổ đông chỉ sử dụng một Phiếu biểu quyết duy nhất mà trên Phiếu đã ghi rõ các nội dung cần biểu quyết tại Đại hội.

Chọn một trong ba ý kiến biểu quyết: tán thành hoặc không tán thành hoặc không có ý kiến.

## 3. Tổng hợp kết quả.

- Trường ban kiểm phiếu có trách nhiệm thông báo kết quả biểu quyết cho Đại hội đối với từng vấn đề biểu quyết.
- Kết quả biểu quyết phải được ghi vào Biên bản Đại hội đồng cổ đông.

## III. Thông qua kết quả biểu quyết.

- Các vấn đề đưa ra biểu quyết tại Đại hội đồng cổ đông phải được thông qua bởi trên **50%** tổng số cổ phần có quyền biểu quyết của Cổ đông **tham dự và biểu quyết tại cuộc họp**. Đối với trường hợp liên quan đến loại cổ phần và tổng số cổ phần của từng loại được thông qua bởi ít nhất **65%** tổng số cổ phần có quyền biểu quyết của Cổ đông **tham dự và biểu quyết tại cuộc họp**.

- Các vấn đề liên quan đến thủ tục tổ chức, điều hành Đại hội đồng cổ đông: quyết định của chủ tọa là quyết định cuối cùng và các cổ đông tham dự đều phải tuân theo.

#### **IV. Hiệu lực.**

Nguyên tắc, Thể lệ biểu quyết có hiệu lực ngay khi đã thông qua tại Đại hội đồng cổ Công ty Cổ phần Thương mại và Xây dựng Đông Dương.

**BAN TỔ CHỨC ĐẠI HỘI ĐỒNG CỔ ĐÔNG**  
**CHỦ TỊCH HĐQT**

**NGUYỄN KIM TRƯỜNG**

**QUY CHẾ LÀM VIỆC**  
**ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025**  
**CÔNG TY CỔ PHẦN THƯƠNG MẠI VÀ XÂY DỰNG ĐÔNG DƯƠNG**

Căn cứ thông báo của Công ty ngày 20 tháng 03 năm 2025 về việc tổ chức đại hội đồng cổ đông.

Để đại hội làm việc đạt kết quả cao, thực hiện theo chương trình kế hoạch và những quy định của Điều lệ hoạt động Công ty Cổ phần Thương mại và Xây dựng Đông Dương. Công ty xây dựng quy chế làm việc của Đại hội với những nội dung cụ thể như sau:

**Mục tiêu:**

- Đảm bảo nguyên tắc công khai, công bằng và dân chủ;
- Tạo điều kiện thuận lợi cho công tác tổ chức và tiến hành Đại hội đồng cổ đông.

**CHƯƠNG I**

**NHỮNG QUY ĐỊNH CHUNG**

**Điều 1. Phạm vi áp dụng :**

- 1.1 Quy chế này được sử dụng cho việc tổ chức Đại hội đồng cổ đông thường niên năm 2025 của Công ty Cổ phần Thương mại và Xây dựng Đông Dương (sau đây gọi tắt là “Công ty”)
- 1.2. Quy chế này quy định cụ thể quyền và nghĩa vụ của các bên tham gia Đại hội, điều kiện, thể thức tiến hành Đại hội.

**Điều 2. Đối tượng áp dụng :**

Cổ đông và các bên tham gia có trách nhiệm thực hiện theo các quy định tại quy chế này.

**CHƯƠNG II**

**QUYỀN VÀ NGHĨA VỤ CỦA CÁC BÊN THAM GIA ĐẠI HỘI**

**Điều 3. Thành phần tham dự Đại hội đồng cổ đông thường niên năm 2025:**

Cổ đông sở hữu cổ phần của Công ty trong danh sách cổ đông chốt ngày 25/03/2026

#### **Điều 4. Quyền và nghĩa vụ của các cổ đông :**

##### **4.1. Quyền của các cổ đông khi tham dự Đại hội :**

- Tất cả các cổ đông của công ty đều có quyền tham dự và biểu quyết các vấn đề thuộc thẩm quyền của Đại hội đồng cổ đông.
- Trường hợp không thể tham dự Đại hội, cổ đông có thể ủy quyền cho người khác tham dự và biểu quyết các vấn đề thuộc thẩm quyền của mình. Việc ủy quyền này phải được lập thành văn bản theo mẫu đính kèm Thư mời họp Đại hội đồng cổ đông của Công ty;
- Ngoài các tài liệu được phát trong Đại hội, mỗi cổ đông tham dự Đại hội đồng cổ đông còn được phát 01 Phiếu biểu quyết, trên đó có ghi số cổ phần có quyền biểu quyết mà cổ đông đó nắm giữ hoặc được ủy quyền. Phiếu biểu quyết này được sử dụng khi Chủ tọa đề nghị biểu quyết thông qua các vấn đề đã được thảo luận và/hoặc xin ý kiến Đại hội;
- Cổ đông đến dự Đại hội đồng cổ đông muộn có quyền đăng ký ngay và sau đó có quyền tham gia và biểu quyết tại Đại hội, nhưng Chủ tọa không có trách nhiệm dừng Đại hội để cho cổ đông đến muộn đăng ký và hiệu lực của các đợt biểu quyết đã tiến hành trước đó sẽ không bị ảnh hưởng.

##### **4.2. Nghĩa vụ của các cổ đông phổ thông khi tham dự Đại hội:**

- Trang phục của cổ đông đến tham dự đại hội đảm bảo tính lịch sự, trang trọng ;
- Tham gia đầy đủ cuộc họp Đại hội đồng cổ đông theo quy định của Công ty. Trường hợp không đi được phải thực hiện ủy quyền cho người đại diện tham gia theo đúng quy định;
- Các cổ đông hay đại diện cổ đông tới tham dự cuộc họp phải hoàn thành các thủ tục đăng ký tham dự Đại hội với Ban tổ chức Đại hội;
- Tuân thủ các điều kiện và thể thức quy định tại Điều lệ công ty và Quy chế này;
- Nghiêm túc chấp hành Quy chế làm việc tại cuộc họp ĐHĐCĐ thường niên năm 2025, tôn trọng kết quả làm việc tại Đại hội.

#### **Điều 5. Quyền và nghĩa vụ của Chủ tọa đại hội :**

##### **5.1 Chủ tọa đại hội:**

Chủ tọa đại hội là Chủ tịch Hội Đồng Quản Trị, giữ vai trò là người chủ trì cuộc họp Đại hội đồng cổ đông. Người được ủy quyền phải là thành viên trong Hội đồng quản trị.

## **5.2 Chủ tọa đại hội có quyền và nghĩa vụ sau đây:**

- a) Điều khiển Đại hội thực hiện chương trình làm việc một cách hợp lệ, có trật tự
- b) Khi có những sự kiện phát sinh ngoài chương trình của Đại hội cổ đông, Chủ tọa sẽ bàn bạc với những thành viên khác trong Ban Tổ chức (trước khi Đại hội bắt đầu), hoặc Đoàn chủ tọa (trong quá trình diễn ra Đại hội) để tìm ra cách thức giải quyết. Tuy nhiên, trong trường hợp có nhiều ý kiến khác nhau, ý kiến nào có sự ủng hộ của Chủ tọa sẽ mang tính quyết định;
- c) Có quyền thực hiện các biện pháp cần thiết để điều khiển cuộc họp một cách hợp lý, có trật tự, đúng theo chương trình đã được thông qua và phản ánh được mong muốn của đa số người dự họp;
- d) Có quyền trì hoãn Đại hội đã có đủ số đại biểu cần thiết đến một thời điểm khác và tại một địa điểm do Chủ tọa quyết định mà không cần lấy ý kiến của đại hội, nếu nhận thấy rằng:
  - Địa điểm họp không có đủ chỗ ngồi thuận tiện cho tất cả người dự họp;
  - Có người dự họp có hành vi cản trở, gây rối trật tự, có nguy cơ làm cho cuộc họp không được tiến hành một cách công bằng và hợp pháp.
  - Sự trì hoãn là cần thiết để các công việc của đại hội được tiến hành một cách hợp lệ.
  - Thời gian hoãn tối đa không quá ba ngày, kể từ ngày cuộc họp dự định khai mạc.

## **Điều 6. Quyền và nghĩa vụ của Thư ký Đại hội :**

- 6.1** Thư ký Đại hội đồng cổ đông do Chủ tọa chỉ định, có nhiệm vụ hỗ trợ Chủ tọa ghi nhận và lập biên bản Đại hội đồng cổ đông;
- 6.2** Chịu trách nhiệm về tính trung thực, chính xác và đầy đủ của Biên bản họp Đại hội đồng cổ đông thường niên năm 2025;
- 6.3** Thực hiện các nhiệm vụ khác do Chủ tọa phân công trong thời gian Đại hội tạm nghỉ.

## **Điều 7. Quyền và nghĩa vụ của Ban Kiểm tra tư cách cổ đông và Ban Kiểm phiếu:**

- 7.1** Ban kiểm tra tư cách cổ đông do Ban tổ chức đại hội thành lập, có trách nhiệm:
  - a) Lập danh sách cổ đông tham dự đại hội.
  - b) Thu và kiểm tra các giấy mời họp, giấy uỷ quyền tham dự đại hội.
  - c) Kiểm tra cổ đông đi dự có đầy đủ và đúng thành phần không.
  - d) Lập báo cáo thẩm tra tư cách cổ đông để đọc trước đại hội.
  - e) Phát tài liệu họp và phiếu biểu quyết cho các cổ đông trước khi vào hội trường.

- 7.2 Ban Kiểm phiếu do Chủ tọa Đại hội đề cử và được Đại hội đồng cổ đông thông qua. Ban Kiểm phiếu có 3 thành viên do Chủ tọa giới thiệu để đại hội bầu trong số những Đại biểu tham dự Đại hội. Những người tham gia ban kiểm phiếu không đồng thời là Thư ký Đại hội. Ban kiểm phiếu có trách nhiệm hướng dẫn thể lệ bầu cử, kiểm tra giám sát việc biểu quyết, tổ chức kiểm phiếu, lập Biên bản và công bố kết quả kiểm phiếu trước đại hội, sau đó nộp Biên bản cho Chủ tọa đại hội. Ban Kiểm phiếu phải chịu trách nhiệm về tính trung thực và chính xác của kết quả kiểm phiếu.

### CHƯƠNG III

#### TRÌNH TỰ TIẾN HÀNH ĐẠI HỘI

##### **Điều 8. Điều kiện tiến hành Đại hội :**

Cuộc họp Đại hội đồng cổ đông được tiến hành khi có số cổ đông dự họp đại diện ít nhất 51% tổng số cổ phần có quyền biểu quyết của Công ty theo danh sách cổ đông mời họp khi quyết định triệu tập Đại hội

##### **Điều 9. Cách thức tiến hành Đại hội**

- 9.1 Đại hội dự kiến diễn ra trong ½ ngày.
- 9.2 Đại hội sẽ lần lượt thảo luận và thông qua các nội dung nêu tại Chương trình Đại hội đồng cổ đông.
- 9.3 Trình tự tiến hành Đại hội (*theo Chương trình Đại hội*)

##### **Điều 10. Thông qua Quyết định của cuộc họp Đại hội đồng cổ đông thường niên năm 2025**

- 10.1 Các Nghị quyết, Quyết định của Đại hội chỉ có giá trị khi có số cổ đông sở hữu và đại diện sở hữu cho trên 50% trở lên tổng số cổ phần biểu quyết của tất cả các cổ đông **tham dự và biểu quyết tại đại hội** tán thành.
- 10.2 Đối với các Quyết định của Đại hội đồng cổ đông liên quan đến loại cổ phần và tổng số cổ phần của từng loại, thay đổi ngành nghề và lĩnh vực kinh doanh, thay đổi cơ cấu tổ chức quản lý công ty, dự án đầu tư hoặc bán tài sản có giá trị bằng hoặc lớn hơn 35% tổng giá trị tài sản được ghi trong báo cáo tài chính gần nhất của công ty, tổ chức lại, giải thể công ty, sửa đổi và bổ sung điều lệ sẽ chỉ được thông qua khi có từ 65% trở lên tổng số cổ phần biểu quyết của tất cả các cổ đông **tham dự và biểu quyết tại đại hội** tán thành

##### **Điều 11. Xử lý trường hợp tổ chức đại hội đồng cổ đông không thành**

- 11.1** Trường hợp trong vòng 30 phút kể từ thời điểm ấn định khai mạc cuộc họp mà không có đủ số lượng đại biểu cổ đông cần thiết quy định tại Điều 8 quy chế này thì đại hội phải được triệu tập lại trong vòng 30 ngày kể từ ngày tổ chức đại hội đồng cổ đông lần thứ nhất không thành.
- 11.2** Trong Đại hội đồng cổ đông triệu tập lại (Đại hội lần thứ 2) cần có số cổ đông dự họp đại diện cho ít nhất 33% số cổ phần có quyền biểu quyết của Công ty. Trường hợp đại hội lần thứ 2 không có đủ số đại biểu cần thiết trong vòng 30 phút kể từ thời điểm ấn định khai mạc cuộc họp thì phải triệu tập đại hội lần thứ 3 trong vòng 20 ngày, kể từ ngày dự định tiến hành đại hội lần 2.
- 11.3** Trong đại hội lần thứ 3, bất kỳ số lượng cổ đông nào tham dự cũng đều hợp lệ và đều có quyền quyết định tất cả các vấn đề của đại hội đồng cổ đông thường niên năm 2025.

**Điều 12. Biên bản cuộc họp Đại hội đồng cổ đông thường niên năm 2025:**

Tất cả các nội dung tại cuộc họp Đại hội đồng cổ đông thường niên năm 2025 phải được Thư ký Đại hội lập thành biên bản. Biên bản cuộc họp được đọc và thông qua trước khi bế mạc cuộc họp và được lưu giữ tại công ty.

**CHƯƠNG IV**  
**CÁC QUY ĐỊNH KHÁC**

**Điều 13. Một số quy định khác :**

- 13.1** Cổ đông tham dự đại hội khi muốn phát biểu ý kiến phải được sự đồng ý của Chủ tọa Đại hội. Cổ đông phát biểu ngắn gọn và tập trung vào đúng những nội dung trọng tâm cần trao đổi, phù hợp với nội dung chương trình của đại hội đã được thông qua. Chủ tọa Đại hội sẽ sắp xếp cho cổ đông phát biểu theo thứ tự đăng ký, đồng thời giải đáp các thắc mắc của cổ đông;
- 13.2** Cổ đông sẽ bị Đoàn chủ tọa đại hội truất quyền tham dự Đại hội đồng cổ đông khi cổ tình không chấp hành các quy định của đại hội, có hành vi gây rối, làm mất trật tự hoặc có hành động gây ảnh hưởng trực tiếp đến công tác điều hành Đại hội.

**CHƯƠNG V**  
**ĐIỀU KHOẢN THI HÀNH**

**Điều 14. Hiệu lực của Quy chế :**

Quy chế này bao gồm 5 chương, 14 điều, được Hội đồng quản trị Công ty cổ phần Thương mại và Xây dựng Đông Dương dùng cho cuộc họp Đại hội đồng cổ đông



thường niên năm 2025 của Công ty Cổ phần Thương mại và Xây dựng Đông Dương diễn ra vào ngày 18 tháng 04 năm 2025 và có hiệu lực thi hành ngay sau khi được Đại hội đồng cổ đông thông qua./.

**T/M HỘI ĐỒNG QUẢN TRỊ  
CHỦ TỊCH**

**NGUYỄN KIM TRƯỜNG**

**MEETING MINUTES**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026**  
**DONG DUONG TRADING AND CONSTRUCTION JOINT STOCK COMPANY**

**Organization name:** Indochina Trading and Construction Joint Stock Company

**Headquarters:** Bac Van Dinh Industrial Cluster, Lien Bat Commune, Ung Hoa District, Hanoi City, Vietnam

**Business Registration Certificate No.** 0101264009 was first issued by the Hanoi Department of Planning and Investment on July 3, 2002.

Today, April 28, 2026, at 8:30 AM, at Lot A2, Lane 242, Van Phuc Street, Ha Dong Ward, Hanoi City, the Annual General Meeting of Shareholders 2026 of Indochina Trading and Construction Joint Stock Company will be held. It was conducted with the following contents:

**PART I: OPENING CEREMONY OF THE CONFERENCE**

**1. Participants in the Congress :**

The total number of shareholders and shareholder representatives entitled to attend the 2026 Annual General Meeting is 317, owning and representing a total of 12,000,000 shares, equivalent to 100 % of the total voting shares of Indochina Trading and Construction Joint Stock Company.

The total number of shareholders and shareholder representatives actually attending the 2026 Annual General Meeting is ..... shareholders owning and representing ..... shares, equivalent to .....% of the total voting shares of Indochina Trading and Construction Joint Stock Company.

In accordance with the provisions of the Enterprise Law and the Company Charter, the Annual General Meeting of Shareholders of Indochina Trading and Construction Joint Stock Company in 2026 will be held. The conditions have been met to proceed. Shareholders and shareholder representatives attending the meeting have the right to vote according to the number of shares they own or represent.

**2. Opening of the Congress:**

The congress proceeded with the following procedures:

- Statement of reasons for holding the Congress
- Introducing the shareholders and guests in attendance.
- Introduce the Presidium, the Secretariat, and propose the Ballot Counting Committee for the Congress to select.

**3. Chairperson and Support Staff Chairperson:**

The Congress approved a Presidium consisting of 3 members:

- |                          |                          |
|--------------------------|--------------------------|
| - Mr. Nguyen Kim Truong, | Chairman of the Congress |
| - Mr. Nguyen Dang Thang, | Member of the Presidium  |
| - Mr. Vu Hoang,          | Member of the Presidium  |

#### 4. Congress Secretariat:

The Congress approved a Secretariat consisting of 1 person:

Ms. Pham Quynh Anh

#### 5. Vote counting committee:

The General Assembly approved a two-person vote counting committee:

- Mr. Ngo Trong Tu, Head of the Committee
- Grandfather: Pham Tuan Anh, Committee Member

#### 6. Congress Program and Congress Regulations :

The General Meeting heard Mr. Nguyen Kim Truong, on behalf of the Presidium, read the Program for the 2026 Annual General Meeting of Shareholders, the Regulations on Organization, and the Principles of Voting .

The Congress unanimously approved the Congress Program, the Organizational Regulations , and the Voting Principles.

#### **PART II : CONTENTS PRESENTED AT THE CONFERENCE**

- a. Report from the Board of Directors on business performance in 2025 and plans for 2026 ;
- b. Board of Directors' Report for 2025, and operational plans and directions for 2026 ;
- c. Report of the Supervisory Board on activities in 2025 and activity plan for 2026 ;
- d. Proposal for approval of the audited financial statements for 2025 ;
- e. Proposal for selecting an auditing firm for 2026;
- f. Proposal for the profit distribution plan for 2025;
- g. Proposal for the plan to pay remuneration to the Board of Directors and Supervisory Board in 2026;
- h. The proposal approves the report on the results of the capital increase and the capital utilization situation of the Company in 2025;
- i. Proposal for a plan to issue shares to pay dividends.
- j. The proposal continues to implement the plan to issue shares privately to strategic investors;

#### **PART III : SHAREHOLDER DISCUSSION AT THE GENERAL MEETING**

The shareholders had no comments to offer.

#### **PART IV : VOTING PROCEEDINGS AT THE CONGRESS**

1. Mr. Ngo Trong Tu - Head of the vote counting committee - announced the vote counting results at the Congress.
2. Mr. Nguyen Kim Truong - Chairman of the General Meeting, based on the vote count results conducted by the Vote Counting Committee, announces the issues that have been voted on and approved by the 2026 Annual General Meeting of Shareholders, including:

**Problem 1: Through the Board of Directors' report on the implementation of the 2025 business plan and the operational orientation for 2026.**

(Unit: VND)

No.	Target	Plan for 2026	To be implemented in 2025
-----	--------	---------------	---------------------------

1	Registered capital	180,000,000,000	120,000,000,000
2	Revenue	480,000,000,000	401,819,773,672
3	Net profit after tax	8,000,000,000	3,039,982,528

*Meeting unanimously approved with ... votes, representing ..... voting shares, reaching .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 2: Through the Board of Directors' report on business performance in 2025**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 3: Through the Supervisory Board's report on the results of inspections and supervision in 2025 and the operational plan for 2026.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a rate of .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 4: Through the audited financial statements for 2025**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a rate of .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 5: Through the selection of the auditing firm in 2026**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a rate of .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 6: Through the proposal for profit distribution in 2025**

No.	Content	Amount
1	Net profit after tax in 2025	3,039,982,528
2	Fund allocation	But
3	Undistributed profits from previous years	29,278,273,422
4	Total undistributed profits as of December 31, 2025	32,318,255,950
5	Remuneration of the Board of Directors and Supervisory Board in 2025	But
6	Dividend payment in shares in 2025	7,200,000,000
7	Retained earnings in 2025	25,118,255,950

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a rate of .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 7: Approved the proposal for the remuneration plan for the Board of Directors and Supervisory Board in 2026.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a rate of .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 8: Through the report on the results of capital increase and the situation of capital utilization of the Company in 2025 .**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 9: Through the proposal for issuing shares to pay dividends.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching .....% of the total voting shares of the shareholders present at the meeting.*

**Problem 10: Through this proposal, we will continue to implement the plan to issue shares privately to strategic investors.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching .....% of the total voting shares of the shareholders present at the meeting.*

#### **PART V : PROCEDURES FOR CONCLUDING THE CONFERENCE**

- Ms. Pham Quynh Anh - The Head of the Secretariat reads the draft Minutes and Resolutions of the Congress .
- The General Meeting voted to approve the full text of the Minutes and Resolutions of the Annual General Meeting of Shareholders 2026 .
- The Chairman of the Congress , Mr. Nguyen Kim Truong, declared the Congress closed.

These minutes were prepared at 10:30 AM on April 28, 2026 , at the 2026 Annual General Meeting of Shareholders of Indochina Trading and Construction Joint Stock Company.

**TM. SECRETARIAT  
PREFECT**

**TM. GENERAL MEETING OF  
SHAREHOLDERS  
PRESIDE**

**PHAM QUYNH ANH**

**NGUYEN KIM TRUONG**

Number : 01 / 2026/DDB/NQ-  
ĐHĐCĐ

Hanoi , April 28 , 2026

## **RESOLUTION OF THE GENERAL SHAREHOLDER MEETING**

### **SHAREHOLDER MEETING**

#### **DONG DUONG TRADING AND CONSTRUCTION JOINT STOCK COMPANY**

- Apartment keep Law Business profession Resolution No. 68/QH13/2014 dated November 26, 2014;
- Apartment keep Law Proof contract Resolution No. 54/2019/QH14/ dated November 26, 2019;
- Apartment keep Thing rules Joint Stock Company part Love sales and Construction erect Winter Positive ;
- Apartment keep Record copy week meeting Grand festival copper Neck winter Joint Stock Company part Love sales and Construction erect Winter Positive April 28 , 2026.

### **RESOLUTION**

**Article 1. Through the Board of Directors' report on the implementation of the 2025 business plan and the operational orientation for 2026.**

(Unit: VND)

<b>No.</b>	<b>Only pepper</b>	<b>Plan for 2026</b>	<b>To be implemented in 2025</b>
<b>1</b>	Capital thing rules	180,000,000,000	120,000,000,000
<b>2</b>	Business collect	480,000,000,000	401,819,773,672
<b>3</b>	Profit profit after tax	8,000,000,000	3,039,982,528

The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.

**Article 2. Through the Board of Directors' report on business performance in 2025**

The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.

**Article 3. Through the Supervisory Board's report on the results of inspections and supervision in 2025 and the operational plan for 2026.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 4. Through the audited financial statements for 2025**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 5. Through the selection of the auditing firm in 2026**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 6. Through the proposal for profit distribution in 2025**

No.	Content	Number money
1	Profit profit after tax 2025	3,039,982,528
2	Excerpt establish fund	But
3	Profit profit the year before Not yet fertilizer combination run out of	29,278,273,422
4	Total profit profit Not yet fertilizer combination until December 31, 2025	32,318,255,950
5	Revenge Board of Directors and Supervisory Board in 2025	But
6	Paying dividends in shares 2025	7,200,000,000
7	Profit profit to again 2025	25,118,255,950

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 7. Approved the proposal for the remuneration plan for the Board of Directors and Supervisory Board in 2026.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 8. Through the report on the results of capital increase and the situation of capital utilization of the Company in 2025 .**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 9: Through the proposal for issuing shares to pay dividends.**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 10: Through the proposal to continue the plan of issuing shares privately to strategic investors .**

*The General Meeting unanimously approved with ... votes, representing ..... voting shares, reaching a ratio of ..... of the total voting shares of the shareholders present at the meeting.*

**Article 11: Thing amount exam onion**

Resolution decision Satisfied Okay Grand festival copper Neck winter Joint Stock Company part Love sales and Construction erect Winter Positive approved . Great festival copper Neck winter deliver give Festival copper Manager management , Board of Directors director bear blame task exam onion the content of Resolution decision according to correct rules predetermined belong to Thing rules The company and rules predetermined belong to France law .

Resolution decision This Have effect force tell from day Signed .

**Place receive :**

- General Shareholders' Meeting;
- Board of Directors, Executive Board;
- Save VT.
- Information disclosure according to rules predetermined

**On behalf of the General Meeting of  
Shareholders  
PRESIDE**

**NGUYEN KIM TRUONG**



**REPORT OF THE BOARD OF DIRECTORS  
REGARDING THE IMPLEMENTATION OF TASKS IN 2025  
AND OBJECTIVES, TASKS, AND RECOMMENDATIONS FOR 2026**

Replace face Festival copper chest treatment Joint Stock Company part Love sales and Construction erect Winter Duong , I Ask for newspaper urine before Grand festival copper neck winter often year 2026 situation image real presently task service belong to Festival copper chest treatment in 2025 .

**I. RESULTS OF IMPLEMENTATION OF TASKS IN VARIOUS AREAS OF WORK**

**1. Fight price conclude fruit active movement product export terrible rack 2025 :**

Apartment keep plan The business production plan for 2025 is Grand festival copper neck winter often year In 2025 , the Association copper chest treatment Satisfied development declare deliver plan plan for the Board of Directors Supervisor director and the set fate specialist blame , together time only religion nest function real currently , result fruit like after :

*Single taste calculate : VND*

TT	Only pepper	Bell plan 2025	Real currently 2025	Billion rules real currently compared to Bell plan (%)
1	Total rack collect	550,000,000,000	401,819,773,672	73.1%
2	Capital thing rules	180,000,000,000	120,000,000,000	66.7%
3	Profit profit after tax	15,000,000,000	3,039,982,528	20.3%
4	Neck that attend ants	10%	But	But

*( Source : Newspaper) urine talent main check maths ( 2025 )*

**II. ACTIVITIES OF THE BOARD OF DIRECTORS IN 2025**

Festival copper chest treatment active movement according to correct pure god Thing custom , law Business profession , Law Proof contract and the literature copy France law Have border mandarin rules defined . The the meeting of the Board of Directors du maintain even regular , correct Thing rule . The Board of Directors has cling close predetermined direction belong to Resolution decision Grand festival copper neck winter and love image real cell belong to The company has topic go out and only religion , administration manager close the active movement belong to Real company presently according to content of the Resolution decision Satisfied system best .

**1. Core the :**

In 2025 , the Association copper chest treatment The company does not Have the replace change about face core the , Association copper chest treatment in year belong to Companies like after :

No.	Surname and name	Function service
1	Nguyen Kim Truong	Owner Chairman of the Board of Directors
2	Vu Hoang	Board Member
3	Bare Bich Profit	Board Member
4	Vu Hoang Tung	Independent Board Member establish
5	Nguyen Post Win	Independent Board Member establish

**2. Labour author Manager reason supervisor close belong to Festival copper chest treatment 2025 :**

In 2025, the Board of Directors had chest reason and only religion thing onion The company complies head according to correct the rules predetermined in Law rack profession , Article rules nest function active movement belong to The company and nest function development declare Resolution decision of the General Meeting of Shareholders.

**a. Nest function meeting predetermined week and no often**

- Definition week row month the Board of Directors meeting to fight price the newspaper urine of the General Department Supervisor director about the active movement chest reason and terrible rack belong to The company Have children patient France only religion in time time , correct wrong give active movement belong to Company .
- In a number school Board of Directors meeting no often to prize decision problem topic , idea obstacles infected of the General Department Supervisor director .

**b. Labour author chest reason and only religion thing onion Company**

- In 2025 , the Board of Directors had Have children decision predetermined in chest reason , only religion thing onion Company specializing in :
- Next custom system best and fertilizer labour task service belong to each wall pill according to each territory abyss and array labour job old man body aiming broadcast Huy dark Multi position strong belong to each fish core and lift High effect fruit nest function and chest reason thing onion of the Board of Directors;
- Row weekly Board of Directors meeting through send People virus attend full enough the session meeting meeting together leader the set fate to hold catch conclude fruit handle reason labour job belong to each department , division fate chest reason also like direct next have an opinion only ethics , suggestions in time time prize decision children broadcast born obstacle infected in chest reason thing onion of the General Department Supervisor director aiming thing onion active movement belong to Shipping company day according to correct predetermined direction and item pepper belong to Grand festival copper neck winter Satisfied topic go out ;
- Row precious above muscle team fight price conclude fruit real presently plan plan precious before , body predetermined original core exist in to give go out the prize France notch clothing and deliver plan plan terrible rack precious after ;

- Promulgate the Resolution decision system best about owner Truong Chinh book belong to Company in the active movement chest reason thing onion , head think , translate the case ... and the Sea predetermined about only religion real presently the profession service terrible business , management reason , head private ;
- Only religion complete wall job build erect Interior rules The company and for issuance the rules predetermined about function function , responsibility service belong to the Department . Direction guide , point religion job supplement and adjust amend the Regulations active movement talent main belong to The company gives flush fit with rules predetermined belong to law France presently onion ;
- Conclude fit with the Inspection Committee check decision predetermined choose select inspection company maths to real presently check maths newspaper urine talent main belong to Company ;
- Together with the check maths pill belong to inspection company maths see consider calculate fit reasonable , logical rules and the problem topic other belong to Newspaper urine talent main 2025 .
- Sea predetermined day million exercise , time space , location point meeting Grand festival copper neck winter often year In 2026, the presentation content Grand festival copper neck winter decision predetermined according to rules predetermined belong to France law and thing rules Company

### **3. Fight price shared about active movement of the Board of Directors:**

- The Board of Directors has only religion fix change and Supplementing the Regulations chest reason give flush fit with rules predetermined belong to France law and real cell Company .
- The Board of Directors has combination fit cut close , timely time , usually through with the Board of Directors Supervisor director thing onion and the Supervisory Board check in job only religion real presently the Resolution decision of the General Meeting of Shareholders and of the Board of Directors with Company .
- All problem topic go out decision predetermined all of the Board of Directors Okay herb discussion , information newspaper full enough , in time time , correct rules predetermined with the Inspection Committee check and the Board of Directors Supervisor director thing onion .
- The topic export of the General Department Supervisor director thing onion opposite to with the Board of Directors Okay research rescue , discuss essay and have an opinion only religion in time time .
- The company accepts onion full enough , in time time the Resolution resolutions of the General Meeting of Shareholders, the Board of Directors and the rules predetermined belong to Home water .

### **4. Revenge tuberculosis belong to Festival copper chest treatment :**

By 2025, due to the results fruit active movement terrible rack in year Not yet obtain plan plan but Grand festival copper neck winter 2025 proposal out , therefore Festival copper chest treatment system best Are not receive enemy tuberculosis Festival copper chest treatment in 2025 .

### III. GOALS AND TASKS FOR 2026

Bell excess and broadcast Huy children wall just Satisfied obtain Okay , engraved clothing children difficult towel exist stagnant in In 2025, the company's Board of Directors decided heart effort force build erect The company development fine predetermined and durable steadfast , overcome difficulties towel shared belong to background terrible cell Vietnam in 2026 the patient France owner weak after :

- Often through check inspection , supervision close job real presently the fit copper Satisfied sign and history use capital one way Have effect fruit , guaranteed tell complete wall task service plan plan 2026 .
- Maintain job give change love image row week between owner Chairman of the Board of Directors with the wall board members direct next thing onion to create the system best and broadcast Huy the bright ideas belong to the wall pill give active movement of the Board of Directors and belong to Company .
- Maintain the the meeting Festival copper Manager treatment row month aiming topic go out the owner Truong Chinh book in time time sacred activity , solve decision children problem topic broadcast born in too presentation thing production and business activities .
- Compile herb war comb broadcast development Company .
- Board of Directors continues custom only religion and supervisor close to the Steering Committee onion company complete wall and over the only pepper topic go out give year 2026 as after :

*Single taste calculate : VND*

TT	Only pepper	Real currently 2025	Bell plan 2026
1	Total rack collect	401,819,773,672	480,000,000,000
2	Capital thing rules	120,000,000,000	180,000,000,000
3	Profit profit after tax	3,039,982,528	8,000,000,000
4	Dividend payment in shares	But	6 %

Above This To be newspaper urine belong to Festival copper chest treatment Joint Stock Company part Love sales and Construction erect Winter Positive total conclude conclude fruit active movement 2025 and direction direction active movement in task week to . They I expect want the Dear Neck winter will close give feedback design real help Festival copper chest treatment belong to The company operates movement day the more Good than and Have Okay war comb Good best give the broadcast development fine predetermined and durable firm belong to Company .

After Grand festival copper Neck winter often year through the newspaper content Report , Association copper chest treatment will build erect road presentation and chapter presentation old man body above pure god change new included according to patient France only religion decision paralysis , complete paralysis to aiming give Joint Stock Company part Love sales and Construction erect Winter Positive broadcast development durable stable .

On behalf of the Board of Directors, I would like to express our gratitude for the support and trust of all our shareholders over the past period.

***Thank you weight newspaper urine Grand festival copper neck winter ./.***

**TM/ BOARD OF  
DIRECTORS CHAIRMAN**

**NGUYEN KIM TRUONG**

*Hanoi, April 28, 2026*

*Number: 02 /2026/DDB/BC-DHĐCĐ*

**REPORT**  
**SUMMARY OF PRODUCTION AND BUSINESS ACTIVITIES IN 2025**  
**AND DIRECTIONS AND TASKS FOR 2026**

**PART I**  
**RESULTS OF PRODUCTION AND BUSINESS PERFORMANCE IN 2025**

**I. Report of the Board of Directors on the business performance in 2025**

In 2025, the Company's Board of Directors made efforts to implement and carry out production and business activities, closely adhering to the Company's established policies under the close guidance of the Board of Directors, in accordance with the direction of the 2025 Shareholders' General Meeting Resolution.

**1. Personnel, compensation, and operating expenses of the Board of Directors.**

In 2025, there will be no changes to the Company's Board of Directors. The Board of Directors for the year will be as follows:

No.	Full name	Position
1	Mr. Vu Hoang	General Director

**2. Business performance results for 2025**

In accordance with the Company's business plan for 2025, the Board of Directors reports the Company's business results to the Shareholders as follows:

*Unit of measurement: VND*

TT	Target	Plan	Perform	Percentage of implementation compared to the plan (%)
1	Total revenue	550,000,000,000	401,819,773,672	73.1%
2	Registered capital	180,000,000,000	120,000,000,000	66.7%
3	Net profit after tax	15,000,000,000	3,039,982,528	20.3%
4	Dividends	10%	But	But

*(Source: Audited financial statements for 2025)*

**II. Evaluating areas of operation**

**1. Main business activities**

At the end of the 2025 fiscal year, the company's net revenue from sales and services reached VND 401,819,773,672, achieving only 73.1% of the planned target, a decrease of 5.8%

compared to the same period in 2024. The company's after-tax profit was VND 3,039,982,528, equivalent to 69.8% compared to the same period and 20.3% of the planned target. Given the global economic situation facing significant challenges, rapid and unpredictable fluctuations, and high instability; and the unpredictable global economic and political situation leading to high inflation rates, 2025 will be a difficult year for the company's production and business activities.

## **2. Financial and accounting work**

- Strictly adhere to accounting standards in preparing financial statements and promptly disclose information in accordance with regulations to ensure transparency for shareholders.
- Develop sound management practices and utilize capital effectively in the production and business process.
- Restructuring personnel to proactively manage work related to finance, accounting, and capital resources.

## **3. Information disclosure and related matters concerning the stock market.**

- Regular and extraordinary information disclosures are required to provide timely and transparent information to shareholders in accordance with current legal regulations.
- Strictly comply with regulations applicable to companies listed on the stock market.

## **PART II BUSINESS PRODUCTION PLAN FOR 2026**

Based on the actual production and business situation, transitional projects, and the projected work to be contracted in 2026, the Company has developed the 2026 plan and submits it to the General Meeting of Shareholders as follows:

### **I. KEY TASKS FOR 2026**

#### **1. Key economic indicators:**

*Unit of measurement: VND*

<b>TT</b>	<b>Target</b>	<b>To be implemented by 2025</b>	<b>Plan 2026</b>
1	Total revenue	401,819,773,672	480,000,000,000
2	Registered capital	120,000,000,000	180,000,000,000
3	Net profit after tax	3,039,982,528	8,000,000,000
4	Dividend payment in shares in 2025	But	6 %

#### **2. Key tasks:**

##### **2.1. Business and investment activities:**

- Continue to expand capital and assets, and invest deeply in the core business areas of timber trading and construction sand trading.
- Leveraging existing supply sources to gradually expand into new areas of production.
- Focus on developing and selling products with high profit margins and a fast capital turnover.
- Training of staff aims to enhance capabilities, especially in traditional business sectors and new fields.

- *Expand sales markets both domestically and internationally.*

## **2.2. Goals to strive for**

- *To build a sustainable company with efficient production and business operations, modern management and technology, market competitiveness, ensuring a decent standard of living for employees, and fulfilling all obligations to the State fully and promptly.*

## **II. SOLUTIONS FOR IMPLEMENTING THE 2026 BUSINESS PRODUCTION PLAN.**

*To achieve the above economic targets, the Company will continue to maintain and develop its traditional business lines and gradually expand into new production areas, using this as a solution to stabilize the Company's revenue and income, while actively seeking new customer markets for sustainable development. The specific solutions are as follows:*

### **1. Business operations**

Based on the company's business plan for 2026, in order to achieve the highest possible completion rate, the company needs to implement the following solutions:

- *Increase the registered capital.*
- *Borrow capital from banks, organizations, and individuals at appropriate interest rates to support production and business activities, and use capital rationally.*
- *Actively collect outstanding debts to speed up capital turnover;*
- *Choose suppliers that offer good quality products at reasonable prices.*
- *Develop a sound inventory plan to ensure sufficient stock for sales without tying up capital.*
- *Develop plans for effective management, utilization, and exploitation, maximizing the potential of all existing resources;*
- *Develop and promulgate a system of regulations and rules, and implement them effectively;*
- *Assigning tasks that match skill levels and high levels of specialization aims to maximize the initiative and creativity of departments and individuals;*

### **2. Investment activities**

*Focus capital investment, use operational methods to accelerate capital turnover, and regularly evaluate investments to develop the best plan for restructuring them.*

Respectfully submitted to the General Meeting of Shareholders for approval./.

**N, please receive this :**

**GENERAL MANAGER**

- *General Shareholders' Meeting;*
- *Board of Directors/General Management Board;*
- *Save VT.*

**VU HOANG**



Number: 03/2026/DDB/BC-DHĐCĐ

## **REPORT ON THE 2025 PERFORMANCE RESULTS AND 2026 PLAN OF THE SUPERVISORY BOARD**

Dear: **Annual General Meeting of Shareholders 2026**  
**Indochina Trading and Construction Joint Stock Company**

### ***I. Organizational structure of the Supervisory Board:***

The Company's Supervisory Board consists of 3 members. These include:

- Ms. Do Thi Hoai                      - Head of the Supervisory Board
- Mr. Ngo Trong Tu                   - Member
- Mr. Nguyen Tuan San              - Member

### ***II. Main activities of the Supervisory Board***

In 2025, the Company's Supervisory Board carried out the following activities:

- To monitor and control the Company's operations in accordance with the Enterprise Law, the Securities Law, the Company Charter, and the implementation of the resolutions of the 2025 General Meeting of Shareholders ;
- Participate in Board of Directors meetings in an oversight role and provide input to the Board of Directors and the Company's General Management Board;
- Review and evaluate the performance of production and business tasks and the operation of investment projects based on reports on the company's business activities and financial situation prepared by the Board of Directors ;
- Propose to the Board of Directors the selection of an auditing firm and review the report of the independent auditing organization.

### **III. Results of monitoring the company's operational and financial performance.**

- By the end of 2025, the Supervisory Board had not detected any irregularities in the operations of Indochina Trading and Construction Joint Stock Company;
- The Company's Executive Board's operational procedures have been implemented in compliance with the Enterprise Law and current regulations, and in compliance with the requirements of the governance system. The financial statements provided by the Board of Directors have reflected (in material respects) the Company's

financial situation fairly and reasonably. The Supervisory Board basically agrees with the assessments of operations and finances in the Company's and the Auditor's reports;

- In 2025, the Company's business performance did not meet the targets set in the 2025 Annual General Meeting of Shareholders due to the challenging economic situation.

**IV. The report assesses the coordination of activities between the Supervisory Board, the Board of Directors, the General Management Board, and shareholders.**

- In 2025, the Supervisory Board was fully informed of the decisions of the Board of Directors and the General Director as required by regulations;
- The Supervisory Board has been fully invited to participate in all meetings of the Board of Directors and the General Management Board, contributing many opinions to the company's governance and operation. Information exchange between the Board of Directors and the General Management Board has been continuous, and emerging issues have been resolved promptly.

**V. The Supervisory Board's action plan for 2026:**

**1. Personnel structure of the Supervisory Board 2026**

will remain unchanged in 2026 .

**2. Supervisory Board's work plan for 2026**

To fulfill its supervisory duties in accordance with the Enterprise Law and the Company Charter, the Supervisory Board submits the following work plan for 2026 to the General Meeting:

- Continuing the task of inspecting and supervising the operational and management activities of the Board of Directors and the Management Board, checking the reasonableness, legality, and honesty in the management and operation of production and business activities, capital management, materials management, and assets of the Company;
- The Supervisory Board must meet at least twice a year.
- Review annual, semi-annual, and quarterly financial reports before submitting them to the Board of Directors for review and approval;
- Review the management letter from the independent auditor; discuss any difficulties and deficiencies identified from the interim or final audit findings, as well as any issues the independent auditor wishes to discuss;
- Maintain close coordination in operations with the Board of Directors, the General Management Board, and departments within the Company;

- Collaborate with the Company's leadership and departments to successfully achieve the planned targets and tasks approved by the General Shareholders' Meeting;
- Perform other duties as required by the General Meeting of Shareholders.

## **VI. Recommendations of the Supervisory Board to the General Meeting of Shareholders**

- Approve the Supervisory Board's 2026 operational plan;
- Develop and improve internal management processes and strengthen the company's internal controls;
- The company needs to develop a specific and feasible operational plan for 2026 and subsequent years, consistent with the overall economic situation of Vietnam and the company's own operations, ensuring the company's safe and sustainable development.
- The company needs to focus on recruiting and training personnel for various positions to meet job requirements and further improve operational efficiency in the coming period.
- Continue to supplement and revise the Company's governance regulations to comply with current legal regulations.

The above is a summary report on the Supervisory Board's activities in 2025 and its main operational directions for 2026.

We respectfully submit this to the General Meeting of Shareholders for consideration and approval.

Thank you very much./.

### **Recipient:**

- As above;
- Chairman of the Board of Directors;
- General Director;
- Save the vehicle registration number and license plate number .

**TM. BOARD OF SUPERVISORS  
PREFECT**

**DO THI HOAI**

JOINT STOCK COMPANY  
INDOCHINA TRADE AND  
CONSTRUCTION

SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom - Happiness

-----  
Hanoi, April 28, 2026

Number: 04/2026/DDB/TT-ĐHĐCĐ

## REPORT

*Regarding the approval of the audited financial statements.*

**Respectfully submitted to** : Annual General Meeting of Shareholders 2026

Indochina Trading and Construction Joint Stock Company

- *Based on the Enterprise Law No. 59/2020/QH14, which was passed by the National Assembly on June 17, 2020;*
- *Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company;*

Pursuant to the Board of Directors' Resolution on the selection of **International Auditing and Valuation Company Limited - Hanoi Branch ( IAV )** The auditing firm that performed the audit of the 2025 financial statements is Dong Duong Trading and Construction Joint Stock Company. The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the content of the 2025 financial statements audited by **International Auditing and Valuation Company Limited - Hanoi Branch. ( IAV )**

***Respectfully submitted to the Annual General Meeting of Shareholders 2026 for approval./.***

**On behalf of the Board of Directors  
CHAIRPERSON**

**NGUYEN KIM TRUONG**

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Hanoi, April 28, 2026

Number: 05/2026/DDB/TT-ĐHĐCĐ

## REPORT

*Subject: Selection of auditing firm for 2026*

**Respectfully** General Meeting of Shareholders 2026

**submitted** : Indochina Trading and Construction Joint Stock Company

- *Based on the Enterprise Law No. 59/2020/QH14, which was passed by the National Assembly on June 17, 2020;*
- *Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company.*

The Supervisory Board of the Company proposes that the General Meeting of Shareholders select the following auditing firm for the 2026 financial statements of Indochina Trading and Construction Joint Stock Company:

### **1. Criteria for selecting independent auditing firms:**

The Supervisory Board proposes the following criteria for selecting an independent auditing firm:

- Select an auditing firm operating in Vietnam and approved by the State Securities Commission to audit issuers and listed companies.
- As one of the leading auditing firms with a reputation for audit quality, we have many years of experience auditing financial statements according to the regulations of accounting standards, the Vietnamese Accounting System (VAS) in general, and specifically for this company.
- Our team of highly qualified and experienced auditors meets the Company's requirements regarding audit scope and timeline, and offers reasonable audit fees.

## **2. List of recommended audit firms for selection:**

- + Deloitte Vietnam Co., Ltd. (Deloitte)
- Ernst & Young Vietnam Co., Ltd.
- KPMG Limited (KPMG)
- + PWC Company Limited
- + Nam Viet Accounting and Auditing Financial Consulting Services Co., Ltd. (AASCN)
- + PKF Vietnam Co., Ltd. (PKF)
- ASCO Auditing and Valuation Firm Co., Ltd. (AASCS)
- + ECOVIS AFA VIETNAM Auditing, Valuation and Consulting Company Limited
- + Nhan Tam Viet Auditing Company Limited (NVT)
- + International Auditing and Valuation Company Limited (IAV)

## **3. Authorization by the Board of Directors**

The Supervisory Board respectfully submits to the General Meeting of Shareholders for authorization the Board of Directors to decide on the selection of one of the auditing firms proposed by the Supervisory Board or to select another suitable auditing firm that meets the above criteria, and to authorize the Company Director to sign a contract for auditing services with the selected auditing firm to review and audit the Company's financial statements for 2026.

***Respectfully submitted to the Annual General Meeting of Shareholders 2026 for approval./.***

**TM. BOARD OF SUPERVISORS  
PREFECT**

**DO THI HOAI**

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Hanoi, April 28, 2026

Number: 06/2026/DDB/TT-ĐHĐCĐ

## REPORT

*Subject: Profit distribution plan for 2025*

**Respectfully** General Meeting of Shareholders 2026

**submitted :** Indochina Trading and Construction Joint Stock Company

- Based on the Enterprise Law No. 59/2020/QH14, passed by the National Assembly on June 17, 2020 ;
- Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company;
- Based on the 2025 business results as presented in the audited financial statements.

To ensure the long-term interests of shareholders and facilitate the Company's operations in the coming years, the Board of Directors respectfully submits to the General Meeting of Shareholders the profit distribution plan for 2025:

No.	Content	Number money
1	Profit profit after tax 2025	3,039,982,528
2	Excerpt establish fund	But
3	Profit profit the year before Not yet fertilizer combination run out of	29,278,273,422
4	Total profit profit Not yet fertilizer combination until December 31, 2025	32,318,255,950
5	Revenge Board of Directors and Supervisory Board in 2025	But
6	Pay neck that equal neck ticket 2025	7,200,000,000
7	Profit profit to again 2025	25,118,255,950

***Profit distribution for 2025*** : Authorize the Board of Directors to implement the profit distribution plan for 2025.

***Respectfully submitted to the Annual General Meeting of Shareholders 2026 for approval./.***

TM. BOARD OF DIRECTORS  
CHAIRPERSON

NGUYEN KIM TRUONG



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Hanoi, April 28, 2026

Number: 07/2026/DDB/TT-ĐHĐCĐ

## REPORT

*Subject: Remuneration plan for the Board of Directors and Supervisory Board in 2026*

**Respectfully** General Meeting of Shareholders 2026

**submitted** : Indochina Trading and Construction Joint Stock Company

- Based on the Enterprise Law No. 59/2020/QH14, passed by the National Assembly on June 17, 2020;

- Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company ;

The Board of Directors of Indochina Trading and Construction Joint Stock Company respectfully submits to the General Meeting of Shareholders the plan for paying remuneration to the Board of Directors and Supervisory Board in 2026 as follows:

### **1. Report on salaries and remuneration of the Board of Directors and Supervisory Board in 2025:**

Based on Resolution No. 01/2025/DDB/NQ-ĐHĐCĐ dated April 18, 2025, of the Annual General Meeting of Shareholders 2025, which approved the remuneration rates for the Board of Directors and the Supervisory Board, the Company reports on the remuneration payments to the Board of Directors and the Supervisory Board in 2025 as follows:

- Total amount of remuneration paid to the Board of Directors as approved : **204,000,000 VND**

+ Chairman of the Board of Directors: 5,000,000 VND / month

+ Board of Directors members ( 4 people): 3,000,000 VND/month

- Total amount of remuneration paid to the Supervisory Board as approved : **84,000,000 VND**

+ Head of Supervisory Board: 3,000,000 VND/month

+ Supervisory Board Members (2 people): 2,000,000 VND/month

- Total actual remuneration paid to the Board of Directors: **0 VND**

- Total amount of remuneration actually paid to the Supervisory Board: **0 VND**

Reason: In 2025, the business performance did not meet the set plan; therefore, the Board of Directors and the Supervisory Board unanimously agreed not to receive remuneration in 2025.

## **2. Plan for Board of Directors Remuneration in 2026:**

- Total remuneration paid to the Board of Directors: **204,000,000 VND**

+ Chairman of the Board of Directors: 5,000,000 VND/month

+ Board of Directors members ( 4 people): 3,000,000 VND/month

- Total remuneration paid to the Supervisory Board: **84,000,000 VND**

+ Head of Supervisory Board: 3,000,000 VND/month

+ Supervisory Board Members (2 people): 2,000,000 VND/month

- The total remuneration for the Board of Directors and Supervisory Board is projected for 2026 as follows: **288,000,000 VND**

*Respectfully submitted to the Annual General Meeting of Shareholders 2026 for approval./.*

**TM. BOARD OF DIRECTORS  
CHAIRPERSON**

**NGUYEN KIM TRUONG**

Number: 08 /2026/DDB/TT-ĐHĐCĐ

Hanoi, April 28, 2026

## **REPORT**

*(Regarding : Report) increase capital belong to Company in ( 2025 )*

**Respectfully submitted** : Grand festival copper neck winter often year 2026  
Joint Stock Company part Love sales and Construction erect

Winter Positive

- Based on the Enterprise Law No. 59/2020/QH14 passed by the 14th National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Based on the Securities Law No. 54/2019/QH14 passed by the 14th National Assembly of the Socialist Republic of Vietnam on November 26, 2019;
- Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company .
- 01 / 2025/NQ-ĐHĐCĐ of the Annual General Meeting of Shareholders dated April 20, 2025

Festival copper chest treatment Ask for newspaper urine Grand festival copper neck winter about love image increase capital thing use capital belong to Company in In 2025, he body like after :

### **1. Broadcast onion neck ticket to pay neck that equal neck ticket**

Festival copper newspaper administration urine Grand festival copper crowd regarding Not yet real presently batch broadcast onion stock to pay neck that already received through at Grand festival copper crowd often year Resolution No. 01/ 2025 /DDB/NQ-ĐHĐCĐ dated April 18, 2025 , as follows: after :

Reason: Time point The year 2025 was stage paragraph difficult towel opposite to with active movement product export terrible rack belong to The company. Aims to guarantee tell fine predetermined love image talent main and focusing on production and business activities, the Board of Directors unanimously agreed. intelligence Are not real presently broadcast onion stock according to correct plan Grand festival copper neck winter often year 2025 proposal go out.

five points to the Annual General Meeting of Shareholders. adjust direction The plan to issue shares as dividends for 2024 was approved at the annual general meeting of shareholders on April 18 , 2025.

**2. Broadcast onion stock 6,000,000 individual shares give first house private war comb 2025**

Festival copper newspaper administration urine Grand festival copper crowd regarding Not yet real presently batch broadcast onion stock individually already through at Grand festival copper crowd often year Resolution No. 01/ 2025 /DDB/NQ-ĐHĐCĐ dated April 20, 2025 , as follows: after :

Reason: Due to the inability to find a suitable strategic investor , the Association copper Company management is not yet broadcast onion individual shares according to The Board of Directors respectfully submits this plan to the Annual General Meeting of Shareholders in 2026 for approval . custom real presently development declare direction private placement of shares in 2026 .

Glasses presentation Grand festival copper neck winter see consider and information via./

**Place receive :**

- Like above ;
- Festival copper chest treatment ;
- Save : VT.

**TM. BOARD OF DIRECTORS  
CHAIRPERSON**

**NGUYEN KIM TRUONG**

**DONG DUONG TRADING AND  
CONSTRUCTION JOINT STOCK  
COMPANY**

Number: 11 /2026/DDB/TT-ĐHĐCĐ

**SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom - Happiness**

Hanoi, April 28, 2026

**REPORT**

*Subject: Implementation of the plan to issue shares to pay dividends*

**Respectfully** Annual General Meeting of Shareholders 2026

**submitted** : Indochina Trading and Construction Joint Stock Company

- Based on the Enterprise Law No. 59/2020/QH14 promulgated on June 17, 2020;
- Based on the Securities Law No. 54/2019/QH14 issued on November 26, 2019;
- Based on Decree 155/2020/ND-CP issued on December 31, 2020;
- Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company;
- Based on the Resolution of the Annual General Meeting of Shareholders 2025 dated April 20, 2025;
- Based on the Company 's audited financial statements for 2025 .

The Board of Directors of Indochina Trading and Construction Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders 2026 for discussion and voting on the implementation of a plan to issue shares to pay dividends. with the following content:

- Stock name: Indochina Trading and Construction Joint Stock Company shares.
- Type of stock: common stock.
- Par value: 10,000 VND/share.
- Issuing recipients: existing shareholders whose names are on the shareholder list as of the record date for exercising the right to receive stock dividends issued by the Vietnam Securities Depository and Clearing Corporation (VSDC).
- Number of shares outstanding: 12,000,000 shares.
- Exercise ratio: 100:6 (corresponding to a dividend payout ratio of 6%) (on the record date, shareholders whose names are on the shareholder list) Owning one share entitles

you to one dividend right, and for every 100 dividend rights, you will receive 6 newly issued shares (rounded down to the nearest whole number).

- The maximum number of shares expected to be issued according to the ratio is 720,000 shares.
- Total expected issuance value at par value : VND 7,200,000,000.
- Issuance method: Issuance of shares as dividend payment
- Method of exercising rights: Shareholders entitled to receive stock dividends will exercise their rights as follows: for shareholders who have deposited their securities, they will exercise their rights at the depository members; for shareholders who have not deposited their securities, they will exercise their rights at the Company (specific details will be announced later). The right to receive stock dividends is non-transferable.
- Stock characteristics: the stock is not subject to transfer restrictions.
- Source of stock dividend payment: derived from the accumulated undistributed after-tax profits in the Company's audited financial statements for 2025.
- Purpose of issuance: To issue shares as dividend payment to increase charter capital.
- Fractional Share Handling Method: The number of shares used to pay stock dividends to shareholders will be rounded down to the nearest whole number. Any fractional shares resulting from this rounding will be canceled. The positive difference between the total profit used to pay stock dividends (calculated at a par value of VND 10,000 per share) and the total value of the shares actually distributed to existing shareholders (calculated at a par value of VND 10,000 per share) will be retained in the Company's accumulated undistributed profits.
- Expected release time: During 2026 and after approval by the State Securities Commission .
- Additional Deposit and Listing: The additional shares issued in this offering will be registered for deposit at the Vietnam Securities Depository and Clearing Corporation (VSDC) and additionally listed on the Hanoi Stock Exchange .
- **Through authorization to the Board of Directors:** The Board of Directors respectfully proposes that the General Meeting of Shareholders approve the authorization for the Board of Directors to implement the issuance plan, including but not limited to the following tasks:

+ Choose an appropriate time to finalize the exercise date and the time to implement the issuance;

+ Complete and detail the share issuance plan and amend or supplement the issuance plan as necessary or as required by the competent authority or securities market conditions , ensuring the issuance is successful;

+ Carry out all tasks and procedures related to the issuance of shares in accordance with the company's charter and applicable laws.

+ Completing the additional deposit of shares at the Vietnam Securities Depository and Clearing Corporation (VSDC) , and completing the additional listing of shares on the Hanoi Stock Exchange . All of the newly issued shares were successfully distributed.

+ Carry out the relevant legal procedures to increase capital and amend the Company's Articles of Association regarding the registered capital based on the results of the aforementioned issuance.

+ Carry out the procedures prescribed by law to adjust the Business Registration Certificate according to the results of the aforementioned issuance.

+ Other issues related to the release.

***We respectfully submit this to the Annual General Meeting of Shareholders in 2026 for approval!***

**TM BOARD OF DIRECTORS  
CHAIRPERSON**

**NGUYEN KIM TRUONG**

*Hanoi , [ date ] 28 months April 2026*

Number: 12 / 2026/DDB/TT-ĐHĐCĐBT

**REPORT**  
**REGARDING THE PLAN FOR ISSUING INDIVIDUAL SHARES**

Glasses : ***Grand festival copper neck winter Joint Stock Company Love sales***  
send ***and build erect Winter Positive***

- *Based on the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;*
- *Based on the Securities Law No. 54/2019/QH14 dated November 26, 2019;*
- *Based on Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government promulgating the Decree detailing the implementation of a number of articles of the Securities Law;*
- *Apartment Circular Circular No. 118/2020/TT-BTC dated December 31, 2020 of Set Talent main direction guide one number content about Hello sell , distribute onion proof contract , hello buy labour declare , buy again neck form , registration sign large company they and cancel private way large company they ;*
- *Based on the Charter of Organization and Operation of Indochina Trading and Construction Joint Stock Company and actual needs.*

The Board of Directors of Indochina Trading and Construction Joint Stock Company respectfully submits to the General Meeting of Shareholders for approval the continuation of the plan to issue shares privately to strategic investors as follows:

**Private placement to strategic investors :**

- B Name neck ticket : Neck ticket Joint Stock Company Love sales and build  
u erect Winter Positive  
t
- B Number quantity neck ticket : 6,000,000 shares ticket  
u Hello sale ( project) ants )  
t
- B Total price treatment Hello sell : 60,000,000,000 VND  
u according to fate price  
t ( estimated) ants )
- B Type neck ticket Hello sell : Neck ticket spectrum information  
u  
t
- B Fate price neck ticket : 10,000 VND / share ticket  
u  
t
- B Price broadcast onion : 10,000 VND / share ticket



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B Image awake broadcast onion : Broadcast onion private odd give home head private war  
u comb

t

B Opposite to statue Hello sell : Pepper standard choose select :

u

t

✓ To be the opposite to author , house head private Have  
enough power force about talent main ;

✓ To be the home head private Have vow hope , wish  
want Okay contribute capital enter Company ;

✓ Advantages fairy home head commitment copper  
onion together Long -standing company long , and  
Have possibility power support assistance Company  
in chest theory , technology technique , upgrade High  
strength edge painting and love effect belong to The  
company above market school .

Opposite to statue Hello sell : Grand festival copper neck  
winter sample rights give Festival copper chest treatment  
decision predetermined choose select home head private  
to Hello sell neck ticket , number quantity neck part Hello  
sell give each home head private in batch broadcast onion  
private odd This above muscle team guarantee tell profit  
benefits dark Multi give the neck winter belong to  
Company .

B Number quantity home head : Under 50 houses head private Are not tell home head  
u private Hello sell private proof contract specialist occupation ;

t

B Transfer yield rights buy neck : Home head private war comb Okay fertilizer  
u ticket supplement rights buy in school fit This Are not Okay  
t transfer yield rights buy give opposite to statue other

B Limit craft transfer yield : Neck ticket Hello sell private odd give the home head  
u private will bag limit craft transfer transfer 100% of the  
t number quantity neck ticket Okay buy in 3- year period  
opposite to with home head private war comb and is 1  
year opposite to with home head private proof contract  
specialist profession tell from day complete wall batch  
Hello sell

B Direction case handle reason : School fit number neck ticket broadcast onion Are not  
u number neck ticket Are not Okay the home head private buy That's all , General  
t fertilizer combination run out Meeting of Shareholders rights give Festival copper chest  
of treatment fertilizer combination give the opposite to  
statue Other . Price Hello sell give the opposite to statue  
This according to original blockage Are not short than

- price Satisfied Hello sell give the Home head private
- B Post sign buy neck ticket : The home head private agree full pepper heart Home  
u head private Satisfied Okay get high review by the Board  
t of Directors ( General Meeting of Shareholders) rights for  
the Board of Directors to choose select ) advance onion  
post sign buy neck ticket and submit money in The  
company follows information newspaper
- B Time limit fertilizer : Job Hello sell neck ticket private odd will Okay advance  
u combination onion in 90- day cycle tell from day Muscle mandarin  
t Have examination rights accept convenient job broadcast  
onion private odd
- B Time space real presently : Attend Projects in 2026 to early 2026  
u  
t
- B Direction case handle reason in : The company does not put only pepper catfish rules Hello  
u school fit Hello sell Are not sell wall labour dark minimum . In school fit conclude  
t collect enough number money train time space Hello sell according to rules The  
dark minority like attend ants company does not Hello sell run out of number neck  
ticket like post signature , number money collect Okay  
from batch broadcast onion Are not enough according to  
correct attend ants , depending love image real committee  
, General Meeting of Shareholders rights for the actual  
Board of Directors presently the prize France after :  
- Please give me a family limit batch Hello sell to next  
custom Hello sell number neck ticket still again ;  
- Thing adjust direction case history use capital flush fit  
with love image terrible rack real cell  
- Tien onion supplement resources capital still lack  
through loans echo row according to the Fit copper trust  
use and / or broadcast onion left ticket rack profession .
- B Direction case history use :  
u capital  
t

No.	Purpose	Amount (VND)
1	Head private enter Xuan Truong Construction - Trading Joint Stock Company ( Business Registration Certificate No. 0500573626 issued on December 6, 2007)	40,000,000,000
2	Additional capital save movement open wide branch profession terrible Revenue : Payment for goods, raw materials, and services used in the company's production and business operations; repayment of debts to banks and suppliers.	20,000,000,000
<b>Total</b>		<b>60,000,000,000</b>

❖ **Through the amendment of the Articles of Association regarding the increased capital after the issuance:** The General Meeting of Shareholders approved the amendment of provisions related to charter capital and the number of shares in the Articles of Organization and Operation of the Company, in accordance with the actual changes after the issuance and the provisions of the law. The Board of Directors respectfully proposes that the General Meeting of Shareholders authorize the Board of Directors to amend the provisions related to charter capital and the number of shares in the Articles of Organization and Operation of the Company after the completion of the share issuance, based on the actual results of the issuance. The Board of Directors and the Legal Representative are authorized to decide on matters related to amending the Articles of Association to comply with the provisions of the law.

❖ **Procedures for amending business registration details:** The General Meeting of Shareholders approved the amendment of the Company's business registration details, relating to actual changes resulting from the share issuances. The Board of Directors respectfully proposes that the General Meeting of Shareholders authorize the Board of Directors and the Legal Representative to carry out the tasks related to amending the registered capital details in the business registration, based on the actual results of the share issuance, with the competent state authorities.

❖ **Through authorization to the Board of Directors:** The Board of Directors respectfully proposes that the General Meeting of Shareholders approve the authorization for the Board of Directors to implement the issuance plan, including but not limited to the following tasks:

- Choose the appropriate time to finalize the exercise date and the time to implement the issuance;
- Deciding on the criteria for selecting new investors, deciding on the list and number of other investors to whom shares will be offered, and the volume of shares offered to each investor in this private placement, while ensuring maximum benefit for the Company's shareholders in the event that the aforementioned strategic investor changes their mind and refuses to participate in the share purchase during the issuance period;
- To finalize and detail the share issuance plan and amend or supplement the issuance plan as necessary or as required by the competent authority or securities market conditions to ensure the issuance is successful ; so that the proceeds from the issuance are used in the most effective way .
- Signing of relevant contracts;
- Carry out all tasks and procedures related to the issuance of shares in accordance with the company's charter and applicable laws.
- Proceed with the transaction of additional shares and deposit all successfully issued additional shares.

The Board of Directors respectfully submits this to the General Meeting of Shareholders for approval.

**TM. BOARD OF DIRECTORS**

**CHAIRPERSON**

**NGUYEN KIM TRUONG**